MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, OCTOBER 8TH, 2025

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, October 8th, 2025 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Wade Shellborn;
Councillor Alison Burgess;
Councillor Tami Johnson;
Councillor Cody Cameron;
ACAO Kaitlyn Pinette;
CAO Iain Edye;

Members Absent:

1. **Call to Order;**
   Reeve Baraniuk called the meeting to order at 1:00 pm.

2. **Adoption of the Agenda;**

Resolution No.191/25
BURGESS – JOHNSON

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. **Adoption of Minutes;**

Resolution No.192/25
SHELLBORN – JOHNSON

Be It Resolved That Council adopt the minutes of the Regular Meeting of September 11th, 2025 as circulated.

CARRIED

4. **Public Hearings - NIL;**

5. **Delegations - NIL;**

6. **Finance;**
   a) **List of Accounts for Approval;**

Resolution No.193/25
CAMERON – SHELLBORN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to October 7th, 2025 as recommended by the Finance Committee and as represented by:

Cheque No.'s 4995 to 5021 totalling $23,993.10 and
Direct Deposit of payroll, source deductions and service fees for the pay dates of September 5th & September 19th, 2025 totalling $51,530.62,
and all online bill payments totaling $55,791.20 and

Utility Account as represented by Cheque No.'s 791 to 792 inclusive and totalling $6,064.60 and all online bill payments totaling $17,255.46, from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.194/25
SHELLBORN – BURGESS

Be It Resolved That Council approve the indemnities and expenses for council members for September 2025 as follows:

Reeve Victor Baraniuk	$739.00;
Councillor Wade Shellborn	$600.00;
Councillor Alison Burgess	$620.00;
Councillor Cody Cameron	$600.00;
Councillor Tami Johnson	$738.08

CARRIED

c) Unaudited Financial Statements;

Resolution No.195/25
BURGESS – CAMERON

Be It Resolved That Council approve the Unaudited Financial Statements for the month of September 2025.

CARRIED

7. By-Laws

a) Mobile Home Fees By-law No.105-25;

Resolution No.196/25
JOHNSON – SHELLBORN

Be It Resolved That Council give First Reading to By-law No.105-25; Being a By-law to license mobile homes used as living accommodations within Mobile Home Parks in the Municipality of Clanwilliam-Erickson.

CARRIED

8. Unfinished Business;

a) Main Street Sidewalk Snow Removal;

9. New Business;

a) 2024 Audited Financial Statements;

Resolution No.197/25
JOHNSON – SHELLBORN

Be It Resolved That Council approve the audited financial statements for the year 2024 as prepared by MNP;

CARRIED

b) Manitoba GRO Fund;

Resolution No.198/25
BURGESS – JOHNSON

Be It Resolved That Council approves the application to the Manitoba GRO fund as prepared by the CAO, for assistance with paving the apron of the Erickson Airport;

CARRIED

c) Ducks Unlimited Canada Drainage License request;

Resolution No.199/25
BURGESS – JOHNSON

Whereas Ducks Unlimited Canada (DUC) owns the SW 30-17-18 W and NW 19-17-18 in the Municipality of Clanwilliam-Erickson;

And Whereas the parcels are adjacent to one another, with an undeveloped road allowance between them;

And Whereas DUC intends to apply for a drainage license to raise the water level in two wetlands that are partially located on the municipal road allowance;

Therefore Be It Resolved That Council does not object to DUC's license application to Manitoba Water Resources for this work;

CARRIED

d) Fire Department UTV Purchase;

Resolution No.200/25
BURGESS – SHELLBORN

Be It Resolved That Council authorizes the contribution of up to $20,000 for the purchase of a Utility Task Vehicle for Clanwilliam-Erickson Fire Rescue;

CARRIED

e) MARR Conference;

Resolution No.201/25
SHELLBORN – CAMERON

Be It Resolved That Council authorizes Councillor Tami Johnson to attend the Manitoba Association of Regional Recyclers Forum in Winnipeg, to be held October 15 and 16, 2025;

Be It Further Resolved That all expenses related to this attendance shall be reimbursed in accordance with the municipal indemnity by-law;

CARRIED

f) Leda Lake Eco-park maintenance;
g) Reschedule January 2026 Council meeting;

Resolution No.202/25
CAMERON – JOHNSON

Be It Resolved That Council reschedules the January 2026 Council meeting to 1:00 p.m. on Wednesday, January 7, 2026;

CARRIED

h) Rural and Urban Snowplowing Policy NO.WO003;

Reeve Baraniuk vacated the chair for the purpose of engaging in debate, Deputy Reeve Johnson assumed the chair.

Councillor Shellborn requested a recorded vote.

Resolution No.203/25
SHELLBORN – BARANIUK

Be It Resolved That Council amend Rural and Urban Snowplowing Policy WO003 such that residents of the “A80” Agricultural Zone who are aged 65 and over will receive plowing of their driveways by the municipal grader at no charge, subject to the satisfaction of all other provisions of the policy related to employee and equipment safety and prioritization of clearing snow from roads;

IN FAVOUR – SHELLBORN, BARANIUK

OPPOSED – JOHNSON, BURGESS, CAMERON

Reeve Baraniuk reassumed the chair.

i) One-way plow purchase;

Resolution No.204/25
JOHNSON – BURGESS

Be It Resolved That Council authorizes the purchase of a one-way plow for $27,521.25, with the funds to be sourced from the Equipment Replacement Reserve Fund;

CARRIED

j) Manitoba Hydro buried cable request;

Resolution No.205/25
CAMERON – BURGESS

Whereas Council has received a request from Manitoba Hydro to bury an electrical cable under Road 103N;

Therefore Be It Resolved That Council approves the request on the condition that the road condition not be degraded as a result of the work;

CARRIED

10. Committee Reports;

a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;
- Valley Life Housing Committee meeting;
- Personnel Committee meeting;
- Public Works Committee meeting;

Councillor Wade Shellborn reported on the following matters;
- Personnel Committee meeting;
- Fire Department meeting;

Councillor Alison Burgess reported on the following matters;
- Skating Rink Committee meeting;

Councillor Tami Johnson reported on the following matters;
- Municipal Housing Committee;
- Public Works Committee meeting;
- Valley Life Housing meeting;

- Services to Seniors meeting;
- Library meeting;

Councillor Cody Cameron reported on the following matters;

- No committee meetings to report;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Grant applications to Manitoba and Federation of Canadian Municipalities;
- MARR Training Day in Erickson;
- Utility issues – sewer line blockage at lagoon and cracked fire hydrant;
- Emergency notification system proposal;
- Personnel Committee meeting;
- Public Works Committee meeting;
- Upcoming presentation at MARR Forum in Winnipeg, regarding the municipal transfer station;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Building Permits issued to date;
- South Ditch Lake Recreational Co-op subdivision progress;

13. Correspondence;

a) John Whitaker;

14. In Camera;

a) Personnel;
b) Legal;

Resolution No.206/25
SHELLBORN – BURGESS

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.207/25
SHELLBORN – BURGESS

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

15. Adjournment;

Resolution No.208/25
CAMERON – JOHNSON

Be It Resolved that the Regular Council Meeting does now adjourn at 3:28 p.m.
Next meeting scheduled for Wednesday, November 12th, 2025 at 1:00 pm.

CARRIED

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Reeve Chief Administrative Officer