MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 12TH, 2025

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, November 12th, 2025 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Wade Shellborn;
Councillor Alison Burgess;
Councillor Tami Johnson;
Councillor Cody Cameron;
CAO Iain Edye;

Members Absent:

1. **Call to Order;**
   Reeve Baraniuk called the meeting to order at 1:00 pm.

2. **Adoption of the Agenda;**

Resolution No.213/25
CAMERON – JOHNSON

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. **Adoption of Minutes;**

Resolution No.214/25
BURGESS – JOHNSON

Be It Resolved That Council adopt the minutes of the Regular Meeting of October 8th, 2025 and the Special Meeting of October 28th, 2025 as circulated.

CARRIED

4. **Public Hearings - NIL;**

5. **Delegations;**
   a) Reghan Langston – Score Store – 1:00 p.m.;

Ms. Langston presented to Council on the following:

- The Score Store is a non-profit, volunteer-run organization that was founded in 2019 with a vision to give back to the community through meaningful, lasting projects;
- Score Store has raised more than $450,000 raised for Leda Lake Park project, nearly entirely from sources outside the Clanwilliam-Erickson municipal government;
- Score Store initially reached out to Council in the spirit of partnership on the project, and feels that there has been frequent disapproval and resistance to commit to its success;
- The Score Store volunteers give over 175 hours per month, and the Score Store regularly donates money to improve municipal assets and contribute to recreation programming;
- Ms. Langston is frustrated with Council's reluctance to consider having municipal Public Works mow, weed-whack, and otherwise maintain parts of Leda Lake Park. She feels that volunteers should be treated better when they express that they are overburdened, and she feels

that the community could accomplish more if Council worked more collaboratively with volunteers;
- The Score Store's strengths lie in fundraising and achieving grants for capital and other community projects. Their relationship with the Municipality should be a partnership where each entity brings their own strengths to the table;
- Ms. Langston expressed a desire to reset the Score Store's relationship with Council, for the sake of volunteers and for the benefit of the community.

6. **Finance;**
    a) **List of Accounts for Approval;**

Resolution No.215/25
SHELLBORN – JOHNSON

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to November 10, 2025 as recommended by the Finance Committee and as represented by:

Cheque No.'s 5022 to 5054 totalling $190,016.97, and
Direct Deposit of payroll, source deductions and service fees for the pay dates of October 3rd, October 17th, and October 31st, 2025 totalling $68,885.19,
and all online bill payments totaling $35,063.96 , and

Utility Account as represented by Cheque No.'s 793 to 798 inclusive and totalling $5,663.43, and
all online bill payments totaling $3,795.82 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.216/25
BURGESS – SHELLBORN

Be It Resolved That Council approve the indemnities and expenses for council members for October 2025 as follows:

Reeve Victor Baraniuk	$744.00;
Councillor Wade Shellborn	$600.00;
Councillor Alison Burgess	$734.72;
Councillor Cody Cameron	$680.00;
Councillor Tami Johnson	$1,226.28;

CARRIED

c) Unaudited Financial Statements;

Resolution No.217/25
BURGESS – CAMERON

Be It Resolved That Council approve the Unaudited Financial Statements for the month of October 2025.

CARRIED

7. **By-Laws;**
    a) Mobile Home Fees By-law No.105-25;

Resolution No.218/25
JOHNSON – SHELLBORN

Be It Resolved That Council give Second Reading to By-law No.105-25 as amended such that service fees for mobile homes in the mobile home park will be increased to $40.00 per month, beginning on the first day of January, 2026;

CARRIED

8. **Unfinished Business;**
    a) Main Street Sidewalk Snow Removal;

Resolution No.219/25
CAMERON – BURGESS

Be It Resolved That Council propose a Special Service Levy for the removal of snow from Main Street sidewalks between Centre Avenue and Railway Avenue;

Be It Further Resolved that the Public Hearing for this Special Service Levy shall be scheduled for December 17, 2025 at 1:00 p.m.

CARRIED

9. **New Business;**
    a) Reschedule December Regular Meeting;

Resolution No.220/25
JOHNSON – SHELLBORN

Be It Resolved That Council reschedules the December 2025 Regular Meeting to December 17, 2025 at 1:00 p.m.;

CARRIED

    b) Committee Appointments;

Resolution No.221/25
SHELLBORN – BURGESS

Be It Resolved That Council approve the following committee appointments for 2026:

STANDING COMMITTEES	**REPRESENTATIVES**
Board of Revision	Council as a whole
Economic Development	Council as a whole
Environmental Health	Council as a whole
Legislative & Finance	Tami Johnson, Alison Burgess
Personnel & Policy	Victor Baraniuk, Wade Shellborn
Public Works	Victor Baraniuk, Tami Johnson
Water & Sewer Utility	Cody Cameron, Alison Burgess
OTHER COMMITTEES	
Airport Commission	Victor Baraniuk, Cody Cameron, Brian Schnell, Dave Walker

Vet Services Board	Wade Shellborn
Emergency Measures Organization	Council as a whole
Endowment Fund	Tami Johnson, Quinn Greavett, Jackie Greavett
Erickson & District Campground	Tami Johnson, Wade Shellborn, Kayla Forget
Erickson & District Fire Department	Wade Shellborn
Erickson & District Health Foundation	Tami Johnson, Victor Baraniuk, Kayla Ritchie, Kristy Vermiere
Erickson & District Recreation Association	Cody Cameron
Erickson & District Recreation Commission	Cody Cameron & the CAO Kerrie Butler, Jack Coulson, Kristy Vermiere, Jessica Hoffort
Erickson & District Skating Arena	Alison Burgess, Wade Shellborn
Erickson CDC	Council as a whole & the CAO
Childcare Initiative	Cody Cameron, Wade Shellborn
Jamboree (Parks Board)	Tami Johnson
Chamber of Commerce	Tami Johnson, Victor Baraniuk
Service for Seniors Board	Tami Johnson, Sharon Whitaker
Assiniboine West Watershed District	Cody Cameron, Ryan Pengelly
Riding Mountain Biosphere Reserve	Alison Burgess
Rossburn Subdivision Trails Association	Alison Burgess, Dave Walker
South Mtn Waste Mgmt Group	Victor Baraniuk
Parkland Library	Tami Johnson
Yellowhead Regional Employment Skills & Services	Cody Cameron
Valley Life Housing Group	Victor Baraniuk, Tami Johnson
Municipal Housing Committee	Tami Johnson, Victor Baraniuk, Valerie Soltys, Heather Parrott-Howdle, Christine Bertram, Maurice Beatty
Asset Management Committee	Tami Johnson, Cody Cameron, CAO, ACAO, Public Works Supervisor, Water Plant Operator
Age-Friendly Committee	Tami Johnson
Leda Lake Eco-Park Committee	Cody Cameron, Tami Johnson, CAO

Be It Further Resolved That Councillor Johnson be reappointed as Deputy Reeve for 2026;

CARRIED

c) Council meeting frequency;
d) 2025-2026 Snow Removal Agreement;

Resolution No.222/25
CAMERON – SHELLBORN

Be It Resolved That Council approves the agreement with Manitoba Transportation and Infrastructure for the removal of snow from Main Street and Railway Avenue in Erickson;

CARRIED

e) Donation Request;

Resolution No.223/25
JOHNSON – SHELLBORN

Whereas Council has received donation requests from eligible community groups;

Therefore Be It Resolved That Council approves the following grants:

- $150 to Quinn Greavett for reimbursement of expenses on behalf of the Clanwilliam-Erickson Endowment Fund Committee;
- $200 to Brandon Westman Christmas Cheer Registry;

CARRIED

f) Endowment Fund disbursement;

Resolution No.224/25
JOHNSON – BURGESS

Whereas grant requests were received for consideration by the Clanwilliam-Erickson Endowment Fund;

And Whereas the Endowment Fund Committee has prepared a recommendation to Council;

Therefore Be It Resolved That Council award grants from the Clanwilliam-Erickson Endowment Fund of:
- $1,076.10 to Clanwilliam-Erickson Fire Rescue;
- $1,500.00 to Erickson Kiddie Kollege;

CARRIED

g) Taxes Deleted on Roll;

Resolution No.225/25
CAMERON – BURGESS

Whereas a new house was built at Roll Number 229000;

And Whereas the completion and occupancy date were recorded incorrectly, leading to incorrect property taxes added in 2022 and 2023;

Therefore Be It Resolved That Council cancels the 2022 supplemental assessment for Roll Number 229000;

Be It Further Resolved That Council issues a new supplemental assessment for 2023 using a building completion and occupancy date of May 1, 2023;

CARRIED

h) Viking Ship turnaround;

i) Operating Line of Credit Renewal;

Resolution No.226/25
BURGESS – CAMERON

WHEREAS the Council deems it necessary to enter into arrangements with the Compass Credit Union Limited (the “Credit Union”) to borrow money for operating expenses for the fiscal year ending on December 31st, 2026;

AND WHEREAS the amount collected by the Municipality in taxes and grants in lieu of taxes in the fiscal year ending December 31st, 2025 was greater than $600,000;

AND WHEREAS it is anticipated that the Municipality may need to borrow up to $600,000 from the Credit Union;

NOW THEREFORE BE IT RESOLVED THAT the Municipality do borrow from the Credit Union, by way of line of credit agreement, promissory note or notes or otherwise, the sum of $600,000, together with the interest at the rate of one quarter of one % per cent per annum below the Prime Rate of the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality do mortgage and pledge to the amount borrowed from the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality undertake to deposit all taxes to be collected by it with the Credit Union as security for repayment, but the Credit Union will not be restricted to the taxes for repayment, will not be required to wait for collection of the taxes before it is repaid nor will it be required to see that the taxes are deposited or applied;

AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer and the Reeve are authorized to execute, on behalf of the Municipality, all documents necessary to give effect to the foregoing;

AND BE IT FURTHER RESOLVED THAT all amounts so borrowed and interest will be repaid to the Credit Union within the current year.

CARRIED

j) Fences blocking road allowance;

Resolution No.227/25
JOHNSON – BURGESS

Whereas fences are blocking the road allowance located at the intersection of Roads 97N and 96W;

Therefore Be It Resolved That Council approves the CAO working with the RM of Rosedale to issue such orders as required to have the fences removed from the said road allowance.

CARRIED

k) Emergency notification system proposal;
l) Add past-due accounts to taxes;

Resolution No.228/25
CAMERON – BURGESS

Whereas the following accounts receivable are past due by 120 days or more;

Therefore Be It Resolved That Council adds the unpaid amounts to the corresponding tax accounts;

Roll #	***Amount***	***Original Date of Invoice***	***Description***
R 219600	$106.25	June 17, 2025	Grass Cutting
R 200590	$106.25	June 17, 2025	Grass Cutting
R 225800	$266.90	May 29/June 26, 2025	Yard Maintenance

Total: $479.40

m) Subdivision Application;

Resolution No.229/25
CAMERON – SHELLBORN

Be It Resolved That Council approves the subdivision application per Community Planning recommendations for SE 30-18-18W, subject to the following conditions:

- That a Conditional Use Order be obtained for a Rural Non-farm Dwelling in the “A80” General Agricultural Zone;

CARRIED

n) Community Christmas Party;

Resolution No.230/25
BURGESS – JOHNSON

Be It Resolved That Council approves the purchase of two tickets for the Chamber of Commerce community Chistmas party for all staff, firefighters, and Council.

CARRIED

10. Committee Reports;

a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;
- Health Foundation meeting;
- Valley Life Housing meeting;
- Public Works committee meeting;

Councillor Wade Shellborn reported on the following matters;
- Veterinary District board meeting;
- Fire Department meeting;

Councillor Alison Burgess reported on the following matters;
- Rossburn Subdivision Trails Association meeting;
- Riding Mountain Biosphere Reserve meeting;
- Skating Rink Committee meeting;

Councillor Tami Johnson reported on the following matters;
- MARR forum in Winnipeg;
- Health Foundation meeting;
- Meeting with RMNP Superintendent;

- Valley Life Housing meeting;
- Public Works committee meeting;

Councillor Cody Cameron reported on the following matters;
- Erickson District Recreation Association meeting;
- Daycare board meeting;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;
- Staffing positions;
- MARR Forum in Winnipeg;
- Lagoon progress;
- Planning meeting regarding development opportunities of lands surrounding airport;
- Meeting with Riding Mountain National Park superintendent regarding new RMNP Management Plan;
- Public Works Committee meeting;
- Tax sale cancelled for 2025 due to all properties being redeemed;

12. Development Officer Report;

The Development Officer advised Council of the following;
- Building Permits issued to date;
- South Ditch Lake Recreational Co-op subdivision has received final approval from Manitoba Community Planning;

13. Correspondence;
a) Rolling River School Division;
b) Cathy Hackenschmidt;
c) Assiniboine West Watershed District;
d) Crime Stoppers;
e) Don Huisman;
f) Charlene Dysart, Manitoba Community Development;

14. In Camera;
a) Personnel;

Councillor Johnson declared a conflict and left the council chambers.

Resolution No.231/25
CAMERON – SHELLBORN

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.232/25
SHELLBORN – BURGESS

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

Resolution No.233/25
BURGESS – CAMERON

Be It Resolved That Council approves the employment agreement for Perry Woloshen, as proposed by Personnel Committee.

CARRIED

Councillor Johnson returned to the council chambers.

Resolution No.234/25
BURGESS – JOHNSON

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.235/25
CAMERON – BURGESS

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

Resolution No.236/25
BURGESS – JOHNSON

Be It Resolved That Council approves the employment agreements for Kaitlyn Pinette, Kayla Forget, Derrick Tumak, Louis Maluk, Jon Kopytko, Shanna Turnbull, Daniel Shurvell, and Ken Carter, as proposed by Personnel Committee.

CARRIED

15. Adjournment;

Resolution No.237/25
BURGESS – SHELLBORN

Be It Resolved that the Regular Council Meeting does now adjourn at 4:20 p.m.
Next meeting scheduled for Wednesday, December 17th, 2025 at 1:00 pm.

CARRIED

_____ _____
Reeve Chief Administrative Officer