MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, MAY 14TH, 2025

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, May 14th, 2025 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Wade Shellborn;
Councillor Alison Burgess;
Councillor Tami Johnson;
Councillor Cody Cameron;
ACAO Kaitlyn Pinette;
CAO Iain Edye;

Members Absent:

1. **Call to Order;**
   Reeve Baraniuk called the meeting to order at 1:00 pm.

2. **Adoption of the Agenda;**

Resolution No.94/25
BURGESS – SHELLBORN

Be It Resolved That the agenda be adopted as amended.

New Business
j) AMM June District Meeting;
k) RMED meetings;
l) Reserve Fund Investments;
m) Erickson Area Food Bank;

CARRIED

3. **Adoption of Minutes;**

Resolution No.95/25
JOHNSON – CAMERON

Be It Resolved That Council adopt the minutes of the Regular Meeting of April 9th, 2025, and the Special Meetings of April 24th, April 29th, and April 30th, as circulated.

CARRIED

4. **Public Hearings - NIL;**

5. **Delegations;**
   a) Erickson & District Food Bank - Amanda Demontigny – 1:30 p.m.;

Ms. Demontigny reported to Council on the following;
- As introduction, she has lived in the area for 9 years, teaching at EES and ECI, and is Vice President of the Erickson Area Food Bank;
- Broad trends in Food Bank usage in the Municipality of Clanwilliam-Erickson and surrounding jurisdictions;
- There are 19 families living in Clanwilliam-Erickson who use the Food Bank;
- Trends in costs to the Food Bank to provide food to individuals and families in the target area;
- Items that the Food Bank provides;

- Currently the Food Bank is providing more than 200 hampers per month;
- The Food Bank is encountering financial difficulties recently;
- Food is a basic need, and lack of food impacts members of our community;
- The Food Bank requests from the Municipality to provide Food Bank hamper costs specifically for the residents of the Municipality;
- Current operations cost $9,000 per month;
- The Food Bank would like to negotiate a two-year reprieve from municipal taxes on buildings;
- The board is working on plans to turn their second building at 46 Main Street into a youth drop-in centre;

b) Manitoba Transportation and Infrastructure – 2:00 p.m.;

Kelvin Shulvera, Alyssa Montsion, and Walter Whiteside reported to Council on the following:

- Upcoming projects on highways in the region including PTH 25, PTH 16, PTH 10;
- Online infrastructure projects map for MTI;
- No reconstruction work on PR 357 scheduled in 2025, but there will be patching;
- Council and MTI representatives had a round-table discussion about future projects and issues;

6. Finance;

a) **List of Accounts for Approval;**

Resolution No.96/25
JOHNSON – BURGESS

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to May 13th, 2025 as recommended by the Finance Committee and as represented by:

Cheque No.'s 4791 to 4830 totalling $229,093.89 and
Direct Deposit of payroll, source deductions and service fees for the pay dates of April 4th and April 17th totalling $44,379.76,
and all online bill payments totaling $27,594.93 and

Utility Account as represented by Cheque No.'s 757 to 766 inclusive and totalling $27,616.82 and all online bill payments totaling $3,265.74, from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.97/25
SHELLBORN – CAMERON

Be It Resolved That Council approve the indemnities and expenses for council members for April 2025 as follows:

Reeve Victor Baraniuk	$1,313.00;
Councillor Wade Shellborn	$600.00;
Councillor Alison Burgess	$1,600.52;
Councillor Cody Cameron	$1,663.00;
Councillor Tami Johnson	$1,701.64;

CARRIED

c) Unaudited Financial Statements;

Resolution No.98/25
JOHNSON – BURGESS;

Be It Resolved That Council approve the Unaudited Financial Statements for the month of April 2025.

CARRIED

7. **By-Laws;**
   a) False Alarm By-law No.101-25;

Resolution No.99/25
SHELLBORN – CAMERON

Be It Resolved That Council give First Reading to By-law No.101-25, being a by-law to regulate and control fire alarm systems that cause false alarms to be actuated;

CARRIED

8. **Unfinished Business;**
   a) Facility Use Agreement with Erickson & District Recreation Association;

Resolution No.100/25
JOHNSON – BURGESS

Be It Resolved That Council approve the facility use agreement with Erickson and District Recreation Association, to provide a venue for municipal day camps in July and August of 2025.

CARRIED

9. **New Business;**
   a) Communication;
   b) Canadian Buying Policy;
   c) RCMP Notifications regarding High Risk Prison Releases into Community;
   d) Dust Control Program;
   e) Street Paving;
   f) Endowment Fund Spring Disbursement;

Resolution No.101/25
BURGESS – SHELLBORN

Whereas the Endowment Fund Committee has made recommendations to Council in regards to the spring disbursement from the fund;

Therefore Be It Resolved That Council awards the following from the Clanwilliam-Erickson Endowment Fund:

$2,000.00 to Erickson Kiddie Kollege for expansion project;
$1,480.00 to Little Hands Early Learning Centre for daycare equipment;
$290.00 to Erickson Regional Library for a coffee maker and supplies;
$1,030.00 to the Erickson & District Recreation Association for side door replacement;

CARRIED

g) Regional Physician Recruitment Working Group;

Resolution No.102/25
BURGESS – CAMERON

Be It Resolved That Council authorize Councillor Tami Johnson and the CAO to attend meetings outside the Municipality with a regional working group to recruit physicians to the area;

Be It Further Resolved that expenses and per diems will be paid at the rates in the current indemnity bylaw.

CARRIED

h) Requests for Funding;

Resolution No.103/25
SHELLBORN – JOHNSON

Whereas Council has received a request for funding from the Erickson 4H Beef Club, to contribute towards their annual Achievement Day;

Therefore Be It Resolved That Council approves the request and will contribute $100 to the Erickson 4H Beef Club;

CARRIED

i) Add Outstanding Accounts Receivable to Tax Accounts;

Resolution No.104/25
BURGESS – CAMERON

Whereas the following utility accounts are over 120 days past due;

Therefore Be It Resolved That Council authorizes administration to transfer the overdue amounts plus interest to the respective property tax accounts;

Utililty Acct Number	Tax Roll Number	Amount
203600	203600	$109.41
205300	205300	$217.75
205800	205800	$135.96
205900	205900	$221.16
209000	209000	$442.46
209800	209800	$108.11
210800	210800	$249.36
211300	211300	$642.82
213100	213100	$394.20
218100	218100	$221.41
219400	219400	$386.35
220400	220400	$96.99
222200	222200	$220.91
225400	225400	$26.80
225800	225800	$720.70

226100	226100	$106.27
228300	228300	$358.78
229600	229600	$746.20
230900	230900	$65.35
231400	231400	$75.88
234013	213400	$44.20
	TOTAL	$5,591.07

CARRIED

j) AMM June District Meeting;

Resolution No.105/25
JOHNSON – SHELLBORN

Be It Resolved That Council and administration are authorized to attend and assist with logistics associated with the AMM June District meeting at the Erickson Legion Hall on June 18, 2025;

CARRIED

k) RMED Meetings;
l) Reserve Account Investments;

Resolution No.106/25
JOHNSON – CAMERON

Be It Resolved That Council will invest all amounts in the Airport, Bridge and Culvert, Building, Economic Development, Fire Equipment, Gas Tax, General, Recreation, Replacement, Streets and Roads, and Utility reserve accounts, which have not been allocated for projects in 2025, into nonredeemable 1-year Guaranteed Investment Certificates with Compass Credit Union;

CARRIED

m) Erickson Area Food Bank;

Resolution No.107/25
BURGESS – CAMERON

Whereas Council appreciates the essential services provided by the volunteers and staff of the Erickson Area Food Bank to municipal ratepayers and residents;

Therefore Be It Resolved That Council will donate $1500 to the Erickson Area Food Bank, with the municipal grants and donations fund as the source;

CARRIED

10. Committee Reports;
a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;
- Mayors, Reeves, and CAOs meeting;
- AMM Convention sessions;

- Municipal Housing Committee meetings;
- Health Foundation meeting;

Councillor Wade Shellborn reported on the following matters;
- Campground committee meeting;
- Fire Department meeting;

Councillor Alison Burgess reported on the following matters;
- AMM Convention sessions;
- Chamber of Commerce AGM;
- Skating Rink meeting;
- Rossburn Subdivision Trails Association meetings;

Councillor Tami Johnson reported on the following matters;
- AMM Convention sessions;
- Library meeting;
- Jamboree meeting;
- Services to Seniors AGM;
- Municipal Housing Committee meetings;
- Campground committee meeting;
- Endowment Fund meeting;
- Meeting with Rolling River First Nation Chief and Council;

Councillor Cody Cameron reported on the following matters;
- AMM Convention sessions;
- Daycare meeting;
- Recreation Association meeting;
- Yellowhead Employment Centre meeting;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;
- Transfer station construction finalization and operations;
- Water break, repair, and subsequent boil-water advisory in Erickson;
- A fire hydrant was replaced on Centre Avenue;
- Summer student staffing is complete, with funding from Green Team and Canada Summer Jobs;
- Meeting with Rolling River First Nation Chief and Council, to discuss infrastructure cooperation;
- Proposed event with Manitoba Association of Regional Recyclers in Erickson;
- Clanwilliam-Erickson Fire Rescue has been very busy with the dry weather. With recent rain, the burn ban has been lifted;
- Residential subdivision on Railway Avenue, utility easement is prepared and being submitted;

12. Development Officer Report;

The Development Officer advised Council of the following;
- First Reading of Development Plan has been circulated;
- South Ditch Lake Recreational Co-op subdivision update;
- Permits issued to date;

13. Correspondence;
a) Manitoba Habitat Conservancy;
b) Brandon Regional Health Centre Foundation;
c) Royal Canadian Legion, Erickson Branch No.143;

14. In Camera - NIL;
15. Adjournment;

Resolution No.108/25
BURGESS – CAMERON

Be It Resolved that the Regular Council Meeting does now adjourn at 4:25 p.m.
Next meeting scheduled for Wednesday, June 11th, 2025 at 1:00 pm.

CARRIED

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Reeve Chief Administrative Officer