MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 11TH, 2025

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, June 11th, 2025 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Wade Shellborn;
Councillor Alison Burgess;
Councillor Tami Johnson;
Councillor Cody Cameron;
CAO Iain Edye;

Members Absent:

1. **Call to Order;**
   Reeve Baraniuk called the meeting to order at 1:00 pm.

2. **Adoption of the Agenda;**

Resolution No.109/25
JOHNSON - SHELLBORN

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. **Adoption of Minutes;**

Resolution No.110/25
CAMERON – BURGESS

Be It Resolved That Council adopt the minutes of the Regular Meeting of May 14th, 2025 as circulated.

CARRIED

4. **Public Hearings;**
   a) Variation – Kristy Vermiere, 1:00 p.m.;

Resolution No.111/25
JOHNSON – SHELLBORN

Be It Resolved That Council adjourn the Regular Meeting to sit in public hearing;

CARRIED

Resolution No.112/25
CAMERON – BURGESS

Be It Resolved That Council adjourn the public hearing and resume the Regular Meeting;

CARRIED

Councillor Johnson requested a recorded vote.

Resolution No.113/25
CAMERON – SHELLBORN

Whereas Kristy Vermiere is the applicant of the Variation Order for

Lot 16, Plan 665

And Whereas the property is located in the urban area of the Municipality of Clanwilliam-Erickson and the Applicant has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Rural Municipality of Clanwilliam Zoning By-law No. 358-86 as it applies to this property as follows:

To reduce the required Front Yard from 25 feet to 5 feet,

To reduce the required West Side Yard from 5 feet to 0.5 feet,

To reduce the required minimum distance between an Accessory Building and Main Building from 6 feet to 3.5 feet;

for an Accessory Building in the “R” Residential Zone.

Therefore after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 10th day of March, 2025 approves the aforementioned Variation Order for

Lot 16, Plan 665

Subject to the condition that the required Front Yard shall be a minimum of 12 feet;

IN FAVOUR: Councillor Tami Johnson;
Councillor Wade Shellborn;
Councillor Alison Burgess;
Councillor Cody Cameron;

OPPOSED: Reeve Victor Baraniuk;

5. **Delegations;**
    a) Rebecca Gray, Erickson District Recreation Association – 3:30 p.m.;

Ms. Gray presented to Council on the following:
- Introduction as EDRA president;
- Overview of annual budgets, revenue and expense lines;
- Rental vacancies may result in some shortfalls that will need to be made up, through other renters and/or fundraising activities;
- Grants that have been applied for, and received, for projects;
- Future projects, the largest of which is the replacement of the ice plant;
- Request made to Council to dedicate matching funds as needed for ice plant grant applications.

6. **Finance;**
    a) **List of Accounts for Approval;**

Resolution No. 114/25
BURGESS – JOHNSON

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to June 10th, 2025 as recommended by the Finance Committee and as represented by:

Cheque No.'s 4831 to 4876 totalling $102,845.88 and
Direct Deposit of payroll, source deductions and service fees for the pay dates of May 2nd, May 16th and May 30th, 2025 totalling $64,862.61,
and all online bill payments totaling $8,551.43 and

Utility Account as represented by Cheque No.'s 767 to 771 inclusive and totalling $3,773.18 and all online bill payments totaling $1,773.90, from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.115/25
SHELLBORN – JOHNSON

Be It Resolved That Council approve the indemnities and expenses for council members for May 2025 as follows:

Reeve Victor Baraniuk	$683.00;
Councillor Wade Shellborn	$600.00;
Councillor Alison Burgess	$720.00;
Councillor Cody Cameron	$680.00;
Councillor Tami Johnson	$831.80;

CARRIED

c) Unaudited Financial Statements;

Resolution No.116/25
JOHNSON – SHELLBORN

Be It Resolved That Council approve the Unaudited Financial Statements for the month of May 2025.

CARRIED

7. By-Laws;

a) False Alarm By-law No.101-25;

Resolution No.117/25
SHELLBORN – BURGESS

Be It Resolved That Council give Second Reading to By-law No.101-25;

CARRIED

Resolution No.118/25
JOHNSON – CAMERON

Be It Resolved That Council give Third and Final Reading to By-law No.101-25, being a by-law to regulate and control fire alarm systems that cause false alarms to be actuated;

IN FAVOUR: Reeve Baraniuk;
Councillor Tami Johnson;
Councillor Wade Shellborn;
Councillor Alison Burgess;
Councillor Cody Cameron;

OPPOSED: NIL;

8. **Unfinished Business;**
   a) Erickson District Recreation Association Funding Request;

Resolution No.119/25
JOHNSON – CAMERON

Be It Resolved That Council approves the funding request submitted by Erickson District Recreation Association for a new side door, to make up the funding shortfall after other grants are considered;

CARRIED

9. **New Business;**
   a) Solid Waste Pickup By-law No.70-20 – Schedule “B” amendment;

Resolution No.120/25
BURGESS – SHELLBORN

Whereas new building construction and demolition, and changes in building use, require updating the special service levy for solid waste pickup charged to properties in the Urban Ward of the Municipality;

Be It Resolved That Council adopts the updated Schedule “B” of Garbage Pickup By-law No.70-20;

CARRIED

   b) Award Street Paving Contract;

Resolution No.121/25
CAMERON – JOHNSON

Whereas funds for street paving projects were allocated in the 2025 Financial Plan;

And Whereas bids for paving projects in Erickson were received;

Therefore Be It Resolved That Council selects the bid from Zenith Paving, in the amount of $149,740.00;

CARRIED

   c) South Mountain Waste Management Group;
   d) Add Score Store as Additional Liability Insured for Leda Lake Park;

Resolution No.122/25
JOHNSON – SHELLBORN

Whereas insurance status is a barrier when requesting grant funding for improvements to Leda Lake Park;

And Whereas Leda Lake Park serves community needs, and ensuring its success is in line with municipal priorities;

Therefore Be It Resolved That Council will add the Score Store Inc. as a liability additional insured to the municipal insurance policy, for the accessible/walking trail portion of Leda Lake Park on land owned by the Score Store, which connects the Trans-Canada Trail to the dock area;

CARRIED

e) Otter Lake east turnaround area;
f) Add Unpaid Invoices to Taxes;

Resolution No.123/25
BURGESS – JOHNSON

Whereas the following invoices are more than 120 days past due,

Therefore Be It Resolved That the amounts be added to the respective tax accounts;

Roll #	***Amount***	***Original Date of Invoice***	***Description***
R 229100	$25.00	January 8, 2025	Waste Site Tipping Fees
R 233100	$35.00	January 8, 2025	Waste Site Tipping Fees
R 101150	157.52	January 8, 2025	Waste Site Tipping Fees
R 205900	50.00	January 8, 2025	Waste Site Tipping Fees
R 30800	20.00	January 8, 2025	Waste Site Tipping Fees

CARRIED

g) Veterinary Clinic Expansion;
h) Pickleball User Fees at Recreation Centre;

Resolution No.124/25
SHELLBORN – JOHNSON

Whereas recreation is important for community revitalization and desirability, to grow the tax base by attracting newcomers to the Municipality;

And Whereas Council is committed to investing in recreation in the Municipality of Clanwilliam-Erickson;

And Whereas pickleball is a popular sport that can be enjoyed by participants of any age, providing mental and physical health benefits;

And Whereas the Erickson Pickleball Club is an inclusive organization that not only provides people in the community with recreation opportunities, but also plans to host regional tournaments which will provide economic benefits to the community;

And Whereas the Erickson Pickleball Club provides their own equipment, which they make available to encourage newcomers to the sport at no municipal expense;

And Whereas the Erickson Pickleball Club intends to use the Erickson Recreation Centre over the summer months at times when the community day camps are not in session, resulting in very little increase in cost to building operations;

Therefore Be It Resolved That Council recognizes the volunteers, whose efforts in organizing pickleball, and startup costs that they have personally incurred provide benefits to the community that are in line with municipal recreation objectives;

Be It Further Resolved That Council will not charge the Erickson Pickleball Club any fee to use the Erickson Recreation Centre for pickleball during the months of July and August of 2025, with scheduling to be determined by municipal administration;

IN FAVOUR: Councillor Shellborn;

OPPOSED: Reeve Victor Baraniuk;
Councillor Tami Johnson;
Councillor Alison Burgess;
Councillor Cody Cameron;

10. Committee Reports;

a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;
- Recreation Committee meeting;
- Public Works committee meeting;
- Services to Seniors meeting;
- Housing meeting;

Councillor Wade Shellborn reported on the following matters;
- Campground meeting;
- Veterinary Board meeting;
- Fire Department meeting;

Councillor Alison Burgess reported on the following matters;
- Riding Mountain Biosphere Reserve meeting;
- South Ditch Lake Recreational Co-op AGM;
- Rossburn Subdivision Trails Association meeting;

Councillor Tami Johnson reported on the following matters;
- Recreation Committee meeting;
- Campground meetings;
- Housing committee meetings;
- Physician recruitment meeting;
- Services to Seniors meeting;
- Jam meeting;
- Chamber of Commerce meeting;
- Campground meeting;
- Public Works committee meeting;
- South Ditch Lake Co-op AGM;

Councillor Cody Cameron reported on the following matters;
- Recreation Association meeting;
- Daycare meeting;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Scandinavia settlement site – proposed improvements by volunteer group;
- Deaf Child signs in Otter Lake;
- Airport Road – road opening by-law;
- Physician recruitment meeting;
- Lagoon upgrade meetings;
- Transfer station site meeting with engineer;
- Recreation Committee meeting May 16, 2025;
- Leda Lake Park meeting, June 6, 2025;
- Public Works Committee meeting, June 10, 2025;

Public Works report:

- Little Valley Jamboree preparations;
- Campground levels of service;
- Dust control;
- Transfer station operations;
- Gravel program;
- Rural approach request;
- 2025 culvert replacements;

Recreation report:

- Participaction activities;
- Community walks;
- Community bike rides;
- Disc golf targets installed, discs ordered using Participaction grant;
- Health and Wellness Fair at Erickson Legion;
- Town Wide Yard Sale coordination, tie-in to Participaction;
- Day camp registration update;
- Working on fall programming including karate and others;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Permits issued to date;
- South Ditch Lake Recreational Co-op Development Agreement;

13. Correspondence;

a) Janet Johnson, Canadian Postmasters and Assistants Association;
b) Cheryl Gudbranson;
c) Valerie Soltys;

Resolution No.125/25
CAMERON – BURGESS

Be It Resolved That Council will donate $500 to the 2025 Little Valley Jamboree;

CARRIED

14. In Camera;

a) Legal;

Resolution No.126/25
BURGESS – SHELLBORN

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.127/25
BURGESS - SHELLBORN

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

15. Adjournment;

Resolution No.128/25
CAMERON – BURGESS

Be It Resolved that the Regular Council Meeting does now adjourn at 5:15 p.m.
Next meeting scheduled for Wednesday, July 9th, 2025 at 1:00 pm.

CARRIED

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Reeve Chief Administrative Officer