MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 10TH, 2026

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, June 10th, 2026 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Wade Shellborn;
Councillor Alison Burgess;
Councillor Tami Johnson;
Councillor Cody Cameron;
ACAO Kaitlyn Pinette;
CAO Iain Edye;

Members Absent:

1. **Call to Order;**
   Reeve Baraniuk called the meeting to order at 1:00 pm.

2. **Adoption of the Agenda;**

Resolution No.124/26
BURGESS – JOHNSON

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. **Adoption of Minutes;**

Resolution No.125/26
SHELLBORN – CAMERON

Be It Resolved That Council adopt the minutes of the Regular Meeting of May 13th, 2026 as circulated.

CARRIED

4. **Public Hearings - NIL;**

5. **Delegations;**
   a) Lisa Pottinger, Manitoba Assessment – 1:00 p.m.;

Ms. Pottinger reported to Council on the following:
- Process of property assessment;
- Updated assessment for 2027 used prior sales data;
- Projected impacts on property taxes;
- Council's options to moderate tax reassessment impacts;
- Methods to inform the public about reassessment 2027;

   b) Travis Lyle, Way to Go Consulting – 2:15 p.m.;

Mr. Lyle reported to Council on the following:
- Utility rate study results;
- Current utility rates;
- Asset retirement obligations;
- Reason for utility rate increases;
- Proposed new utility rates;

6. **Finance;**
   a) **List of Accounts for Approval;**

Resolution No.126/26
JOHNSON – BURGESS

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to June 9th, 2026 as recommended by the Finance Committee and as represented by:

Cheque No.'s 5291 to 5325 totalling $114,281.45 and
Direct Deposit of payroll, source deductions and service fees for the pay dates of May 1, May 15 & May 29, 2026 totalling $66,578.23,
and all online bill payments totaling $13,728.83 and

Utility Account as represented by Cheque No.'s 851 to 863 inclusive and totalling $22,530.66 and all online bill payments totaling $4,655.20, from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.127/26
BURGESS – SHELLBORN

Be It Resolved That Council approve the indemnities and expenses for council members for May 2026 as follows:

Reeve Victor Baraniuk	$800.00;
Councillor Wade Shellborn	$725.00;
Councillor Alison Burgess	$800.00;
Councillor Cody Cameron	$837.50;
Councillor Tami Johnson	$1,011.72;

CARRIED

c) Unaudited Financial Statements;

Resolution No.128/26
CAMERON – BURGESS

Be It Resolved That Council approve the Unaudited Financial Statements for the month of May 2026.

CARRIED

7. By-Laws;

a) TIPPS By-law No.113-26;

Resolution No.129/26
BURGESS – SHELLBORN

Be It Resolved That Council give Third and Final Reading to By-law No.113-26, being a by-law to provide a tax installment payment plan.

IN FAVOUR: Reeve Baraniuk
Councillor Burgess
Councillor Cameron
Councillor Johnson
Councillor Shellborn

OPPOSED: NIL

b) Skating Rink Cement Floor Reserve By-law No.110-26;

Resolution No.130/26
BURGESS – JOHNSON

Be It Resolved That Council give third and final reading to By-law No.110-26, being a by-law to create and augment a reserve for installation of a cement floor in the Clanwilliam-Erickson Skating Arena.

IN FAVOUR: Reeve Baraniuk
Councillor Burgess
Councillor Cameron
Councillor Johnson
Councillor Shellborn

OPPOSED: NIL

c) Street Paving Reserve By-law No.111-26;

Councillor Cameron requested a recorded vote.

Resolution No.131/26
CAMERON – SHELLBORN

Be It Resolved That Council give second reading to By-law No.111-26;

IN FAVOUR: Reeve Baraniuk
Councillor Burgess
Councillor Cameron
Councillor Johnson
Councillor Shellborn

OPPOSED: NIL

d) Sidewalk Snow Clearing SSL By-law No.107-25;

Resolution No.132/26
BURGESS – JOHNSON

Be It Resolved That Council give second reading to By-law No.107-25;

CARRIED

e) Utility Rates By-law No.115-26;

Resolution No.133/26
BURGESS – JOHNSON

Whereas the Municipality of Clanwilliam-Erickson has received a utility rate study for the Erickson Water and Wastewater Utility, which indicates rates require increasing;

And Whereas the Erickson Utility incurred an audited operating deficit, when adjusted for regulatory purposes and to back out accretion and amortization expenses related to asset retirement obligations for the lagoon, of $67,274 in 2024;

And Whereas the 2024 audited financial statements indicate the Erickson Utility has a Working Capital deficit of $76,671, which does not meet the 2024 target minimum working capital requirement equal to 20% of Utility expenses of $91,852;

Therefore Be It Resolved That the Municipality of Clanwilliam Erickson request approval from the Public Utilities Board for the Erickson Utility deficit of $67,274 in 2024, with said deficit proposed to be recovered through 3 year rate rider of $2.98 per 1,000 gallons;

And Be It Further Resolved That By-law No. 115-26 to establish Erickson Utility rates be given first reading and submitted to the Public Utilities Board for approval.

CARRIED

f) Animal Control By-law No.114-26;

Resolution No.134/26
BURGESS – JOHNSON

Be It Resolved That Council give first reading of By-law No.114-26, being a by-law to provide for the regulation of animals within the urban limits of the Municipality of Clanwilliam-Erickson;

CARRIED

8. Unfinished Business;

a) By-law administration agreement with Commissionaires;
b) Recycling Proposal;
c) Lagoon Update;
d) Tipping Fees;
e) Council Members Conflict of Interest Policy;
f) Assiniboine West Watershed District;

Resolution No.135/26
JOHNSON – SHELLBORN

Be It Resolved That Council of the Municipality of Clanwilliam-Erickson supports the Town of Minnedosa in their request for a forensic financial audit and an audit on procurement, tendering, and project awards of the Assiniboine West Watershed District;

Be It Further Resolved That all expenses associated with this audit should be borne by Assiniboine West Watershed District;

CARRIED

g) Utility customer request for compensation due to sewer backup;
h) Wind Turbines;

9. New Business;

a) Volunteer Credit;
b) Request for MTI Assistance: PR262 Road Repair;

Resolution No.136/26
BURGESS – JOHNSON

Be It Resolved That Council requests assistance from Manitoba Transportation and Infrastructure for repairs to PR262 under Section 5.3 of the Master Services Agreement for Gravel Roads Maintenance, for a section of road between 107N and 108N as recommended by the CAO;

CARRIED

c) Award Street Paving Contract;

Resolution No.137/26
SHELLBORN – JOHNSON

Whereas Council has budgeted $100,000 for street paving in 2026, and has requested quotations from qualified contractors;

Therefore Be It Resolved That Council will award a paving contract to Zenith Paving, for reconstruction of Third Street NW, repairs to the Main Street parking lane east of the Centre Avenue North intersection, and a patch on Third Street NE.

CARRIED

d) Agreement with Score Store re: seasonal employee;

Resolution No.138/26
CAMERON – JOHNSON

Whereas Council finds it advantageous to enter into agreement with the Score Store to provide an employee for grounds maintenance at Leda Lake Park;

Therefore Be It Resolved That Council approves the agreement proposed by the CAO, which covers employee duties and reimbursement for wages.

CARRIED

e) Request for support: Manitoba Water Services Board;

Resolution No.139/26
CAMERON – SHELLBORN

Whereas sewer repairs are required over a distance of approximately 60 metres, west of Queen Elizabeth Avenue on Railway Avenue, at an estimated cost of $35,000;

Therefore Be It Resolved That Council request financial assistance from Manitoba Water Services Board towards the completion of this project.

CARRIED

f) Councillor attendance on Clear Lake Country committee;
g) Development proposal;
h) Add outstanding invoices to tax accounts;

Resolution No.140/26
BURGESS – JOHNSON

Whereas the following accounts are more than 90 days past due;

Therefore Be It Resolved That Council authorize the transfer of the following outstanding amounts to the respective property tax account in accordance with 252(2) of The Municipal Act;

Utililty Acct Number	Tax Roll Number	Amount
202410	213400	$100.60
205300	205300	$315.19
206300	206300	$1,438.52
206400	206400	$125.08

208500	208500	$225.86
209000	209000	$172.31
209800	209800	$111.89
213100	213100	$156.51
218100	218100	$111.91
220800	220800	$467.24
222200	222200	$110.66
223400	223400	$210.26
225400	225400	$110.99
225800	225800	$304.18
226100	226100	$47.15
228300	28300	$263.55
229200	229200	$110.86
229600	229600	$487.09
231300	231300	$205.51
234013	234013	$110.93
234015	234015	$110.66

Total: $5,296.95

CARRIED

i) Approve 2025 audited financial statements;

Resolution No.141/26
CAMERON – SHELLBORN

Be It Resolved That Council approve the audited financial statements for the year 2025 as prepared by MNP;

CARRIED

j) Rural approach - culvert request;

Resolution No.142/26
SHELLBORN – JOHNSON

Whereas Council has received a request to cost-share an improvement to a rural approach at NW 4-18-18W, including repair of a collapsed culvert;

And Whereas the culvert that is currently installed is causing water to flow on the municipal road, damaging the said road;

Therefore Be It Resolved That Council will cost-share the work as proposed, with the Municipality providing a culvert and the proponent covering the costs of earthworks;

CARRIED

10. Committee Reports;

a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- Public Works committee meeting;
- Airport Commission meeting;
- Municipal Housing Committee meeting;

Councillor Wade Shellborn reported on the following matters;
- Veterinary Services District update;
- Fire Department meeting;
- Skating Rink committee update;

Councillor Alison Burgess reported on the following matters;
- South Ditch Lake Recreational Co-op meeting;
- Rossburn Subdivision Trails Association meeting;

Councillor Tami Johnson reported on the following matters;
- Public Works committee meeting;
- Leda Lake Park committee meeting;
- Mayors and Reeves meeting;
- Chamber of Commerce meeting – no quorum;
- Municipal Housing Committee meeting;
- JAM meeting;
- Jamboree committee meeting;
- Library Meeting;

Councillor Cody Cameron reported on the following matters;
- Daycare meeting;
- Airport Commission meeting;
- Leda Lake Park meeting;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;
- Meeting with Clear Lake Country for economic development regarding regional trail networks;
- Meeting with legal counsel regarding contractor dispute;
- Leda Lake Park committee meeting;
- Meeting with Rolling River First Nation chief and council regarding lagoon;
- Meeting with Dillon Consulting regarding potential development at airport;
- Public Works Committee meeting;

12. Development Officer Report;

The Development Officer advised Council of the following;
- Building permits to date;

13. Correspondence;
a) RM of Wallace-Woodsworth;
b) RM of Prairie View;
c) Nature Conservancy of Canada;
d) Sandy and Cornell Vanderhulst;
e) Catrin Jones – LHELC;
f) Kayla Swift – LHELC;

14. In Camera;
a) Legal;

Resolution No.143/26
JOHNSON – BURGESS

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.144/26
CAMERON – SHELLBORN

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

15. Adjournment;

Resolution No.145/26
CAMERON – BURGESS

Be It Resolved that the Regular Council Meeting does now adjourn at 5:53 p.m.
Next meeting scheduled for Wednesday, July 8th, 2026 at 1:00 pm.

CARRIED

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Reeve Chief Administrative Officer