MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, JANUARY 7TH, 2026

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, January 7th, 2026 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Wade Shellborn;
Councillor Alison Burgess;
Councillor Tami Johnson;
Councillor Cody Cameron;
ACAO Kaitlyn Pinette;
CAO Iain Edye;

Members Absent:

1. **Call to Order;**
   Reeve Baraniuk called the meeting to order at 1:00 pm.

2. **Adoption of the Agenda;**

Resolution No.1/26
BURGESS – JOHNSON

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. **Adoption of Minutes;**

Resolution No.2/26
SHELLBORN – JOHNSON

Be It Resolved That Council adopt the minutes of the Regular Meeting of December 17th, 2025 as circulated.

CARRIED

4. **Public Hearings - NIL;**
5. **Delegations - NIL;**

6. **Finance;**
   a) **List of Accounts for Approval;**

Resolution No.3/26
BURGESS – CAMERON

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to January 6th, 2025 as recommended by the Finance Committee and as represented by:

Cheque No.'s 5123 to 5148 totalling $35,160.65 and
Direct Deposit of payroll, source deductions and service fees for the pay dates of December 12th & December 24th, 2025 totalling $49,269.73,
and all online bill payments totaling $11,061.80 and

Utility Account as represented by Cheque No.'s 809 to 813 inclusive and totalling $14,937.23 and all online bill payments totaling $3,221.18, from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.4/26
CAMERON – SHELLBORN

Be It Resolved That Council approve the indemnities and expenses for council members for December 2025 as follows:

Reeve Victor Baraniuk	$683.00;
Councillor Wade Shellborn	$600.00;
Councillor Alison Burgess	$640.00;
Councillor Cody Cameron	$600.00;
Councillor Tami Johnson	$640.00;

CARRIED

c) Unaudited Financial Statements;

Resolution No.5/26
BURGESS – CAMERON

Be It Resolved That Council approve the Unaudited Financial Statements for the month of December 2025.

CARRIED

7. By-Laws;

a) Development Plan By-law No.99-25;

Resolution No.6/26
BURGESS – CAMERON

Be It Resolved That Council give Third and Final Reading to By-law No.99-25, being a by-law to adopt a Development Plan for the Municipality of Clanwilliam-Erickson.

IN FAVOUR: Reeve Baraniuk
Councillor Burgess
Councillor Cameron
Councillor Johnson
Councillor Shellborn

OPPOSED: NIL

b) Mobile Home Fees By-law No.105-25;

Resolution No.7/26
BURGESS – JOHNSON

Be It Resolved That Council give Third and Final Reading to By-law No.105-25 as amended, being a by-law to license mobile homes used as living accommodations within the Municipality of Clanwilliam-Erickson;

IN FAVOUR: Reeve Baraniuk
Councillor Burgess
Councillor Cameron
Councillor Johnson
Councillor Shellborn

OPPOSED: NIL

c) Indemnity By-law No.106-25;

Resolution No.8/26
BURGESS – SHELLBORN

Be It Resolved That Council give Second Reading to By-law No.106-25;

CARRIED

Resolution No.9/26
JOHNSON – BURGESS

Be It Resolved That Council give Third and Final Reading to By-law No.106-25, being a by-law to provide for the indemnities to Members of Council and remuneration to Members of Council, Officers, and Employees of the Municipality of Clanwilliam-Erickson;

IN FAVOUR: Reeve Baraniuk
Councillor Burgess
Councillor Cameron
Councillor Johnson
Councillor Shellborn

OPPOSED: NIL

8. **Unfinished Business;**
   a) Minnedosa Veterinary Services District agreement;

Resolution No.10/26
SHELLBORN – JOHNSON

Be It Resolved That Council approve the 2026 agreement with the Minnedosa Veterinary Services District.

CARRIED

9. **New Business;**
   a) Appoint Board of Revision Chair and Secretary;

Resolution No.11/26
BURGESS – SHELLBORN

Be It Resolved That Council appoint Victor Baraniuk as Chair of the Board of Revision;

Be It Further Resolved That Council appoint Iain Edye as Secretary of the Board of Revision;

CARRIED

b) Appoint Weed Inspector;

Resolution No.12/26
JOHNSON – CAMERON

Be It Resolved That Council appoint Wes Huyghe as municipal weed inspector;

CARRIED

c) AMM Spring Convention;

Resolution No.13/26
CAMERON – BURGESS

Be It Resolved That Council approve all Council members, the CAO, and Assistant CAO to attend the Association of Manitoba Municipalities Spring Convention in Brandon on April 21-23, 2026;

Be It Further Resolved That all expenses associated with this event shall be reimbursed in accordance with the applicable Indemnity By-law;

CARRIED

d) Set Tax Sale Year;

Resolution No.14/26
JOHNSON – BURGESS

Whereas Section 365(2) of The Municipal Act provides that council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered by sale by auction to recover the tax arrears and costs;

Be It Resolved That the Designated Year for which properties in arrears be offered for sale by auction be 2025 (meaning all properties with outstanding taxes from the year 2024 or prior); and

Be It Further Resolved That in accordance with s. 363 (1) of the Municipal Act, “costs” shall be the actual costs incurred for each parcel listed for the tax sale (plus administration fees of $50.00 as set forth in Manitoba Regulation 50/97);

Be It Further Resolved That the tax sale be held November 12, 2026 at 10:30 a.m. at the Municipality of Clanwilliam-Erickson council chambers.

CARRIED

e) From the Ground Up funding program;
f) Pier Solutions bridge maintenance proposal;
g) Municipal Recreation Director Program;

Resolution No.15/26
BURGESS – SHELLBORN

Whereas Council created the position of Recreation Director in 2023;

And Whereas Council finds no fault in the performance of the employee occupying the said position;

And Whereas community attendance at recreation events organized by the Municipality, and volunteers to assist with groups and programming, have generally fallen short of levels required to justify the financial commitment needed for the said position;

And Whereas the Municipality’s proximity to Riding Mountain National Park likely reduces the need for recreational programming in the Municipality;

Therefore Be It Resolved That Council discontinues support for the position of Recreation Director, effective February 1, 2026.

CARRIED

h) Otter Lake Turnaround;
i) Unkempt Properties;
j) Council Meeting Livestreams;

Resolution No.16/26
JOHNSON – SHELLBORN

Whereas Council originally began livestreaming regular monthly meetings as a way to keep operating safely during Covid-19 pandemic restrictions;

And Whereas restrictions on public gathering are no longer in effect;

Therefore Be It Resolved That Council will no longer livestream regular meetings;

Be It Further Resolved That Council will continue to offer online participation at public hearings for the annual financial plan, special service and local improvement levies, and land use planning matters.

CARRIED

k) Sewage Lagoon Progress;
l) Winter road closure;

10. Committee Reports;
a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;
- Municipal Housing Committee meeting;

Councillor Wade Shellborn reported on the following matters;
- No report;

Councillor Alison Burgess reported on the following matters;
- Rossburn Subdivision Trails Association meeting;

Councillor Tami Johnson reported on the following matters;
- Municipal Housing Committee meeting;
- Chamber of Commerce meeting;

Councillor Cody Cameron reported on the following matters;
- No report;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;
- FCM grant application progress – Climate Ready Plans and Processes;
- Skating Rink and Fitness Centre operations;
- Snow removal in Erickson;
- Assiniboine West Watershed District;
- Urban recycling pickup update;

12. Development Officer Report;

The Development Officer advised Council of the following;
- No report;

13. Correspondence;
a) Ryan Pengelly, Assiniboine West Watershed District;
b) Trisha Robson, Erickson Collegiate Institute;

14. In Camera;

a) Legal;

Resolution No.17/26
CAMERON – SHELLBORN

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.18/26
JOHNSON – CAMERON

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

Resolution No.19/26
JOHNSON – CAMERON

Be It Resolved That Council appoint Wade Shellborn and Alison Burgess to have signing authority for the Erickson & District Skating Arena.

CARRIED

15. Adjournment;

Resolution No.20/26
CAMERON – SHELLBORN

Be It Resolved that the Regular Council Meeting does now adjourn at 5:05 p.m.
Next meeting scheduled for Wednesday, February 11th, 2026 at 1:00 pm.

CARRIED

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Reeve Chief Administrative Officer