MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 13TH, 2024

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, November 13th, 2024 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Alison Burgess;
Councillor Tami Johnson;
Councillor Wade Shellborn;
Councillor Cody Cameron;
CAO Iain Edye;

Members Absent:

1. **Call to Order;**
   Reeve Baraniuk called the meeting to order at 1:00 pm.

2. **Adoption of the Agenda;**

Resolution No.233/24
JOHNSON - BURGESS

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. **Adoption of Minutes;**

Resolution No.234/24
CAMERON – SHELLBORN

Be It Resolved That Council adopt the minutes of the Regular Meeting of October 9th, 2024 and the Special Meeting of November 7, 2024 as circulated.

CARRIED

4. **Public Hearings - NIL;**

5. **Delegations;**
   a) Scott Henowich, Ducks Unlimited Canada – 1:00 p.m.;

Mr. Henowich reported to Council on the following:
- Land purchase as a revolving land use agreement;
- Drainage will be altered to improve water retention;
- Land will be re-sold by public tender;
- Land will be maintained in tame forage, and the new owner will have to keep it in forage for 8 years out of 10, in perpetuity.
- Requesting a letter expressing no objections to the land purchase;

   b) Bill Clark, South Ditch Lake Recreational Co-op – 1:30 p.m.;

Mr. Clark presented on the following:
- Would like an update on Road Closure process;
- Would like an update on the Development Agreement process;
- Request on behalf of members to assist with the process based on difficulty of selling property with cooperative ownership.

6. **Finance;**

a) **List of Accounts for Approval;**

Resolution No.235/24
JOHNSON – CAMERON

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to November 12th, 2024 as recommended by the Finance Committee and as represented by:

Cheque No.'s 4575 to 4616 totalling $945,895.24 and
Direct Deposit of payroll, source deductions and service fees for the pay dates of October 4th, October 18th 2024 totalling $43,839.55,
and all online bill payments totaling $42,504.10, and

Utility Account as represented by Cheque No.'s 716 to 723 inclusive and totalling $6,496.73 and all online bill payments totaling $1,850.30, from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.236/24
CAMERON – BURGESS

Be It Resolved That Council approve the indemnities and expenses for council members for October 2024 as follows:

Reeve Victor Baraniuk	$683.00;
Councillor Wade Shellborn	$600.00;
Councillor Cody Cameron	$640.00;
Councillor Tami Johnson	$727.96;

CARRIED

c) Unaudited Financial Statements;

Resolution No.237/24
CAMERON – SHELLBORN

Be It Resolved That Council approve the Unaudited Financial Statements for the month of October 2024.

CARRIED

7. By-Laws;

a) Property Standards By-law No.95-24;

Resolution No.238/24
JOHNSON – SHELLBORN

Be It Resolved That Council give Second Reading to By-Law No.95-24, as amended to specify areas of application;

CARRIED

Resolution No.239/24
CAMERON – BURGESS

Be It Resolved That Council give Third and Final Reading to By-Law No.95-24, Being a By-law to provide for the maintenance of property within the Municipality;

IN FAVOUR:

Reeve Baraniuk
Councillor Burgess
Councillor Cameron
Councillor Johnston
Councillor Shellborn

OPPOSED: NIL

8. **Unfinished Business;**
    a) Medical Clinic Building – sale proceeds;

Resolution No. 240/24
JOHNSON – SHELLBORN

Whereas the former medical clinic at 50 Third Street SE was sold, yielding $64,763.02 of unbudgeted revenue;

Therefore Be It Resolved That Council transfer $59,763.02 into the Economic Development Reserve Fund in 2024, with the remainder of the funds to be directed towards expenses related to the Railway Avenue South survey and subdivision;

CARRIED

b) Review of Curbside Garbage Collection By-law No.70-20;
c) Daycare Loan Agreement;

Resolution No. 241/24
CAMERON – JOHNSON

Whereas Council provided security to a loan which allowed the Little Hands Early Learning Centre to establish and perform necessary renovations to the former RBC building in 2018;

Therefore Be It Resolved That Council approves the proposed agreement between the Municipality and Little Hands Early Learning Centre;

CARRIED

d) Preliminary Budget Discussion;
e) Request for Driveway Widening;

Councillor Cameron declared a conflict and left the council chambers.

Resolution No. 242/24
JOHNSON – SHELLBORN

Be It Resolved That Council approves the request to improve drainage at the approach serving 43 Third Street SW, subject to a cost share agreement for works beyond the width of a single-car driveway;

CARRIED

Councillor Cameron returned to the chambers at 2:35 p.m.

9. **New Business;**
    a) Table 2023 Audited Financial Statements;

Resolution No.243/24
CAMERON - JOHNSON

Be It Resolved That Council table the draft 2023 audited financial statements prepared by Meyers Norris and Penny;

CARRIED

b) Add Unpaid Invoices to Tax Accounts;

Resolution No.244/24
SHELLBORN – JOHNSON

Whereas the following accounts are over 120 days past due;

Therefore Be It Resolved That Council apply the outstanding amounts, plus applicable interest, to the properties' respective tax accounts.

Utililty Acct Number	Tax Roll Number	Amount
202100	202100	$15.23
205900	205900	$109.30
206300	206300	$293.00
208100	208100	$28.50
209000	209000	$295.93
210100	210100	$16.87
213100	213100	$231.94
215800	215800	$15.42
218100	218100	$108.11
219400	219400	$247.18
225400	225400	$174.10
228300	228300	$200.94
231400	231400	$41.40
234013	213400	$108.11
N/A (tipping fees)	220300	$50.00
	TOTAL	$1,936.03

c) Chamber of Commerce Christmas Party;

Resolution No.245/24
CAMERON – BURGESS

Be It Resolved That Council approve the purchase of tickets for the Chamber of Commerce Christmas party for all councillors, staff, firefighters, and a guest for each.

CARRIED

d) Operating Line of Credit Renewal;

Resolution No.246/24
JOHNSON – SHELLBORN

WHEREAS the Council deems it necessary to enter into arrangements with the Compass Credit Union Limited (the “Credit Union”) to borrow money for operating expenses for the fiscal year ending on December 31st, 2025;

AND WHEREAS the amount collected by the Municipality in taxes and grants in lieu of taxes in the fiscal year ending December 31st, 2024 was greater than $600,000;

AND WHEREAS it is anticipated that the Municipality may need to borrow up to $600,000 from the Credit Union;

NOW THEREFORE BE IT RESOLVED THAT the Municipality do borrow from the Credit Union, by way of line of credit agreement, promissory note or notes or otherwise, the sum of $600,000, together with the interest at the rate of one quarter of one % per cent per annum below the Prime Rate of the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality do mortgage and pledge to the amount borrowed from the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality undertake to deposit all taxes to be collected by it with the Credit Union as security for repayment, but the Credit Union will not be restricted to the taxes for repayment, will not be required to wait for collection of the taxes before it is repaid nor will it be required to see that the taxes are deposited or applied;

AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer and the Reeve are authorized to execute, on behalf of the Municipality, all documents necessary to give effect to the foregoing;

AND BE IT FURTHER RESOLVED THAT all amounts so borrowed and interest will be repaid to the Credit Union within the current year.

CARRIED

e) Committee Appointments 2025;

Resolution No.247/24
CAMERON – BURGESS

Be It Resolved That Council approve the following 2024-2025 Committee Appointments:

STANDING COMMITTEES	**REPRESENTATIVES**
Board of Revision	Council as a whole
Economic Development	Council as a whole
Environmental Health	Council as a whole
Legislative & Finance	Tami Johnson, Alison Burgess
Personnel & Policy	Victor Baraniuk, Wade Shellborn
Public Works	Victor Baraniuk, Tami Johnson
Water & Sewer Utility	Cody Cameron, Alison Burgess
OTHER COMMITTEES	

Airport Commission	Victor Baraniuk, Cody Cameron, Brian Schnell, Dave Walker
Vet Services Board	Wade Shellborn
Emergency Measures Organization	Council as a whole
Endowment Fund	Tami Johnson, Quinn Greavett, Jackie Greavett
Erickson & District Campground	Tami Johnson, Wade Shellborn, Kim Gibbons
Erickson & District Fire Department	Wade Shellborn
Erickson & District Health Foundation	Tami Johnson, Victor Baraniuk, Kayla Ritchie, Kristy Vermiere
Erickson & District Recreation Association	Cody Cameron
Erickson & District Recreation Commission	Cody Cameron & the CAO Dean McCulloch, Jack Coulson, Kristy Vermiere, Brandice Bator
Erickson & District Skating Arena	Alison Burgess
Erickson CDC	Council as a whole & the CAO
Childcare Initiative	Cody Cameron, Wade Shellborn
Jamboree (Parks Board)	Tami Johnson
Chamber of Commerce	Tami Johnson, Victor Baraniuk
Service for Seniors Board	Tami Johnson, Sharon Whitaker
Assiniboine West Watershed District	Cody Cameron, Don Huisman
Riding Mountain Biosphere Reserve	Alison Burgess
Rossburn Subdivision Trails Association	Alison Burgess, Dave Walker
South Mtn Waste Mgmt Group	Victor Baraniuk
Parkland Library	Tami Johnson
Yellowhead Regional Employment Skills & Services	Cody Cameron
Valley Life Housing Group	Victor Baraniuk, Tami Johnson
Municipal Housing Committee	Tami Johnson, Victor Baraniuk, Valerie Soltys, Heather Parrott-Howdle, Christine Bertram, Maurice Beatty
Asset Management Committee	Tami Johnson, Cody Cameron, CAO, ACAO, Public Works Coordinator, Water Plant Operator
Age-Friendly Committee	Tami Johnson

CARRIED

f) Appoint Deputy Reeve;

Resolution No.248/24
SHELLBORN – CAMERON

Be It Resolved That Council reaffirm the appointment of Tami Johnson as Deputy Reeve;

CARRIED

g) Erickson Snow Removal Agreement;

Resolution No.249/24
JOHNSON – SHELLBORN

Be It Resolved That Council approve the urban snow clearing agreement with Manitoba Transportation and Infrastructure as proposed;

CARRIED

h) Recreation Commission Grant Requests;

Resolution No.250/24
JOHNSON – CAMERON

Whereas grant requests were received for consideration by the municipal Recreation Commission;

And Whereas the Recreation Commission was not able to convene a meeting;

Therefore Be It Resolved That Council will consider the grant requests on the Commission's behalf;

Be It Further Resolved That Council awards the following grants;

- $2,033.97 for the purchase of materials to finish the disc golf course at the fair grounds;
- $1,658.16 to the Erickson Flying Club for the purchase of a sign at the airport;
- $310.00 to the Erickson Regional Library Committee for the purchase of Lego sets for the library;

Be It Further Resolved That these grants will be awarded as a reimbursement after purchases have been made, and the recipients will recognize publicly the contribution of the Municipality;

CARRIED

i) Clanwilliam-Erickson Endowment Fund Fall Disbursement;

Resolution No.251/24
JOHNSON – SHELLBORN

Whereas grant requests were received for consideration by the Clanwilliam-Erickson Endowment Fund;

And Whereas the Endowment Fund Committee has prepared a recommendation to Council;

Therefore Be It Resolved That Council award a grant from the Clanwilliam-Erickson Endowment Fund of $599.00 plus applicable taxes to the Erickson and District Skating Arena;

CARRIED

j) Erickson & District Skating Arena Proposal;
k) Rural Snow Clearing Policies;

10. Committee Reports;
a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- Health Foundation meeting;
- Valley Life meeting;
- Municipal Housing committee meeting;

Councillor Wade Shellborn reported on the following matters;
- Fire department meeting;

Councillor Tami Johnson reported on the following matters;
- Age-friendly committee meeting;
- Municipal Housing Committee meeting;
- Health Foundation meeting;
- Valley Life Housing Committee meeting;
- Young people's focus group meeting;
- Chamber of Commerce meeting;
- Library Committee meeting;
- RSTA meeting;
- Skating Rink meeting;
- Endowment Fund meeting;

Councillor Cody Cameron reported on the following matters;
- Curling Club meeting;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;
- Congratulations to Mary Nichols, Services to Seniors Coordinator, who received 2024 Manitoba Healthy Aging Award from the Minister of Health.

- Association of Manitoba Municipalities convention is November 25 – 27, 2024, and we have applied to meet with the Minister of Municipal and Northern Relations, and the Minister of Housing, Addictions, and Homelessness.

- Ward 1 by-election was held on Oct. 30. 186 votes were cast, and we are happy to congratulate Alison Burgess on getting elected.

- Recreation Committee meeting on November 7.

- "Young people's meeting" focus group on November 4.

- Elm tree removals.

- Main Street Sidewalk project update.

- Transfer Station – construction progress and service agreement development.

- Funding programs for climate adaptation planning through Federation of Canadian Municipalities.

- Water main valve replacements upcoming.

12. Development Officer Report;

The Development Officer advised Council of the following;
- Building permits issued to date;

13. Correspondence;
a) Manitoba Assessment;
b) Crime Stoppers;

c) Rolling River School Division;

14. In Camera – NIL;

15. Adjournment;

Resolution No.252/24
MOVED - SECONDED

Be It Resolved that the Regular Council Meeting does now adjourn at 4:51 p.m.
Next meeting scheduled for Wednesday, December 11th, 2024 at 1:00 pm.

CARRIED

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Reeve Chief Administrative Officer