MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, DECEMBER 11TH, 2024

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, December 11th, 2024 at 1:00 p.m.

Members Present: Deputy Reeve Tami Johnson;
Councillor Wade Shellborn;
Councillor Alison Burgess;
Councillor Cody Cameron;
CAO Iain Edye;

Members Absent: Reeve Victor Baraniuk;

1. **Call to Order;**
   Deputy Reeve Johnson called the meeting to order at 1:00 pm.

2. **Adoption of the Agenda;**

Resolution No.258/24
CAMERON – BURGESS

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. **Adoption of Minutes;**

Resolution No.259/24
BURGESS – CAMERON

Be It Resolved That Council adopt the minutes of the Regular Meeting of November 13th, 2024 and the Special Meeting of December 6th as circulated.

CARRIED

4. **Public Hearings;**

5. **Delegations;**
   a) Laurence Bertram – Erickson & District Skating Arena – 1:00 p.m.;

Mr. Bertram reported to Council on the following:
- Gives thanks to those who have contributed to the facility.
- Men's hockey team has been contributing to the building's maintenance over many years.
- Regrets that many people in the community have never been inside.
- The Board currently includes five members, and they are creating a volunteer category of "rink ambassadors", who want to volunteer but do not wish to serve on the Board or come to meetings.
- The Board would like to operate the facility beyond the winter season.
- The Board would like to increase the time that the building is used.
- The Board would like to investigate the option of installing artificial ice.
- The Board requests $7500 in municipal grants in the 2025 year.
- Details about planned future projects.

   b) Laurence Bertram – South Ditch Lake Recreational Co-op – 1:15 p.m.;

Mr. Bertram reported to Council on the following:

- Request for information on subdivision process, including road closure by-law and development agreement;

6. **Finance;**
    a) **List of Accounts for Approval;**

Resolution No.260/24
CAMERON – SHELLBORN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to December 10th, 2024 as recommended by the Finance Committee and as represented by:

Cheque No.'s 4617 to 4651 totalling $679,592.48 and
Direct Deposit of payroll, source deductions and service fees for the pay dates of November 2st, November 15th 2024 and November 29th totalling $65,266.92,
and all online bill payments totaling $37,934.49, and

Utility Account as represented by Cheque No.'s 724 to 724 inclusive and totalling $302.40 and all online bill payments totaling $6,966.00, from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.261/24
SHELLBORN – BURGESS

Be It Resolved That Council approve the indemnities and expenses for council members for November 2024 as follows:

Reeve Victor Baraniuk	$683.00;
Councillor Wade Shellborn	$600.00;
Councillor Alison Burgess	$1,693.92;
Councillor Cody Cameron	$1,672.84;
Councillor Tami Johnson	$1,401.04;

CARRIED

Resolution No.275/24
CAMERON – SHELLBORN

Whereas arithmetic or typographic errors were noted on the indemnity calculations for Councillors Johnson and Cameron;

Therefore Be It Resolved That Councillor Cameron's indemnity be revised to $1,692.84, and Councillor Johnson's indemnity be revised to $1,501.04, for November of 2024;

CARRIED

c) Unaudited Financial Statements;

Resolution No.262/24
CAMERON – SHELLBORN

Be It Resolved That Council approve the Unaudited Financial Statements for the month of November 2024.

CARRIED

7. **By-Laws;**
    a) Mutual Aid By-law No.96-24;

Resolution No.263/24
CAMERON – BURGESS

Be It Resolved That Council give First Reading to By-law No.96-24; Being a By-law to authorize Clanwilliam-Erickson Fire Rescue to participate in activities outside the Municipality as part of the South Central Mutual Aid District;

CARRIED

b) Tipping Fees By-law No.97-24;

Resolution No.264/24
SHELLBORN – BURGESS

Be It Resolved That Council give First Reading to By-law No.97-24; Being a By-law to establish tipping fees for waste deposited in the Clanwilliam-Erickson Solid Waste Transfer Station;

CARRIED

8. **Unfinished Business;**
    a) Rural Snow Clearing Policies;

9. **New Business;**
    a) Approve 2023 Audited Financial Statements;

Resolution No.265/24
BURGESS – SHELLBORN

Be It Resolved That Council approve the audited financial statements for the year 2023 as prepared by MNP;

CARRIED

b) Adopt Interim Operating Budget for 2025;

Resolution No.266/24
CAMERON – BURGESS

Be It Resolved That Council adopt the 2025 Interim Operating Budget as follows:

General Government……...$240,000.00
Protective Services…….…….$36,000.00
Transportation Services……..$340,000.00
Environmental Health……..…$110,000.00
Public Health & Welfare……..…….$2,000.00
Environmental Development……...$2,000.00
Economic Development Services……...$11,000.00
Recreation ……..……$75,000
Total ……$816,000.00

CARRIED

c) Endowment fund;

Resolution No.267/24
CAMERON – SHELLBORN

Be It Resolved That Council authorize the reinvestment back into the fund of any Endowment Fund dividends not allocated to projects from 2024.

CARRIED

d) Assiniboine West Watershed District Ecological Corridors Steering Committee Appointment;
e) South Central Mutual Aid District Agreement;

Resolution No.268/24
CAMERON – SHELLBORN

Be It Resolved That Council approve the proposed agreement extending the Municipality's participation in the South Central Mutual Aid District to December 31, 2029.

CARRIED

f) Tanners Crossing Planning District - Building Official Agreement;

Resolution No.269/24
CAMERON – SHELLBORN

Be It Resolved That Council approve the proposed agreement for Building Official services with Tanners Crossing Planning District, for the year 2025.

CARRIED

g) Set Public Hearing Date for Waste Collection as a Special Service;

Resolution No.270/24
CAMERON – SHELLBORN

Whereas Waste Collection Special Service By-law No.70-20 will expire on December 31, 2025;

Therefore Be It Resolved That Council propose Special Service Plan No.98-25; being a plan to provide solid waste pickup in the urban limits of Erickson as a Special Service;

Be It Further Resolved That Council schedule a Public Hearing to be held January 28th 2025, at 7:00 p.m. in the Municipality of Clanwilliam-Erickson Council Chambers and accessible online to hear representation from proposed taxpayers under the plan.

CARRIED

h) Approve 2025 Municipal Emergency Plan;

Resolution No.271/24
BURGESS – CAMERON

Be It Resolved That Council approve the 2025 Emergency Plan as prepared by the Municipal Emergency Coordinator.

CARRIED

i) Payment for Main Street Sidewalk Construction;

Resolution No.272/24
BURGESS – SHELLBORN

Be It Resolved That Council approve the payment of $131,159.70 to Eddie's Gravel Supply for Main Street sidewalk construction;

CARRIED

j) Skating Rink Request;

Resolution No.273/24
CAMERON – SHELLBORN

Be It Resolved That Council approve the payment of $5,000.00 to the Erickson District Skating Arena.

CARRIED

k) Public Skating Contribution;

Resolution No.274/24
CAMERON – BURGESS

Be It Resolved That Council approve the payment of $1,000.00 to the Erickson District Skating Arena to sponsor public skating in the 2024-2025 season, with funds to come from the Recreation Commission budget.

CARRIED

10. Committee Reports;

a) **Council Reports;**

Councillor Wade Shellborn reported on the following matters;
- Fire Department meeting;

Councillor Alison Burgess reported on the following matters;
- Skating Rink meeting;
- Riding Mountain Biosphere Reserve meeting;

Councillor Tami Johnson reported on the following matters;
- Age-friendly meeting;
- Services to Seniors meeting;
- Parkland Library board meeting;
- Municipal Housing Committee meeting;
- Public Works meeting;
- Recreation committee meeting;
- Chamber of Commerce meeting;
- AMM Convention;

Councillor Cody Cameron reported on the following matters;
- Daycare meeting;
- AMM Convention;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;
- Fire Department Update;
- Transfer station update;
- Main Street Sidewalks
- AMM Convention;

- Water main valve replacement in Erickson;
- Public Works meeting;
- Recreation Meeting;
- Personnel Committee Meeting;

12. Development Officer Report;

The Development Officer advised Council of the following;
- Development Plan draft, and options for community open-house;
- Municipal Housing subdivision application progress;
- Building permits issued to date;

13. Correspondence;

a) Brandon Westman Christmas Cheer Registry;

Resolution No.276/24
BURGESS – SHELLBORN

Whereas a Request for Donations has been received from Brandon Westman Christmas Cheer Registry to provide hampers of food, toys, and essentials to individuals and families in need;

And Whereas recipients of hampers include residents of the Municipality of Clanwilliam-Erickson;

Therefore Be It Resolved That Council will donate $500 to the Brandon Westman Christmas Cheer Registry;

CARRIED

b) Minnedosa and District Christmas Dinner Committee;
c) Assiniboine West Watershed District;

14. In Camera;

a) Personnel;

Resolution No.277/24
CAMERON – SHELLBORN

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.278/24
CAMERON – SHELLBORN

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

15. Adournment;

Resolution No.279/24
CAMERON – BURGESS

Be It Resolved that the Regular Council Meeting does now adjourn at 4:41 p.m.

Next meeting scheduled for Wednesday, January 8th, 2025 at 1:00 pm.

CARRIED

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Reeve Chief Administrative Officer