**MUNICIPALITY OF CLANWILLIAM-ERICKSON**
**REGULAR MEETING MINUTES**
**WEDNESDAY, DECEMBER 17TH, 2025**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, December 17th, 2025 at 1:00 p.m.

**Members Present:** Reeve Victor Baraniuk;
Councillor Wade Shellborn;
Councillor Alison Burgess;
Councillor Tami Johnson;
Councillor Cody Cameron;
ACAO Kaitlyn Pinette;
CAO Iain Edye;

**Members Absent:**

1. **Call to Order;**
   Reeve Baraniuk called the meeting to order at 12:46 p.m.

2. **Adoption of the Agenda;**

**Resolution No.238/25**
JOHNSON – SHELLBORN

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. **Adoption of Minutes;**

**Resolution No.239/25**
BURGESS – JOHNSON

Be It Resolved That Council adopt the minutes of the Regular Meeting of November 12th, 2025 as circulated.

CARRIED

4. **Public Hearings;**
   a) Special Service By-law No.107-25

**Resolution No.240/25**
BURGESS – JOHNSON

Be It Resolved That Council adjourn the meeting to sit in Public Hearing.

CARRIED

*No potential taxpayers under the plan were in attendance at the Public Hearing. The CAO informed Council that no written representations had been received regarding Special Service By-law No.107-25.*

**Resolution No.241/25**
JOHNSON – SHELLBORN

Be It Resolved That Council adjourn the Public Hearing and resume the Regular Meeting.

CARRIED

5. **Delegations;**

a) Rebecca Gray, Erickson District Recreation Centre – 2:00 p.m.;

*Ms. Gray presented to Council on the following:*

- Updates to Curling Club to make use of space where Kiddie Kollege was;
- Financial update, occasional rentals, other fundraising efforts;
- Front door replacement;
- Approximately $20,000 in projects currently underway;
- Ice plant upgrade is outstanding, and they are looking at fundraising options.

b) Gordon Allen – 2:30 p.m.;

*Mr. Allen reported to Council on the following:*

- He and his family have owned the mobile home court in Erickson for 5 years.
- The mobile home court is restricted to residents aged 55+, many or all of whom are on fixed incomes.
- He requests that By-law No.105-25 not be passed, or if it is passed, that it be delayed to allow people to adjust. He also suggests that increases in fees should be incremental.

**6. Finance;**

a) **List of Accounts for Approval;**

**Resolution No.242/25**
JOHNSON – SHELLBORN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to December 16th, 2025 as recommended by the Finance Committee and as represented by:

Cheque No.'s 5055 to 5122 totalling $622,221.30 and
Direct Deposit of payroll, source deductions and service fees for the pay dates of November 14th & November 28th, 2025 totalling $46,322.12,
and all online bill payments totaling $23,642.75 and

Utility Account as represented by Cheque No.'s 799 to 812 inclusive and totalling $28,070.18 and all online bill payments totaling $1,918.51, from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

**Resolution No.243/25**
SHELLBORN – BURGESS

Be It Resolved That Council approve the indemnities and expenses for council members for November 2025 as follows:

| | |
|---|---|
| Reeve Victor Baraniuk | $1745.50; |
| Councillor Wade Shellborn | $600.00; |
| Councillor Alison Burgess | $1560.00; |
| Councillor Cody Cameron | $1810.92; |
| Councillor Tami Johnson | $1651.47; |

CARRIED

c) Unaudited Financial Statements;

**Resolution No.244/25**
BURGESS – CAMERON

Be It Resolved That Council approve the Unaudited Financial Statements for the month of November 2025.

CARRIED

7. **By-Laws;**
    a) Beatty Cottage Road LIP By-law No.104-25;

**Resolution No.245/25**
JOHNSON – BURGESS

Be It Resolved That Council give Second Reading to By-law No.104-25.

CARRIED

**Resolution No.246/25**
CAMERON – BURGESS

Be It Resolved That Council give Third and Final Reading to By-law No.104-25, being a by-law to amend By-law No.75-22, which provided for the expenditure and borrowing of funds for purchasing property, constructing road and drainage works, and subdividing former road area for consolidation with existing land parcels as a local improvement.

In Favour: Reeve Baraniuk
Councillor Burgess
Councillor Cameron
Councillor Johnson
Councillor Shellborn

Opposed: NIL

b) Mobile Home Fees By-law No.105-25;
c) Indemnity By-law No.106-25;

**Resolution No.247/25**
JOHNSON – BURGESS

Be It Resolved That Council give First Reading to By-law No.106-25, being a By-law to provide for the indemnities to members of Council, and remuneration to members of Council, officers, and employees of the Municipality.

CARRIED

d) Main Street Sidewalk Snow Removal Special Service By-law No.107-25;

**Resolution No.248/25**
CAMERON – BURGESS

Be It Resolved That Council give First Reading to By-law No.107-25, being a By-law to establish a rate for clearing snow from Main Street sidewalks as a Special Service for the years 2027 to 2031 inclusive;

CARRIED

8. **Unfinished Business – NIL;**
9. **New Business;**

a) Subdivision Application;

**Resolution No.249/25**
CAMERON – SHELLBORN

Be It Resolved That Council approve the subdivision of Lot 11, Plan 675 NLTO, subject to the following conditions:

- That variances be obtained varying the minimum required site areas of the proposed new lots from 6,000 $ft^2$ to 5,800 $ft^2$; and
- That a variance be obtained varying the minimum required side yard of the Proposed Lot 1 from 12 ft to 0.5 ft.

CARRIED

b) 2026 Emergency Plan;

**Resolution No.250/25**
JOHNSON – BURGESS

Be It Resolved That Council approve the 2026 Emergency Plan as prepared by the Municipal Emergency Coordinator;

CARRIED

c) Endowment Fund;

**Resolution No.251/25**
JOHNSON – SHELLBORN

Whereas $1,076.10 was allocated to Clanwilliam-Erickson Fire Rescue in the Endowment Fund 2025 fall disbursement for the purchase of a Utility Task Vehicle;

And Whereas grants from external sources were received that made the Endowment Fund grant unnecessary;

Therefore Be It Resolved That Council approve the reinvestment of $1,076.10 back into the Clanwilliam-Erickson Endowment Fund;

CARRIED

d) Tanner's Crossing Planning District Contract – Building Inspector;

**Resolution No.252/25**
BURGESS – SHELLBORN

Be It Resolved That Council approve the extension of the contract with Tanners Crossing Planning District for building inspection services for 2026;

CARRIED

e) Skating Rink funding;
f) Process for reports to Council;
g) Transfer Station: waste hauling options;
h) Transfer to Airport Reserve;

**Resolution No.253/25**
JOHNSON – CAMERON

Whereas the 2023 airport runway paving project was funded partially from donations by community members;

And Whereas not all allocated funds were spent on the project in 2023, and $45,000 in revenue was budgeted in 2025 from nominal surplus for any follow-up projects including runway painting and landscaping;

And Whereas these budgeted projects were not completed in 2025;

Therefore Be It Resolved That Council transfer $45,000 to the Airport Reserve Fund;

CARRIED

i) Gravel Program 2026;
j) 2026 Interim Operating Budget;

**Resolution No.254/25**
CAMERON – SHELLBORN

Be It Resolved That Council adopt the 2026 Interim Operating Budget as follows:

General Government……...$260,000.00
Protective Services…….…….$35,000.00
Transportation Services……..$310,000.00
Environmental Health……..…$95,000.00
Public Health & Welfare……..……$2,000.00
Environmental Development……...$10,000.00
Economic Development Services……...$23,000.00
Recreation ……..……$90,000.00
**Total ……$825,000.00**

CARRIED

k) Manitoba Water Services Board funding request;

**Resolution No.255/25**
BURGESS – CAMERON

Be It Resolved That Council request assistance from Manitoba Water Services Board in 2026 for desludging and increasing capacity of the municipal sewage lagoon;

CARRIED

l) Minnedosa Area Veterinary Services District;

**10. Committee Reports;**
a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;
- South Mountain Waste Management Group meeting;
- AMM Convention;

Councillor Wade Shellborn reported on the following matters;
- Veterinary board meeting;
- Fire department meeting;

Councillor Alison Burgess reported on the following matters;
- Skating rink board meeting;
- AMM convention;
- RSTA meeting;

Councillor Tami Johnson reported on the following matters;
- Services to Seniors meeting;
- Parkland Library meeting;
- Budget meetings;
- Leda Lake committee meeting;
- Association of Manitoba Municipalities;
- Library committee meeting;
- Campground committee meeting;
- Meeting with new doctor in Minnedosa;

Councillor Cody Cameron reported on the following matters;
- Yellowhead Regional Employment meeting;
- Leda Lake Park meeting;
- Daycare meeting;
- AMM convention;

**11. Chief Administrative Officer Report;**

The Chief Administrative Officer advised Council of the following;
- AMM Convention;
- Airport usage update;
- Medical retention and recruitment committee meeting;
- Finance committee meetings;
- Leda Lake Park committee meeting;
- FCM Climate-Ready Plans and Processes Communities of Practice;
- South Mountain Waste Management Group meeting;
- Climate Vulnerability and Risk Assessment;
- Meeting with new doctor in Minnedosa;
- Meeting with Manitoba Water Services Board manager to discuss sewage projects;
- Recreation Report;
- Congratulations to municipal clerk Kim Gibbons, who is retiring on December 31.

**12. Development Officer Report;**

The Development Officer advised Council of the following;
- Building permits issued to date;
- Railway Avenue subdivision process is complete;

**13. Correspondence;**
a) Superintendent Thomas Sheldon, RMNP;
b) Minnedosa Christmas Dinner Committee;

**14. In Camera;**
a) Personnel;
b) Legal;

**Resolution No.256/25**
MOVED - SECONDED

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

**Resolution No.257/25**
JOHNSON - SHELLBORN

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

**Resolution No.258/25**
BURGESS – JOHNSON

Be It Resolved That Council approve the employment contract for Wes Huyghe as proposed.

CARRIED

**Resolution No.259/25**
CAMERON – JOHNSON

Be It Resolved That Council dissolve the Erickson & District Skating Rink Board and assume municipal management of the facility.

CARRIED

**15. Adjournment;**

**Resolution No.260/25**
CAMERON – BURGESS

Be It Resolved that the Regular Council Meeting does now adjourn at 4:19 p.m.
***Next meeting scheduled for Wednesday, January 7th, 2025 at 1:00 pm.***

CARRIED

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Reeve Chief Administrative Officer