

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 12TH, 2018**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, September 12th, 2018 at 9:00 a.m.

Members Present: Mayor Elgin Hall;
Councillor Don Huisman;
Councillor Jackie Greavett;
Councillor Scott Gray;
CAO Quinn Greavett;

1. Call to Order;
Mayor Hall called the meeting to order at 9:00 am.

2. Adoption of the Agenda;

Resolution No.198/18
GRAY - HUISMAN

Be It Resolved That the agenda be adopted as amended:

- 9. g) Landfill Training;
- h) Hydro Ditch Clean-up;
- i) Associated Fees for purchase of NW ¼ 4-17-20 WPM;

CARRIED

3. Adoption of Minutes;

Resolution No.199/18
HUISMAN – GRAY

Be It Resolved That Council adopt the minutes of the Regular Meeting of August 22nd, 2018 as circulated.

CARRIED

4. Public Hearings;
a) Zoning By-laws No.53/18 and 54/18;

Resolution No.204/18
GREAVETT - HUISMAN

Be It Resolved That Council recess the Regular Meeting at 9:30 a.m. to sit in public hearing to hear representation on amendments to the Erickson Zoning By-law No.358-86 and Clanwilliam Zoning By-law No.1313-86.

CARRIED

Resolution No.205/18
GRAY - GREAVETT

Be It Resolved That Council adjourn the public hearing at 9:45 a.m. and resume the Regular Meeting.

CARRIED

5. Delegations - NIL;

6. Finance;**a) List of Accounts for Approval;****Resolution No.200/18**

GREAVETT - HUISMAN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to September 11th, 2018 as recommended by the Finance Committee and as represented by: Cheque No.'s 1783 to 1822 totalling \$167,150.13, and Direct Deposit of payroll, source deductions and service fees for the pay dates of August 17th and August 31st, 2018 totalling \$30,452.63, and all online bill payments totaling \$12,228.68 and Utility Account as represented by Cheque No.'s 111 to 120 inclusive and totalling \$14,121.12 and all online bill payments totaling \$1,719.69 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;**Resolution No.201/18**

GREAVETT - GRAY

Be It Resolved That Council approve the indemnities and expenses for council members for August 2018 as follows:

Mayor Elgin Hall	\$608.40;
Councillor Don Huisman	\$1184.58;
Councillor Jackie Greavett	\$500.00;
Councillor Scott Gray	\$500.00;

CARRIED

c) Unaudited Financial Statements;**Resolution No.202/18**

HUISMAN - GREAVETT

Be It Resolved that Council approve the Unaudited Financial Statements for the month of August 2018.

CARRIED

7. By-Laws;**a) Erickson Zoning By-law Amendment No.53/18;****Resolution No.206/18**

GRAY - HUISMAN

Be It Resolved That Council give second reading to By-law No.53/18 being a by-law of the Municipality of Clanwilliam-Erickson to amend the Erickson Zoning By-law No.358-86.

CARRIED

Resolution No.207/18

GRAY - GREAVETT

Be It Resolved That Council give third and final reading to By-law No.53/18 being a by-law of the Municipality of Clanwilliam-Erickson to amend the Erickson Zoning By-law No.358-86 and it be signed by the Mayor and Chief Administrative Officer and have the corporate seal attached.

FOR: Councillor Greavett, Councillor Gray, Councillor Huisman and Mayor Hall

AGAINST: None

ABSTAINED: None

CARRIED

b) Clanwilliam Zoning By-law Amendment No.54/18;

Resolution No.208/18

HUISMAN - GREAVETT

Be It Resolved That Council give second reading to By-law No.54/18 being a by-law of the Municipality of Clanwilliam-Erickson to amend the Clanwilliam Zoning By-law No.1313-86.

CARRIED

Resolution No.209/18

GRAY - HUISMAN

Be It Resolved That Council give third and final reading to By-law No.54/18 being a by-law of the Municipality of Clanwilliam-Erickson to amend the Clanwilliam Zoning By-law No.1313-86 and it be signed by the Mayor and Chief Administrative Officer and have the corporate seal attached.

FOR: Councillor Greavett, Councillor Gray, Councillor Huisman and Mayor Hall

AGAINST: None

ABSTAINED: None

CARRIED

8. Unfinished Business;

a) Adopt the 2017 Audited Financial Statement;

Resolution No.203/18

HUISMAN - GRAY

Be It Resolved That Council approve the final draft of the 2017 Audited Financial Statements as prepared by Myers Norris and Penny.

CARRIED

9. New Business;

a) 2018 Supplementary Taxes;

Resolution No.210/18

HUISMAN - GRAY

Be It Resolved That Council approve the addition of property taxes as follows:

Roll #	Description	Amount	Reason
1200	NE 3-17-17W	\$261.75	New Addition to Residence Mar.1/18
32600	2&5&8--25461	\$1103.77	Add Airplane Hangars Jan.1/18
34010	56-1-48448	\$49.86	New Steel Garage Sept.1/18
34026	64-1-48448	\$81.02	New Garage Aug.1/18
34213	8-6-52386	\$170.28	Add Mobile Oct.1/17
59710	NW 18-18-17W	\$1152.23	Split from Roll 59700 Mar.1/18
73000	SE 14-18-18W	\$1381.02	New Mobile Home & Pump House Eff. Jan.1/18
91800	Site 91 – 1-4536	\$252.88	New Porch Eff. Jan.1/18
99816	8-2-36558	\$189.04	Add Detached Sun Room Eff. Mar.1/18
100002	1-1-36558	\$313.22	New Addition to Cottage Eff. Aug.1/18
203600	13-922	\$438.97	New Attached Garage Eff. Jan.1/18
208800	8-795	\$258.76	House Renovated Aug.1/18
TOTAL		<u>\$5652.80</u>	

CARRIED

b) 2018 Deleted Taxes;

Resolution No.211/18

HUISMAN - GREAVETT

Be It Resolved That Council approve the deletion of property taxes as follows:

Roll #	Description	Amount	Reason
10200	SE 22-17-17W	\$-116.71	Old House Removed Eff. August 1, 2017
25200	SE 18-17-18W	\$-449.63	House Removed May 1/18
59700	NW 18-18-17W	\$-628.28	Split to Roll 59710 Mar.1/18
218300	10-2-385	\$-254.27	Buildings Removed Eff. October 1, 2017
230800	7-660	\$-45.18	Remove Garage Jan.1/18
32600	2&5&8—25461	\$-12.46	Add Airplane Hangar Eff. Jan.1/18
34213	8-6-52386	\$-73.79	Remove Mobile Home Eff. Aug. 1, 2017
TOTAL		<u>\$-1580.32</u>	

CARRIED

- c) Add Outstanding Invoices to Taxes;

Resolution No.212/18
HUISMAN - GREAVETT

WHEREAS, the following accounts are greater than 120 days past due;

THEREFORE, BE IT RESOLVED THAT Council authorize the outstanding amounts be added to property taxes as follows:

Invoice	Amount	Property Tax Roll#
Snowplowing	\$79.80	R# 013300
Utility #202408 0000	\$70.51	R#213400
Utility #209000 0040	\$77.88	R#209000
Utility #210100 0020	\$118.83	R# 210100
Utility #234013 0050	\$104.20	R#213400

CARRIED

- d) Set Public Hearing Date for Borrowing By-law;

Resolution No.213/18
HUISMAN - GREAVETT

Be It Resolved That Council hold a public hearing on October 10th, 2018 at 9:15 a.m. to hear representation regarding Borrowing By-law No.57-18.

CARRIED

- e) Reschedule October 24, 2018 Regular Council Meeting;

Resolution No.214/18
GREAVETT – GRAY

Be It Resolved That Council cancel the Regular Council Meeting of October 24, 2018, and that a Regular Council Meeting is held October 23rd, 2018 at 9:00 a.m.

CARRIED

- f) 2018 Tax Sale Proceedings;

Resolution No.215/18
HUISMAN – GRAY

WHEREAS pursuant to section 372 of the Municipal Act a municipality may set a reserve bid in the amount of the tax arrears and costs in respect of the property;

THEREFORE BE IT RESOLVED THAT the Municipality of Clanwilliam-Erickson place a reserve bid on all properties included in the 2018 tax sale in the amount of arrears and costs.

CARRIED

- g) Landfill Training;
h) Hydro Ditch Clean-up;

- i) Associated Fees for Purchase of NW ¼ 4-17-20 WPM;

Resolution No.216/18

HUISMAN – GRAY

Be It Resolved That Council approve the land transfer cost and realtor fees associated with the purchase of NW ¼ 4-17-20 WMP to a maximum of \$6,000.

CARRIED

10. Committee Reports;

a) **Council Reports;**

Mayor Elgin Hall reported on the following matters;

- *See attached report;*

Councillor Don Huisman reported on the following matters;

- *See attached report;*

Councillor Jackie Greavett reported on the following matters;

- *See attached report;*

Councillor Scott Gray reported on the following matters;

- *See attached report;*

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Fire Department Pumper Truck;
- Property Maintenance Order;
- Animal Control Officer re: Sarah Burke has taken a temporary leave from the position, and Tammy Sillen is currently the ACO;
- Clanwilliam-Erickson Childcare Initiative;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Building permits to date;

13. Correspondence;

- a) Watershed District Meeting;
- b) Ratepayer Letter re: blue-green algal at Kerr's Lake;

14. In Camera;

- a) Legal;

Resolution No.217/18

GRAY - HUISMAN

Be It Resolved That Council recess the Regular Meeting to sit "In Camera" as a Committee of the Whole to discuss legal issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.218/18
GRAY - HUISMAN

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

15. Adjournment;

Resolution No.219/18
HUISMAN - GRAY

Be It Resolved that the Regular Council Meeting does now adjourn at 12:02 p.m.

Next meeting scheduled for Wednesday, September 26th, 2018 at 9:00 am.

CARRIED

Mayor

Chief Administrative Officer