

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 14TH, 2018**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, November 14th, 2018 at 9:00 a.m.

Members Present: Mayor Victor Baraniuk;
Councillor Gordon Kuharski;
Councillor Ian Gibbons;
Councillor Cody Cameron;
Councillor Kristy Contreras;
CAO Quinn Greavett;

1. Call to Order;

Mayor Baraniuk called the meeting to order at 9:01 am.

2. Adoption of the Agenda;

Resolution No.250/18
GIBBONS - CONTRERAS

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. Adoption of Minutes;

Resolution No.251/18
CONTRERAS – CAMERON

Be It Resolved That Council adopt the minutes of the Regular Meeting of October 23rd, 2018 as circulated.

CARRIED

4. Public Hearings - NIL;

5. Delegations;

- a) Sharon Whitaker – Services for Seniors Representative – 9:15 a.m.;

Sharon Whitaker, Vice Chairperson of Services to Seniors Board, presented to council the operations, mandate, and vision of the board. She also volunteered to be appointed as the 2019 citizen representative.

- b) Laurence Bertram, South Ditch Lake Recreational Co-op Ltd. – re: Subdivision Update – 9:30 a.m.;

Laurence Bertram, President of the South Ditch Lake Recreational Co-op Ltd. (SDLRC), attended the council meeting to inform the new council on the progress and proceedings of the subdivision. A preliminary survey is near completion, as well as engineered solutions to address the current problems with the loop road. A subdivision application has not yet been received by the municipality.

6. Finance;
 a) **List of Accounts for Approval;**

Resolution No.254/18
 GIBBONS - KUHARSKI

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to November 13th, 2018 as recommended by the Finance Committee and as represented by: Cheque No.'s 1859 to 1936 totalling \$715,391.32, and Direct Deposit of payroll, source deductions and service fees for the pay dates of October 26th and November 9th, 2018 totalling \$25,943.13, and all online bill payments totaling \$8,561.91 and Utility Account as represented by Cheque No.'s 132 to 139 inclusive and totalling \$13,844.18 and all online bill payments totaling \$2,070.20 from the Utility Account.

CARRIED

- b) Approval of Council Indemnities - NIL;
- c) Unaudited Financial Statements;

Resolution No.255/18
 CAMERON - GIBBONS

Be It Resolved that Council approve the Unaudited Financial Statements for the month of October 31, 2018.

CARRIED

- 7. By-Laws - NIL;**
- 8. Unfinished Business - NIL;**
- 9. New Business;**
 - a) Appoint Deputy Mayor;

Resolution No.252/18
 CONTRERAS - GIBBONS

Be It Resolved That Council appoint Gordon Kuharski as Deputy Mayor.

CARRIED

- b) AMM Registration;

Resolution No.253/18
 CONTRERAS - GIBBONS

Be It Resolved That Council approves the attendance of council members, CAO and ACAO at the AMM in Winnipeg, MB November 26th – 28th, 2018.

CARRIED

c) Committee Appointments;

Resolution No.257/18
GIBBONS - CONTRERAS

Be It Resolved That Council establish the 2019 Committee Appointments as follows:

STANDING COMMITTEES	REPRESENTATIVES
Board of Revision	Council as a whole
Economic Development	Council as a whole
Environmental Health	Council as a whole
Legislative & Finance	Gord Kuharski, Ian Gibbons
Personnel & Policy	Victor Baraniuk, Kristy Contreras
Public Works	Cody Cameron, Ian Gibbons
Water & Sewer Utility	Gord Kuharski, Cody Cameron
OTHER COMMITTEES	
Airport Commission	Ian Gibbons, Victor Baraniuk
Vet Services Board	Ian Gibbons
Emergency Measures Organization	Council as a whole
Endowment Fund	Tami Johnson & Jackie Greavett
Erickson & District Campground	Gordon Kuharski & Cody Cameron
Erickson & District Fire Department	Ian Gibbons
Erickson & District Health Foundation	Kristy Contreras & Victor Baraniuk Donna Vaughan & Scott Gray
Erickson & District Recreation Association	Gord Kuharski
Erickson & District Recreation Commission	Kristy Contreras & the CAO Penny Nysten, Dawn Robinson, 2 Vacancies
Erickson & District Skating Arena	Cody Cameron
Erickson CDC	Council as a whole & the Development Officer
Health Action	Cody Cameron
Jamboree (Parks Board)	Ian Gibbons
Chamber of Commerce	Kristy Contreras
Service for Seniors Board	Ian Gibbons, Sharon Whitaker
Little Sask. River Conservation District	Kristy Contreras, Don Huisman
Riding Mountain Biosphere Reserve	Victor Baraniuk
Rosburn Subdivision Trails Association	Kristy Contreras, Dave Walker
South Mtn Waste Mgmt Group	Victor Baraniuk
Parkland Library	Cody Cameron

CARRIED

d) Brush Clearing along Rd 99N;

e) Road Concerns at Rd 99N & 105W;

f) Line of Credit Renewal;

Resolution No.256/18
KUHARSKI - CONTRERAS

WHEREAS the Council deems it necessary to enter into arrangements with the Compass Credit Union Limited (the "Credit Union") to borrow money for operating expenses for the fiscal year ending on December 31st, 2019;

AND WHEREAS the amount collected by the Municipality in taxes and grants in lieu of taxes in the fiscal year ending December 31st, 2018 was greater than \$600,000;

AND WHEREAS it is anticipated that the Municipality may need to borrow up to \$600,000 from the Credit Union;

NOW THEREFORE BE IT RESOLVED THAT the Municipality do borrow from the Credit Union, by way of line of credit agreement, promissory note or notes or otherwise, the sum of \$600,000, together with the interest at the rate of one quarter of one % per cent per annum below the Prime Rate of the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality do mortgage and pledge to the amount borrowed from the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality undertake to deposit all taxes to be collected by it with the Credit Union as security for repayment, but the Credit Union will not be restricted to the taxes for repayment, will not be required to wait for collection of the taxes before it is repaid nor will it be required to see that the taxes are deposited or applied;

AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer and the Mayor are authorized to execute, on behalf of the Municipality, all documents necessary to give effect to the foregoing;

AND BE IT FURTHER RESOLVED THAT all amounts so borrowed and interest will be repaid to the Credit Union within the current year.

CARRIED

g) Reschedule November 28th, Regular Council Meeting;

Resolution No.259/18
GIBBONS - CONTRERAS

Be It Resolved That Council cancel the November 28th, 2018 Regular Council Meeting as it conflicts with the Association of Manitoba Municipalities AGM.

CARRIED

h) Utility Account Credit;

Resolution No.258/18
GIBBONS - CAMERON

WHEREAS, the meter head was deemed to be faulty, resulting in a higher reading than actual water consumption;

THEREFORE, Be It Resolved That Council agrees to forgive utility account 211200 in the amount of \$102.42.

CARRIED

- i) Tractor Bids;

Resolution No.260/18
KUHARSKI - GIBBONS

WHEREAS, a Request for Quotes was advertised for the sale of the JD 4440 tractor;

BE IT RESOLVED THAT Council reject all submitted bids.

CARRIED

- j) Approve Updated 2018 Emergency Plan;

Resolution No.261/18
KUHARSKI - CONTRERAS

Be It Resolved That Council approves the updated 2018 Emergency Plan.

CARRIED

- k) Council Meeting Dates;

It was agreed that regular council meeting dates will be changed to the second Wednesday of each month at 5:00 p.m. The change will be effective with the passing of the new Procedural By-law.

- l) Four Winds Partnership;

Resolution No.262/18
CONTRERAS - KUHARSKI

Be It Resolved That Council approves the existing continuing cooperation agreement with Rolling River First Nation, Keeseekoowenin First Nation, and the Municipality of Harrison Park with respect to the Four Winds Environmental Management Project.

CARRIED

- m) Chamber of Commerce Christmas Party;

Resolution No.263/18
CAMERON - CONTRERAS

Be It Resolved That Council approves the purchase of Christmas Party tickets for staff, council and previous council.

CARRIED

- n) Fitness Centre Grant Request;

10. Committee Reports - NIL;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Tax Sale Update re: all properties have been redeemed;
- Bulk fill water station;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Building permits to date;
- Potential development of a vacant lot on Main Street;

13. Correspondence;

- a) Message from the Premiere;
- b) Invitation to 2019 Pre-Budget Consultation;
- c) Little Saskatchewan River Conservation District;
- d) Veterinary Services Commission Annual Meeting;
- e) Fish and Lake Improvement Program for the Parkland Region;

14. In Camera - NIL;**15. Adjournment;**

Resolution No.264/18
CAMERON - GIBBONS

Be It Resolved that the Regular Council Meeting does now adjourn at 2:59 p.m.

Next meeting scheduled for Wednesday, December 12th, 2018 at 9:00 am.

CARRIED

Mayor

Chief Administrative Officer