

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING- MINUTES
WEDNESDAY, JUNE 10TH, 2015**

The Council of the Municipality of Clanwilliam-Erickson held a Regular Meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, June 10th, 2015 at 9:00 A.M.

Members Present: Mayor Elgin Hall;
Councillor Don Huisman;
Councillor Tami Johnson;
Councillor Jackie Greavett;
Councillor Ken Tiller;
Acting CAO Quinn Stelmaschuk;

1. **Call to Order;**
Mayor Hall called the meeting to order at 9:00 a.m.

2. **Adoption of the Agenda;**

Resolution No. 215/15
GREAVETT – HUISMAN

Be It Resolved That the Agenda be adopted as amended:

9. i) Landfill Cell;
10. c) Development Officer Report;

CARRIED

3. **Adoption of Minutes;**

Resolution No. 216/15
GREAVETT - JOHNSON

Be It Resolved that Council adopt the Minutes of the May 27th, 2015 Regular Council Meeting and June 1, 2015 Special Council Meeting as circulated.

CARRIED

4. **Public Hearing**
 - a) **9:30 a.m. – Jon Sichewski Application for Conditional Use Order to allow for the location of a Mobile Home in the “R” Residential Zone;**

Resolution No.223/15
HUISMAN – TILLER

Be It Resolved That Council recess the Regular Meeting at 9:30 a.m. to sit as a Public Hearing to hear representation on the Application for Conditional Use Order.

CARRIED

Resolution No.224/15
HUISMAN – TILLER

Be It Resolved That the Public Hearing does now adjourn at 9:36 a.m. and that Council continue with the Regular Meeting.

CARRIED

Resolution No.225/15
JOHNSON – HUISMAN

Whereas Jon Sichewski is the applicant of the Conditional Use Order for Lots 18/19, Block 2, Plan 385;

And Whereas the property is located in the Town of Erickson and the Owner has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Town of Erickson Zoning By-law No. 358/86 as it applies to this property as follows:

To allow for the location of a mobile home in the “R” Residential Zone;

Therefore after careful consideration of the application and any representations made for or against the Conditional Use sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 10th, day of June, 2015 approves the aforementioned Conditional Use Order for Lots 18/19, Block 2, Plan 385 with the following condition;

- i) That the mobile home be less than 5 years old

CARRIED

5. Delegations;

a) 10:00 a.m. – Cathy Mansell – Assessment Branch Minnedosa;
Cathy Manssell attended the meeting at 10:00 am to discuss with council tax impacts and reassessments.

b) 10:30 a.m. – Devin Gowryluk - Macaw MacDonald Ltd;
Devin Gowryluk was to participate via conference call, but the meeting was cancelled.

Resolution No.226/15
HUISMAN - TILLER

Be It Resolved That Council authorize the tender for preliminary design evaluation of the bridge at Rd 100W over the Rolling River.

CARRIED

6. Finance;

- a) List of Accounts for Approval;**

Resolution No.217/15
GREAVETT– JOHNSON

Be It Resolved That Council approve the payment of the General Accounts of the Municipality of Clanwilliam-Erickson to June 10th, 2015 as recommended by the Finance Committee and as represented by Cheque No.'s 234 to 277 excluding cheque no. 0277 in the amount of \$10,369.20, and totalling \$222,129.16 and Direct Deposit of payroll for the period May 15th, 2015 to May 29th, 2015 totalling \$24,308.84 from the General Operating Account of the Municipality of Clanwilliam-Erickson, and Utility Accounts as represented by Cheque No.'s 1452 to 1462 inclusive and totalling \$6,680.24 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;**Resolution No.218/15**

TILLER – HUISMAN

Be It Resolved That Council approve Indemnities and Expenses for the Council Members for the Municipality of Clanwilliam-Erickson for May, 2015 as follows:

Mayor Elgin Hall	\$673.60;
Councillor Don Huisman	\$763.40;
Councillor Tami Johnson	\$545.00;
Councillor Jackie Greavett	\$500.00;
Councillor Ken Tiller	\$665.00;

CARRIED

c) Unaudited Financial Statement - *Tabled*;**d) Accounts Receivable;****Resolution No.219/15**

HUISMAN – TILLER

Be It Resolved That Council authorize the following outstanding snow removal invoices be added to the individual's property taxes:

a) Account Number 217300	\$197.04;
b) Account Number 214700.....	\$118.23;

CARRIED

e) Transfer from Reserve – Grader Purchase;**Resolution No.220/15**

HUISMAN – GREAVETT

Be It Resolved That Council authorize the transfer of \$158,824.81 from the Machinery Reserve to the General Account for the payment of the grader.

CARRIED

7. By-laws;

- a) **By-law No. 14/15 – Regulate Burning within the limits of the Town of Erickson, Ditch Lake Cottage Lots and Otter Lake Cottage Lots;**

Resolution No.221/15

HUISMAN – JOHNSON

Be It Resolved That By-law No. 14/15 being a By-law of the Municipality of Clanwilliam-Erickson to regulate burning within the limits of the Town of Erickson, Ditch Lake Cottage Lots and Otter Lake Cottage lots be given Third Reading be signed by the Mayor and Chief Administrative Officer and have the Corporate Seal attached.

FOR: Mayor Hall, Councillor Huisman, Councillor Johnson, Councillor Greavett, Councillor Tiller

AGAINST:

ABSTAINED:

CARRIED

b) By-law No. 20/15 - Regulate Burning within the Municipality of Clanwilliam-Erickson excluding the Town of Erickson;

Resolution No.222/15
JOHNSON – TILLER

Be It Resolved That By-law No. 20/15 being a By-law of the Municipality of Clanwilliam-Erickson to regulate burning within the Municipality excluding the Town of Erickson be given Third Reading be signed by the Mayor and Chief Administrative Officer and have the Corporate Seal attached.

FOR: Mayor Elgin Hall, Councillor Don Huisman, Councillor Tami Johnson, Councillor Jackie Greavett, Councillor Ken Tiller
AGAINST:
ABSTAINED:

CARRIED

8. Unfinished Business;
a) Policy Review;

Resolution No.227/15
GREAVETT – TILLER

Be It Resolved That Council adopt the following Municipal Policies:

- a) Employee Code of Conduct;
- b) Employee Benefit Policy;
- c) Enforcement Policy;

CARRIED

b) Tenders for Street Repairs;

Council agreed to decline the tender and revise the scope of the project to include re-paving only.

c) Lease Agreement for SW ¼ 32-17-18WPM;

Resolution No.228/15
HUISMAN – JOHNSON

Be It Resolved That Council authorize the entering into a Five (5) Year Lease Agreement with James Nylén to lease the SW ¼ 32-17-18WPM.

CARRIED

d) Bridge Repair on Road 104W;

e) Rionet Tower Agreement - *Tabled*;

f) Little Valley Jamboree Committee Request for additional gravel;

Resolution No.229/15

GREAVETT – TILLER

Be It Resolved That Council authorize 2 loads of belly dumped gravel and 1 tandem load of pea/wash gravel applied at the Erickson Recreation grounds as requested by Mark Wruth, President of the Jam Committee.

CARRIED

g) Co-op Lumber Yard Request to Rent Lot at the end of Main Street;

9. New Business;

a) MAARC Oil Recycling Program;

Resolution No.230/15

JOHNSON – HUISMAN

Be It Resolved That Council agree to purchase 3 Gift Cards totalling \$450.00 as prize draw items for the MAARC New for the Used Oil Program to run July 13 to September 4th, 2015 and advertise the event in the South Mountain Press.

CARRIED

b) Business Consent Form - Authorization;

c) Re-zoning Lot 34, Plan 651;

Resolution No.231/15

TILLER – GREAVETT

Be It Resolved That Council has considered the South Riding Mountain Planning District Development Plan By-Law 01-DP-2010 in relation to Lot 34, Plan 651 in the Town of Erickson and deems it reasonable to interpret that this lot falls within the commercial designation.

CARRIED

Resolution No.232/15

HUISMAN – TILLER

Be it resolved that Council has accepted Heritage Co-op's application for a Zoning By-Law amendment, such that Lot 34 of Plan 651 would be re-zoned from "R" Residential to "CC" Central Commercial, and be it further resolved that Council requests the assistance of the Community and Regional Planning branch of Manitoba Municipal Government to prepare the necessary By-Law text and map.

CARRIED

d) Utility Operator Contract;

Resolution No.233/15

JOHNSON – HUISMAN

Be It Resolved That council authorize Mayor Hall and Acting CAO Quinn Stelmaschuk to sign the Utility Operator Contract dated June 10, 2015 with the Municipality of Harrison Park.

CARRIED

- e) Road at Otter Lake;
- f) Sewer Back-Up Subsidy Program;
- g) MB Good Roads Association – Gravel Program;

Resolution No.234/15
HUISMAN – GREAVETT

Be It Resolved That council authorize Mayor Hall to attend the Manitoba Good Roads Association Gravel Road Design and Maintenance 2 day seminar in St. Andrews June 22 & 23, 2015.

Be It Further Resolved That all expenses be reimbursed in accordance to the current indemnity by-law.

CARRIED

- h) Erickson & District Rec Association Letter;
- i) Landfill Cell;

10. Committee Reports;
a) Council Reports;

Mayor Elgin Hall reported on the following matters;

- Erickson Fire department Meeting;
- South Ditch Lake Recreation Co-op Ltd meeting was cancelled;
- EMO discussion with concerned ratepayer;
- SMWVG Meeting;
- Age Friendly Meeting in Onanole;

Councillor Don Huisman reported on the following matters;

- Participated in a webinar about using local foods;
- Community Gardens Meeting;
- Services to Seniors;
- CIPP Webinar;
- Landfill tour;
- Age Friendly Presentation in Onanole;
- Recycling Appreciation Day;
- Upcoming Lagoon License Regulation Changes;

Councillor Tami Johnson reported on the following matters;

- Campground Committee Meeting;
- Recycling Appreciation Day;

Councillor Jackie Greavett reported on the following matters;

- Jamboree Meeting;
- Grant opportunity from the Federal Government;

Councillor Ken Tiller reported on the following matters;

- Gravel application for roads in the rural area;
- Install the packer by end of the week;

b) Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following matters;

- Endeavour Award;
- Glendosa Glass;
- Green Team to start June 22;
- Toromont Cat Jackets;
- Street Lights on Main Street;

- Reduced Speed Limit Application;
- Letter of Concern;
- AMM June, 2015 District Meeting in Arden, Manitoba;
- 2014 Auditor Update;
- Tax Sale Update;
- Property Tax Statements;

c) Development Officer;

- Iain Edye presented a written report of current development activities

11. Correspondence;

- a. Merv Starzyk;
Re: Election for Director of the Midwestern District;
- b. Minnedosa & Area Community Development Corporation;
Re: Representation;
- c. Rolling River First Nations;
Re: Talent Show;
- d. LSRDC
Re: Board Meeting;

12. In Camera;

Resolution No.235/15

HUISMAN – GREAVETT

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.236/15

HUISMAN – GREAVETT

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

Councillor Greavett declared a conflict of interest at 3:36 p.m. and left the council chambers.

Resolution No.237/15

HUISMAN - TILLER

Be It Resolved That Council appoint Quinn Stelmaschuk as Acting CAO at a rate of \$28/hour for the interim acting position;

AND Be It Further Resolved That extra administrative help be hired as is deemed necessary.

CARRIED

Resolution No.238/15

JOHNSON – TILLER

Be It Resolved That Council advertise for the position of Chief Administrative Officer with a closing date of July 31, 2015 at 5:00 p.m.

CARRIED

Resolution No.239/15

TILLER – GREAVETT

Be It Resolved That Council agree to pay the relief grader operator \$19/hour as of June 10, 2015.

CARRIED

13. Adjournment;

Resolution No.240/15

JOHNSON – HUISMAN

Be It Resolved That the Regular Council Meeting does now adjourn at 3:42 p.m.
Next Council Meeting scheduled for Wednesday, June 24th, 2015 at 9:00 a.m.

CARRIED

Mayor

Chief Administrative Officer