

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, JANUARY 13TH, 2016**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, January 13th, 2016 at 9:00 a.m.

Members Present: Mayor Elgin Hall;
Councillor Don Huisman;
Councillor Tami Johnson;
Councillor Jackie Greavett;
Councillor Ken Tiller;
CAO Quinn Stelmaschuk;

1. Call to Order;
Mayor Hall called the meeting to order at 9:00 am.

2. Adoption of the Agenda;

Resolution No.4/16
HUISMAN - TILLER

Be It Resolved That the agenda be adopted as amended:
9. i) Letter to Diagnostics Manitoba Re: X-Ray Machine;
j) Municipal Well;

CARRIED

3. Adoption of Minutes;

Resolution No.5/16
JOHNSON - GREAVETT

Be It Resolved That Council adopt the minutes of the Regular Meeting of December 23rd, 2015 and Special Meeting of January 4th, 2016 as circulated.

CARRIED

4. Public Hearings;
NIL;

5. Delegations;
a) Scott Gullacher, Inertia Solutions – 9:00 a.m.;

Scott Gullacher, Professional Engineer of Inertia Solutions and Project Manager for the Bridge Replacement Project on Rd 100W participated via conference call with council to discuss the details of the design parameters.

Resolution No.6/16
TILLER – HUISMAN

Whereas Council considers this bridge to receive a low volume of traffic;

Therefore, Be It Resolved That Council approve the following characteristics of the bridge design for the bridge on Rd 100W which may deviate from the bridge code as advised by the Project Manager:

- Bridge width: 7.3m;
- Bridge height: 620.95m;
- Foundation: driven piles;
- Backwall: treated timber planks;
- Superstructure: steel girders from Rapidspan (40');
- Backfill: leave optional for the contractor (gravel or lean concrete);
- Approach Rails: no approach rails to be installed;
- Bridge Rails: use minimum height (680mm);

CARRIED

- b) Assiniboine River Basin – 11:00 a.m.;

A representative of the Assiniboine River Basin attended the meeting at 11:00 am to discuss with council the Assiniboine River Basin Initiative.

6. Finance;

- a) List of Accounts for Approval;

Resolution No.7/16
JOHNSON - GREAVETT

Be It Resolved That Council approve the payment of the General Accounts of the Municipality of Clanwilliam-Erickson to January 12th, 2016 as recommended by the Finance Committee and as represented by Cheque No.'s 598 to 645 totalling \$160,654.29 and Direct Deposit of payroll and all source deductions and service fees for the pay periods of December 11th and December 25th, 2015 totalling \$27,852.92, and all online bill payments totaling \$11,252.16 from the General Operating Account of the Municipality of Clanwilliam-Erickson, and Utility Accounts as represented by Cheque No.'s 1545 to 1560 inclusive and totalling \$20,782.89 from the Utility Account.

CARRIED

- b) Approval of Council Indemnities;

Resolution No.8/16
HUISMAN - GREAVETT

Be It Resolved That Council approve the indemnities and expenses for council members for December 2015 as follows:

Mayor Elgin Hall	\$691.80;
Councillor Don Huisman	\$739.40;
Councillor Tami Johnson	\$620.00;
Councillor Jackie Greavett	\$620.00;
Councillor Ken Tiller	\$575.00;

CARRIED

- c) Unaudited Financial Statement –December 2015 - **Tabled**;

7. By-Laws;
NIL;

8. Unfinished Business;

- a) Snow clearing agreement with Rolling River First Nation;
- b) Request to purchase municipal property;
- c) Delete taxes from roll due to building removals;

Resolution No.9/16
HUISMAN - TILLER

Be It Resolved That Council authorize the deletions to the 2015 tax roll as follows:

Roll#	Description	Amount	Reason
14500	NE 32-17-17W	\$109.57	Garage Removed
33906	4-1-48448	\$56.19	Old cabin removed
216300	21-1-385	\$82.81	Home uninhabitable
	TOTAL	\$ 248.57	

CARRIED

- d) Parked vehicles hindering snow removal operations;
- e) Adopt 2014 Draft Financial Statements;

Resolution No.10/16
HUISMAN - JOHNSON

Be It Resolved that Council approves the 2014 Draft Consolidated Financial Statements for Town of Erickson.

CARRIED

Resolution No.11/16
HUISMAN - TILLER

Be It Resolved that Council approves the 2014 Draft Consolidated Financial Statements for the Rural Municipality of Clanwilliam.

CARRIED

9. New Business;

- a) Veterinary Services District Agreement;

Resolution No.12/16
TILLER - HUISMAN

Be It Resolved That Council will enter into agreement to join The Minnedosa Area Veterinary Services District, and pay the 2016 fee of \$4015.87 in two installments as per said agreement.

CARRIED

b) Water Distribution course for Casey Jury;

Resolution No.13/16

HUISMAN - TILLER

Be It Resolved That Council authorize Casey Jury to take the Water Distribution I course, held in Winnipeg, May 16-19, 2016.

Be It Further Resolved that all expenses incurred from attending this course be reimbursed as per the Municipality of Clanwilliam-Erickson Indemnity By-Law.

CARRIED

c) Past-due Property Maintenance (grass cutting) charges to add to property tax;

Resolution No.14/16

HUISMAN - JOHNSON

Whereas a property maintenance bill for grass cutting to Roll Number 213000 is 120 days past due,

Therefore Be It Resolved That Council authorize the addition of \$103.80 plus interest to property tax account 213000.

CARRIED

d) Past-due Utility balances to add to property tax accounts;

Resolution No.15/16

JOHNSON - GREAVETT

Whereas five Utility accounts have a balance greater than 90 days past due,

Therefore Be It Resolved That Council authorize the addition of the following outstanding Utility charges plus interest to the corresponding tax accounts:

Utility Account Number	Tax Roll Number	Amount
206500 0030	206500	\$239.97
205300 0120	205300	\$144.58
226700 0010	226700	\$161.65
212800 0010	212800	\$69.95
202408 0000	202408	\$78.59

CARRIED

e) TAXervice Agreement;

Resolution No.16/16

TILLER - HUISMAN

Be It Resolved That Council authorize the CAO to sign the agreement with TAXervice for tax services in 2016.

CARRIED

- f) Extended Absence – Councillor Greavett;

Resolution No.17/16
JOHNSON - HUISMAN

Whereas the Municipal Act states that a member of council may not miss three consecutive meetings of council without permission from Council;

Therefore Be It Resolved That Council grant Councilor Jackie Greavett permission to be absent from three consecutive meetings.

CARRIED

- g) Replace Inverter;

Resolution No.18/16
HUSMAN - GREAVETT

Whereas the Waste Disposal Grounds were broken into and vandalized in October of 2015;

And Whereas the Waste Disposal Grounds operator's personal power inverter was broken beyond repair as the result of this break-in and vandalism;

Therefore Be It Resolved That Council approves the purchase of a new power inverter not to exceed \$150.00 for the Waste Disposal Grounds operator Terry Woywada.

CARRIED

- h) Chamber of Commerce Membership;

Resolution No.19/16
HUISMAN - TILLER

Be It Resolved That Council authorizes the CAO to pay the annual fee of \$50.00 to continue the Municipality's membership in the Erickson Chamber of Commerce.

CARRIED

- i) Letter to Diagnostics Manitoba Re: X-Ray Machine;
j) Municipal Well;

10. Committee Reports;
a) **Council Reports;**

Mayor Elgin Hall reported on the following matters;

- Municipal Board Hearing, January 6, 2015;
- Erickson Chamber of Commerce Meeting;

Councillor Tami Johnson reported on the following matters;

- Campground;
- Municipal Board Hearing, January 6, 2015;

Councillor Don Huisman reported on the following matters;

- Services to Seniors;
- AMM Conference Call Re: Refugees;
- Erickson Collegiate Institute Christmas Lunch;
- LSRCD;

- Grant Writing Course;
- Councillor Jackie Greavett reported on the following matters;
- Snow Plow Meeting with Rolling River First Nation;

- Councillor Ken Tiller reported on the following matters;
- Snow Plow Meeting with Rolling River First Nation;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Grader Operator returned from leave;
- MB Hydro Grant for Main Street lights received;
- Online bill payments;
- New website development;

12. Development Officer Report;

The Development Officer advised Council of the following;

- 2015 permits;

13. Correspondence;

- a) Hugh Duthie - Otter Lake;
- b) Kidsport;
- c) Riding Mountain Biosphere Reserve - Strategic Planning Session;

Resolution No.20/16

HUISMAN - TILLER

Be It Resolved That Council authorize Councillor Huisman to attend the Riding Mountain Biosphere Reserve Strategic Planning Session in Dauphin, MB January 14 and 15th, 2015.

Be It Further Resolved That all expenses incurred be reimbursed in accordance with the indemnity by-law.

CARRIED

- d) Premier's Volunteer Service Awards;

14. In Camera;

Resolution No.21/16

HUISMAN - JOHNSON

Be It Resolved That Council recess the Regular Meeting to sit "In Camera" as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.22/16

HUISMAN - TILLER

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

15. Adjournment;

Resolution No.23/16

JOHNSON - TILLER

Be It Resolved that the Regular Council Meeting does now adjourn at 2:30 pm
Next meeting scheduled for Wednesday, January 27, 2016 at 9:00 am.

CARRIED

Mayor

Chief Administrative Officer