

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, DECEMBER 23RD, 2015**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, December 23rd, 2015 at 9:00 a.m.

Members Present: Mayor Elgin Hall;
Councillor Don Huisman;
Councillor Tami Johnson;
Councillor Jackie Greavett;
Councillor Ken Tiller;
ACAO Iain Edye;

1. Call to Order;
Mayor Hall called the meeting to order at 9:00 am.

2. Adoption of the Agenda;

Resolution No.452/15
JOHNSON - TILLER

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. Adoption of Minutes;

Resolution No.453/15
HUISMAN - JOHNSON

Be It Resolved That Council adopt the minutes of the Regular Meeting of December 9th, 2015 as circulated.

CARRIED

4. Public Hearings;

Resolution No.457/15
JOHNSON - TILLER

Be It Resolved That Council recess the Regular Meeting at 9:30 a.m. to sit in Public Hearing to hear representations pertaining to the application for Conditional Use Order.

CARRIED

Resolution No.458/15
GREAVETT - TILLER

Be It Resolved That the Public Hearing does now adjourn at 9:42 a.m. and that Council return to the Regular Meeting.

CARRIED

a) Application for Conditional Use Order – Dean McCulloch;

Resolution No.459/15
JOHNSON - HUISMAN

Whereas James Dean McCulloch is the applicant of the Conditional Use Order for SW-16-18-18 WPM, the ELY 340 feet of the WLY 1230 feet of the SLY 1000 feet;

And Whereas the property is located in the “A80” General Agricultural Zone in the rural area of the Municipality of Clanwilliam-Erickson and the Owner has applied to the Council of said Municipality in accordance with the Rural Municipality of Clanwilliam Zoning By-Law No. 1313-86 as it applies to this property as follows:

To allow a Bed and Breakfast establishment as an Accessory Home-Based Business.

Therefore after careful consideration of the application and any representations made for or against the Conditional Use Order sought by the applicant, the Council of the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 23rd Day of December, 2015 approves the aforementioned Conditional Use Order for SW-16-18-18 WPM, the ELY 340 feet of the WLY 1230 feet of the SLY 1000 feet, subject to the following conditions:

- That agricultural activities in the area surrounding this Home-Based Business not be adversely affected, should conflicts arise between recreational and agricultural land uses;
- That all bedroom egresses comply with the 2015 requirements of the Manitoba Building Code.

CARRIED

5. Delegations;
Nil;

6. By-Laws;
a) **By-Law No. 6/15 – Sewer and Water Rates**

Resolution No.454/15
JOHNSON - TILLER

Be It Resolved That By-law No. 6/15 Schedule “A” be amended by deleting Year 1 and Year 2 from clause 1, 2, and 3 and by amending the applicable rates;

Be It Further Resolved That By-law No.6/15 be given second reading, as amended.

CARRIED

Resolution No.455/15
 HUISMAN - JOHNSON

Be It Resolved That Council give third and final reading to the Municipality of Clanwilliam-Erickson By-law No.6/15 being a by-law to establish sewer and water rates within the urban limits of the municipality, and be signed by the Mayor and Chief Administrative Officer and have the corporate seal attached.

FOR: Councillor Johnson, Councillor Huisman, Councillor Greavett, Councillor Tiller, Mayor Hall
 AGAINST: None

CARRIED

7. Unfinished Business;

- a) Road 100W Bridge Project – Professional Services Agreement

Resolution No.456/15
 HUISMAN – TILLER

Be It Resolved That Council authorize the Chief Administrative Officer to sign the Professional Services Agreement dated December 23, 2015 with Inertia Solutions Inc. for the Road 100W Bridge Project.

Be It Further Resolved That Council appoint the Chief Administrative Officer as the representative with authority for the purpose of the project.

CARRIED

- b) Request to purchase municipal property; TABLED

8. New Business;

- a) Results of Tax Sale;

Results of the Tax Sale of December 11, 2015, were communicated to Council.

- b) On-line payments for VISA, MTS, Manitoba Hydro bills;

Resolution No.460/15
 GREAVETT - TILLER

Whereas the schedule of Council meetings sometimes results in late payment on invoice and subsequent charges of interest accrued by the Municipality;

Therefore Be It Resolved that Council authorize the Chief Administrative Officer to pay regular monthly invoices for VISA, Manitoba Telecom Services (MTS), and Manitoba Hydro through on-line banking, at the time that said invoices are received.

CARRIED

- c) Deletions to tax roll - **Tabled**;

- d) Snow removal on Main Street – options to share service with MB Highways;

Resolution No.462/15

GREAVETT - JOHNSON

Be It Resolved that Council authorize the CAO to sign the snow removal agreement with Manitoba Infrastructure and Transportation, dated November 5, 2015, for the removal of snow on Main Street.

CARRIED

- e) Leaflet/poster approval to encourage moving parked vehicles when snow removal is occurring;
- f) Investment renewal of reserve accounts;

Resolution No.463/15

HUISMAN - TILLER

Be It Resolved That Council authorize renewal of term investments in reserve accounts at Erickson Credit Union as follows:

Machinery -	\$134,096.72
Airport Reserve -	\$12,371.85
Vet Clinic -	\$3,283.11
General Reserve -	\$44,142.54
Fire Equipment -	\$36,585.31

CARRIED

- g) Upcoming EMO training opportunity;

Resolution No.464/15

JOHNSON - GREAVETT

Be It Resolved That Council authorize Iain Edge to attend the Emergency Measures Organization two-day training course held on January 19-20, 2016, in Reston, Manitoba;

Be It Further Resolved that all expenses incurred from attending this course be reimbursed as per the Municipality of Clanwilliam-Erickson Indemnity By-Law.

CARRIED

- h) Register ACAO in CMMA course beginning January 2016;

Resolution No.465/15

JOHNSON - GREAVETT

Be It Resolved That Council approve ACAO to enroll in the Municipal Accounting course as part of the CMMA Certification.

Be It Further Resolved That all expenses be reimbursed as per employment agreement.

CARRIED

- i) CMMA course completion bonuses for CAO;

Resolution No.466/15

HUISMAN - TILLER

Whereas the CAO has completed and passed the final two courses required to obtain CMMA certification;

Be It Resolved That Council approve course completion bonuses totalling \$1,000.00 to be paid to the CAO, as per employment agreement.

CARRIED

- j) 2014 Draft Consolidated Financial Statements for Town of Erickson and RM of Clanwilliam – **tabled**;
- k) Municipal Board hearing for Zoning By-Law amendment 01-ZB-15, January 6, 2016;
- l) Snowplowing agreement with Rolling River First Nation;

9. Correspondence;

- a) Snow accumulation on Main Street;
- b) ECI and EES Christmas dinner – thank you card;
- c) Yellowhead Regional Employment Skills and Services – call for board members;
- d) Premier’s Volunteer Service Award 2016 – call for nominations;
- e) Road closure request;
- f) Small Communities Transportation Fund;
- g) Trucking Productivity Improvement Fund (TPIF) Program info request

Resolution No. 467/15

HUISMAN - TILLER

Be It Resolved That Council authorize the CAO to draft a letter to the Trucking Productivity Improvement Fund, authorizing the use of municipal roads for hauling loads of primary forest products that may exceed legal weight restrictions, by Rempel Backhoe and Gravel, subject to the following conditions:

- That routing of trucks for each point of origin be subject to prior approval by CAO.

CARRIED

10. Adjournment;

Resolution No. 468/15

GREAVETT - TILLER

Be It Resolved that the Regular Council Meeting does now adjourn at 11:33 am ***Next meeting scheduled for Monday, January 4, 2016 at 9:00 am.***

CARRIED

Mayor

Chief Administrative Officer