

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, AUGUST 12TH, 2015**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, August 12th, 2015 at 9:00 a.m.

Members Present: Mayor Elgin Hall;
Councillor Don Huisman;
Councillor Tami Johnson;
Councillor Ken Tiller;
ACAO Quinn Stelmaschuk;

Members Absent: Councillor Jackie Greavett;

1. Call to Order;
Mayor Hall called the meeting to order at 9:03 am.

2. Adoption of the Agenda;

Resolution No.294/15
HUISMAN - JOHNSON

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. Adoption of Minutes;

Resolution No.295/15
TILLER - HUISMAN

Be It Resolved That Council adopt the minutes of the Regular Meeting of July 22nd, 2015 and Special Meeting of July 22, 2015 as circulated.

CARRIED

4. Public Hearing;

Resolution No.296/15
HUISMAN - TILLER

Be It Resolved That Council recess the Regular Meeting at 9:30 a.m. to sit as Public Hearing to hear representation on the applications for Variation and Conditional Use Order.

CARRIED

Resolution No.297/15
JOHNSON – TILLER

Be It Resolved That the Public Hearing does now adjourn at 9:43 a.m. and that Council continue with the Regular Meeting.

CARRIED

**a) Application for Variation Order – Jacquie & Graham Watson –
20 Gronback Drive – 9:30 a.m.;**

Councillor Johnson requested a recorded vote.

Resolution No.298/15

JOHNSON – SECONDED

Whereas Jacquie and Graham Watson are the applicants of the Variation Order for

Lot 20, Block 1, Plan 36558 (20 Gronback Drive, Ditch Lake)

And Whereas the property is located in the rural area of the Municipality of Clanwilliam-Erickson and the Owner has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Rural Municipality of Clanwilliam Zoning By-law No. 1313-86 as it applies to this property as follows:

To vary:

- Side yard setback from 20 feet to 12 feet minimum

To allow for a cottage in the “SR” Seasonal Recreational Zone.

Therefore after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 12th, day of August, 2015 approves the aforementioned Variation Order for Lot 20, Block 1, Plan 36558 (20 Gronback Drive, Ditch Lake)

With the following condition:

That the side yard set back be 16 feet and not 12 feet

FOR: Councillor Huisman, Councillor Tiller and Mayor Hall

AGAINST: Councillor Johnson

CARRIED

**b) Application for Conditional Use Order – Burgess Law Office –
SE 07-17-18 WPM - 9:30 am;**

Resolution No.299/15

TILLER - HUISMAN

Whereas Burgess Law Office is the applicants of the Conditional Use Order, and Burgess Farms Ltd. is the owner for

SE 07-17-18 WPM

And Whereas the property is located in the rural area of the Municipality of Clanwilliam-Erickson and the Owner has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Rural Municipality of Clanwilliam Zoning By-law No. 1313-86 as it applies to this property as follows:

To allow for the location of a non-farm single – family dwelling in the “A80” General Agricultural Zone.

Therefore after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 12th, day of August, 2015 approves the aforementioned Conditional Use Order for SE 07-17-18 WPM.

CARRIED

5. Delegations;

a) Women’s Institute – Re: Heritage Building’s - 9:15 a.m

WI President Esther Knapp, and members Gayle Johnson, Mary Nichols, and Marion Usick attended the council meeting at 9:15 am to discuss the issue of the Nedrob School and contents. The items stored in the school were donated by members of the WI and family members. They have requested a time extension until October 15, 2015 in order to contact the family members to return any donated items, or find interested people for the items.

6. Finance;

a) List of Accounts for Approval;

Resolution No.300/15

JOHNSON - TILLER

Be It Resolved That Council approve the payment of the General Accounts of the Municipality of Clanwilliam-Erickson to August 11th, 2015 as recommended by the Finance Committee and as represented by Cheque No.’s 337 to 383 totalling \$95,720.92, and Direct Deposit of payroll for the period July 10th, 2015 to July 24th, 2015 totalling \$23,393.91 from the General Operating Account of the Municipality of Clanwilliam-Erickson, and Utility Accounts as represented by Cheque No.’s 1476 to 1487 inclusive and totalling \$7,038.84 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.301/15

HUISMAN - TILLER

Be It Resolved That Council approve the indemnities and expenses for council members for July 2015 as follows:

Mayor Elgin Hall	\$723.60;
Councillor Don Huisman	\$738.08;
Councillor Tami Johnson	\$590.00;
Councillor Jackie Greavett	\$500.00;
Councillor Ken Tiller	\$530.00;

CARRIED

c) Unaudited Financial Statement – July 2015;

Resolution No.302/15

TILLER - HUISMAN

Be It Resolved that Council approve the Unaudited Financial Statements for the month of July 2015.

CARRIED

d) Accounts Receivable;

The Acting CAO presented an accounts receivable report to council.

7. By-Laws;

a) Property Maintenance By-Law No. 21/15;

Resolution No.303/15

HUISMAN - TILLER

Be It Resolved That Council give second reading to the Municipality of Clanwilliam-Erickson Property Maintenance By-law No.21/15.

CARRIED

Resolution No.304/15

JOHNSON - HUISMAN

Be It Resolved That Council give third and final reading to By-law No.21/15.

FOR: Mayor Hall, Councillor Huisman, Councillor Tiller, Councillor Johnson

AGAINST:

ABSTAINED:

CARRIED

b) Building By-Law No.22/15;

The Economic Development Officer, Iain Edye presented to council a draft Municipality of Clanwilliam-Erickson Building By-Law No.22/15. Council will review the draft by-law and arrange for first reading to be given at the August 26, 2015 regular council meeting.

8. Unfinished Business;

- a) Reduce Speed Limit Application;
- b) Main Street Lights;
- c) Heritage Village Buildings;
- d) Agricultural Well;

Mayor Hall requested a recorded vote.

Resolution No.305/15

TILLER - HUISMAN

Be It Resolved That Council erect the required signage as recommended by the Office of Drinking Water for the bulk fill station at the agricultural well.

Be It Further Resolved That no further expenses be incurred in 2015.

FOR: Councillor Huisman, Councillor Tiller, Councillor Johnson

AGAINST: Mayor Hall

CARRIED

9. New Business;

- a) Motor Grader Training;
- b) Culvert Replacements;

The Acting CAO informed council of the following scheduled culvert replacements:

1. SW ¼ 34-18-18W, near mile marker 82;
2. NE ¼ 32-17-17W, between mile marker 41 & 42;
3. NE ¼ 18-18-17W, between mile marker 91 & 92 ;
4. SE ¼ 5-18-17W, near mile marker 40;
5. Between SE ¼ 25-17-17W & NE ¼ 24-17-17W, near mile marker 126;
6. SW ¼ 2-18-17W, near mile marker 60;

- c) Outstanding Utility Accounts;

Resolution No.306/15

JOHNSON - TILLER

WHEREAS the following utility accounts have an outstanding balance, and the curb stops are damaged therefore unable to be disconnected;

AND WHEREAS the Municipality has established an Accounts Receivable Policy for the collection of unpaid accounts;

THEREFORE Be It Resolved That Council apply the outstanding utility balances, plus interest to the property taxes if any balance shall remain as of September 1, 2015:

Account # 213700 0010.....	\$159.69;
Account # 206500 0050.....	\$95.24;

CARRIED

d) Appoint Auditor;**Resolution No.307/15**
HUISMAN - TILLER

WHEREAS it is necessary for the Municipality of Clanwilliam-Erickson to engage an auditor for the review of each fiscal year as per Section 184 of *The Municipal Act*;

THEREFORE Be It Resolved That the council authorizes a Request for Proposal for audit services for the fiscal period from January 1, 2015 to December 31, 2018.

CARRIED

e) CIPP – Joint Council Meeting;

Councillor Huisman informed council of the upcoming joint council meeting with Rolling River First Nations, tentatively scheduled for late September 2015.

f) Disaster Management Conference;**Resolution No.308/15**
JOHNSON - TILLER

Be It Resolved That Council authorizes EMO Co-ordinator Iain Edye to attend the 2015 Disaster Management Conference in Winnipeg, MB October 14-16, 2015.

Be It Further Resolved That all expenses paid be reimbursed in accordance with the current indemnity by-law.

CARRIED

g) Policies for Review - *Tabled*;**h) Broadband Internet;**

Councillor Huisman provided an update on the issue.

10. Committee Reports;**a) Council Reports;**

Mayor Elgin Hall reported on the following matters;

- Fire Department Meeting Cancelled;
- RSTA re: Grand Opening of the "Elk Link";
- August 10th Meeting re: Planning District;
- Personnel Meeting;

Councillor Tami Johnson reported on the following matters;

- Erickson & District Campground;
- Possibility of a community splash park;

Councillor Don Huisman reported on the following matters;

- Community Gardens re: Grand Opening August 25th;
- SMWVG;
- Public Meeting re: Heritage Buildings;
- Riding Mountain Biosphere re: Grant Opportunities;
- Personnel Meeting;
- LSRCD;
- August 10th Meeting re: Planning District;
- AMM Site Visit;

Councillor Jackie Greavett reported on the following matters;

- Absent from the Meeting;

Councillor Ken Tiller reported on the following matters;

- August 10th Meeting re: Planning District;
- AMM Site Visit;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Bridge on Rd 100W;
- Curb Stop Repairs;
- Rural Road Concerns;
- Beaver Concerns;
- Animal Control;
- Public Hearing for the Co-op Rezoning By-law;

12. Correspondence;

- a) RCMP – Convention Meeting Opportunity;
- b) Ratepayer Letters;
 - i. Airport Grounds Maintenance;
 - ii. Damaged Boulevard;
 - iii. Road Concern – Rd 100W, 1.5 miles North of Mtn Rd;
- c) Canada Post – Erickson Office Saturday Closure;

Resolution No.309/15

TILLER - HUISMAN

Be It Resolved That Council authorize hiring 80 hours of municipal mowing.

CARRIED

13. In Camera;

Resolution No.310/15

HUISMAN - JOHNSON

Be It Resolved That Council recess the Special Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.311/15

HUISMAN - TILLER

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Special Meeting.

CARRIED

Resolution No.312/15

HUISMAN – JOHNSON

Be It Resolved That council hire Quinn Stelmaschuk as the Chief Administrative Officer effectively immediately.

CARRIED

14. Adjournment;

Resolution No.313/15

HUISMAN - TILLER

Be It Resolved that the Regular Council Meeting does now adjourn at 2:44pm
Next meeting scheduled for Wednesday, August 26th, 2015 at 9:00 am.

CARRIED

Mayor

Chief Administrative Officer