

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, JANUARY 10TH, 2018**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, January 10th, 2018 at 9:00 a.m.

Members Present: Councillor Don Huisman;
Councillor Tami Johnson;
Councillor Jackie Greavett;
Councillor Scott Gray;
CAO Quinn Greavett;

Members Absent: Mayor Hall

1. Call to Order;
Deputy Mayor Huisman called the meeting to order at 9:00 am.

2. Adoption of the Agenda;

Resolution No.1/18
GREAVETT - JOHNSON

Be It Resolved That the agenda be adopted as amended:
9. f) 2018 Budget Meetings;
13. f) Child Care Initiative;

CARRIED

3. Adoption of Minutes;

Resolution No.2/18
GRAY – JOHNSON

Be It Resolved That Council adopt the minutes of the Regular Meeting of December 13th, 2017 as circulated.

CARRIED

4. Public Hearings - NIL;

5. Delegations - NIL;

6. Finance;
a) **List of Accounts for Approval;**

Resolution No.3/18
GREAVETT - JOHNSON

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to January 9th, 2018 as recommended by the Finance Committee and as represented by: Cheque No.'s 1465 to 1522 totalling \$46,882.35, and Direct Deposit of payroll, source deductions and service fees for the pay dates of December 22nd, 2017 and January 5th, 2018 totalling \$26,540.33, and all online bill payments totaling \$14,845.23 , and Utility Account as represented by Cheque No.'s 00056 to 00059 inclusive and totalling \$1,481.14, and all online bill payments totaling \$2,985.22 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.4/18
GREAVETT - GRAY

Be It Resolved That Council approve the indemnities and expenses for council members for January 2018 as follows:

Mayor Elgin Hall	\$583.33;
Councillor Don Huisman	\$520.00;
Councillor Tami Johnson	\$500.00;
Councillor Jackie Greavett	\$500.00;
Councillor Scott Gray	\$500.00;

CARRIED

c) Unaudited Financial Statements;

Resolution No.5/18
JOHNSON - GREAVETT

Be It Resolved that Council approve the Unaudited Financial Statements for the month of December 2017.

CARRIED

7. By-Laws;

a) Amending By-law LIP 50/18;

Resolution No.6/18
GRAY - JOHNSON

Be It Resolved That By-law No.50/18 being a by-law of the Municipality of Clanwilliam-Erickson to amend its By-law No.40/17 which provided for the expenditure and borrowing of funds for the purchase of snow removal equipment as a local improvement be given first reading.

CARRIED

8. Unfinished Business;

a) Waste Disposal Grounds use by Rolling River First Nation;

9. New Business;

a) Designate Tax Sale Year;

Resolution No.7/18
GRAY - JOHNSON

Be It Resolved That Council designate 2018 as a tax sale year.

CARRIED

b) Set Tax Sale Date;

Resolution No.8/18

GREAVETT – GRAY

Whereas Section 365(2) of The Municipal Act provides that council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered by sale by auction to recover the tax arrears and costs;

Be It Resolved That the Designated Year for which properties in arrears be offered for sale by auction be 2017 (meaning all properties with outstanding taxes from the year 2016 or prior); and

Be It Further Resolved That in accordance with s. 363 (1) of the Municipal Act, “costs” shall be the actual costs incurred for each parcel listed for the 2017 tax sale (plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97);

Be It Further Resolved That the 2018 tax sale be held November 23, 2018 at 10:00 a.m. at the Municipality of Clanwilliam-Erickson council chambers.

CARRIED

c) Appoint Deputy Mayor;

Resolution No.9/18

JOHNSON - GRAY

Be It Resolved That Council appoint Councillor Don Huisman as Deputy Mayor for 2018 as per the Municipality of Clanwilliam-Erickson Organizational By-law No.2/15.

CARRIED

d) Appoint Senior Election Official;

Resolution No.10/18

JOHNSON – GREAVETT

WHEREAS Section 10(1) of The Municipal Councils and School Boards Elections Act requires each municipality to appoint a senior election official (SEO) who will be responsible to manage and conduct all aspects of municipal elections;

AND WHEREAS the municipality is required to establish the rate of remuneration for the SEO;

NOW THEREFORE BE IT RESOLVED that Quinn Greavett is hereby appointed to the position of SEO for the Municipality of Clanwilliam-Erickson;

AND FURTHERMORE BE IT RESOLVED that Quinn Greavett will be paid her regular rate of pay, and a rate of 1.5 times the regular rate of pay for any hours worked in excess of 7 hours per day.

AND FURTHERMORE BE IT RESOLVED that Mayor and Chief Administrative Officer are hereby authorized to sign the Oath of Senior Election Official.

CARRIED

e) Write Off Bad Debt;

Resolution No.11/18
GREAVETT – GRAY

WHEREAS, roll number 210900 (lot 17, plan 651) was listed in the 2017 tax sale for unpaid taxes;

AND WHEREAS, the outstanding balance to the date of the sale was \$7,248.59 (2017 \$217.36, 2016 \$4777.68 and 2015 \$2253.55);

AND WHEREAS, there was no reserve bid amount set on the property;

AND WHEREAS, the property sold for \$100.00;

AND WHEREAS, Section 375(3) of *The Municipal Act* states if a property is sold at an auction for less than all of the tax arrears and costs in respect of the property, the balance of the arrears and costs is deemed to be cancelled;

THEREFORE, BE IT RESOLVED THAT, Council authorize the CAO to write off \$7,148.59 from roll # 210900 as bad debt.

CARRIED

f) 2018 Budget Meetings;

Resolution No.12/18
GREAVETT – JOHNSON

Be It Resolved That the Regular Council Meeting of February 28, 2018 be rescheduled for Tuesday, February 27, 2018 at 9:00 a.m.

CARRIED

Council agreed to meet February 6th and February 20th at 9 a.m. in council chambers to discuss 2018 budget items.

10. Committee Reports;

a) **Council Reports;**

Mayor Elgin Hall reported on the following matters;

- *Absent from the meeting;*

Councillor Tami Johnson reported on the following matters;

- Feb.9th Skating Rink Meeting – 2018 programs and need for volunteers;

Councillor Don Huisman reported on the following matters;

- Dec.18th SMWVG Meeting;
- Jan.3rd LSRCD Meeting – re: provincial changes to CD, and a FCM Grant Application for a drainage plan, culvert inventory and greenhouse gas evaluation;

Councillor Jackie Greavett reported on the following matters;

- Rec Association Meeting – re: 2018 rates;

Councillor Scott Gray reported on the following matters;

- Health Foundation – re: Memory Tree Lighting;
- Dec.22nd attended the Erickson high school Christmas Dinner;
- Rec Association Meeting – re: kitchen renovation and fenced off compound area in the back;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- WDG Break In – Saturday Dec.30th;
- Annual Recreation Conference;

Resolution No.13/18

JOHNSON – GRAY

Be It Resolved That Council authorize the CAO and Councillor Johnson to attend the Annual Recreation Conference in Winnipeg February 28 – March 1, 2018.

BE IT FURTHER RESOLVED THAT all expenditures be reimbursed in accordance with the current indemnity by-law.

CARRIED

- Airport Repair;

12. Development Officer Report;

The Development Officer advised Council of the following;

- The effect of marijuana sales on the zoning by-law;

Resolution No.14/18

JOHNSON – GREAVETT

Be It Resolved That Council is in favour of allowing cannabis sales within the Municipality of Clanwilliam-Erickson.

CARRIED

13. Correspondence;

- a) Letter re: Animal Control;
- b) Zebra Mussel Control;
- c) Premier's Volunteer Service Award Nomination;
- d) LSRCD Information Seminar re: Upcoming changes to the Provincial CD programs;

Resolution No.15/18

GRAY - JOHNSON

Be It Resolved That Council authorize the CAO to attend the LSRCD information seminar in Minnedosa February 2, 2018.

BE IT FURTHER RESOLVED THAT any expenses be reimbursed in accordance with the current indemnity by-law.

CARRIED

- e) Nativus Energy – Invitation to Solid Waste Workshop;
- f) Child Care Initiative;

14. In Camera - NIL;

15. Adjournment;

Resolution No.16/18
GREAVETT - GRAY

Be It Resolved that the Regular Council Meeting does now adjourn at 11:45 a.m.

Next meeting scheduled for Wednesday, January 24th, 2018 at 9:00 am.

CARRIED

Mayor

Chief Administrative Officer