

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
TUESDAY, APRIL 10TH, 2018**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Tuesday, April 10th, 2018 at 9:00 a.m.

Members Present: Councillor Don Huisman;
Councillor Tami Johnson;
Councillor Jackie Greavett;
Councillor Scott Gray;
CAO Quinn Greavett;

Members Absent: Mayor Hall;

1. Call to Order;

Deputy Mayor Huisman called the meeting to order at 9:00 am. Mayor Hall was attending the Mayors, Reeves and CAO's meeting in Brandon.

2. Adoption of the Agenda;

Resolution No.72/18

GRAY - JOHNSON

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. Adoption of Minutes;

Resolution No.73/18

JOHNSON – GRAY

Be It Resolved That Council adopt the minutes of the Regular Meeting of March 28th, 2018 as circulated.

CARRIED

4. Public Hearings - NIL;

5. Delegations - NIL;

6. Finance;

a) **List of Accounts for Approval;**

Resolution No.74/18

JOHNSON - GRAY

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to April 9th, 2018 as recommended by the Finance Committee and as represented by:

Cheque No.'s 1593 to 1626 totalling \$71,756.99, and Direct Deposit of payroll, source deductions and service fees for the pay dates of March 16th and March 29th, 2018 totalling \$26,776.72, and all online bill payments totaling \$9,396.78, and Utility Account as represented by Cheque No.'s 074 to 081 inclusive and totalling \$15,870.43 and all online bill payments totaling \$938.11 from the Utility Account.

CARRIED

- b) Approval of Council Indemnities;

Resolution No.75/18

GRAY - JOHNSON

Be It Resolved That Council approve the indemnities and expenses for council members for April 2018 as follows:

Mayor Elgin Hall	\$738.40;
Councillor Don Huisman	\$936.52;
Councillor Tami Johnson	\$500.00;
Councillor Jackie Greavett	\$500.00;
Councillor Scott Gray	\$500.00;

CARRIED

- c) Unaudited Financial Statements - NIL;

7. By-Laws - NIL;

8. Unfinished Business;

- a) Runway Resurfacing;

Scott Gray gave a recap of the informal airport working group meeting on April 5th. In attendance at the meeting were Harrison Park Council members Bruce Delgarno and Dennis Jones, Clanwilliam-Erickson Airport Commission Representatives Scott Gray and Tami Johnson, and administrative staff Quinn Greavett and Iain Edye. The group has collaborated in order to investigate the opportunities available for resurfacing the Erickson airport runway.

9. New Business;

- a) Offer to Purchase a Railway Subdivision Lot;

Resolution No.76/18

GRAY - JOHNSON

Be It Resolved That Council accept the offer to purchase Lot 7, Plan 51111 of the Railway Subdivision for \$6,500.00.

CARRIED

- b) Enabling Accessibility Fund (EAF);

- c) Draft 2016 Audited Financial Statements – *TABLED as per section 193(2) of The Manitoba Municipal Act;*

- d) Add Outstanding Invoices to Property Taxes;

Resolution No.77/18

GREAVETT - JOHNSON

WHEREAS, the following accounts have a balance greater than 90 days past due,

THEREFORE BE IT RESOLVED THAT, Council authorize the addition of the following outstanding charges plus interest to the corresponding tax accounts:

Account Number	Tax Roll Number	Amount
UT# 2286 000040	R# 228600	\$361.43
A/R Invoice #153	R# 218300	\$106.41

CARRIED

- e) Transfer MPI Funds to Fire Equipment Reserve;

Resolution No.78/18

GRAY - JOHNSON

Be It Resolved That Council transfer \$866.00 to the Fire Equipment Reserve Fund for firefighting costs as reimbursed from Manitoba Public Insurance.

CARRIED

- f) Manitoba Water Services Board Agreement – Lagoon Study;

Resolution No.79/18

JOHNSON - GRAY

Be It Resolved That Council authorize the Deputy Mayor and Chief Administrative Officer to sign the Cost Sharing Agreement Feasibility Study with Manitoba Water Services Board respecting the Erickson Wastewater Lagoon Assessment Study.

CARRIED

- g) Public Washroom RFP;

Resolution No.80/18

GREAVETT - JOHNSON

Be It Resolved That Council approve the Request for Proposal for the design and construction of a single room and a dual room public washroom facility as two separate items.

CARRIED

- h) Request for Funding Investment – Erickson Childcare Initiative;

- i) Public Utilities Board – 2018 Budgeted Deficit Approval;

Resolution No.81/18

GREAVETT - GRAY

Whereas, major repairs to the utility's sewer line have been included in the 2018 operating budget resulting in a \$13,500.00 deficit;

AND Whereas, the Public Utilities Board Order No.151/08 requires the owner of a public utility budgeting for an operating deficit apply to the Board for approval and method of proposed recovery;

Therefore, Be It Resolved That Council submits an Application for Approval of a Budgeted Operating Deficit to be recovered from the accumulated surplus.

CARRIED

10. Committee Reports;

a) **Council Reports;**

Mayor Elgin Hall reported on the following matters;

- Absent from the meeting;

Councillor Tami Johnson reported on the following matters;

- Endowment Fund Spring Intake Period;
 - o Whist Night at the Curling Rink April 18th;

- Childcare Initiative Meeting;
- Informal Airport Working Group Meeting;

Councillor Don Huisman reported on the following matters;

- March 15th CIPP Meeting re: business plan & incorporating documents and new WDG land purchase;
- March 19th Drop In Centre Meeting;
- SMWVG Recycling Meeting;
- Climate Change Workshop;
- April 9th MB Conservation District Meeting;

Councillor Jackie Greavett reported on the following matters;

- No committee reports given;

Councillor Scott Gray reported on the following matters;

- March 15th CIPP Meeting;
- March 20th & April 3rd Childcare Initiative Meetings;
- April 3rd Recreation Association Meeting;
- Informal Airport Working Group Meeting;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- New Handi-van grant received;
- Proposed washroom facility for the fitness centre;
- April 18th meeting with Jeff Long & Candace Parks regarding zebra mussel control;
- Airport Working Group Meeting today at 1pm;
- Ratepayer compliment on the rural roads and operators;
- Tax Sale Update;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Building permits to date;
- Railway Subdivision Development Plan Caveat;
- Possibility of including provisions for a Bed & Breakfast in a future Zoning By-law;

13. Correspondence;

- Southwest Regional Development Corporation – Special Meeting;
- Ratepayer Letter re: Otter Lake Dust Control;
- Ratepayer Letter re: Rd 105W Snow Clearing;
- Ratepayer Letter re: First Nations and Municipal Partnerships;
- Compass Credit Union Letter re: Viking Ship Emblem;

14. In Camera;

- Legal;

Resolution No.82/18

JOHNSON - GRAY

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.83/18
GRAY - JOHNSON

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

Resolution No.84/18
GREAVETT - GRAY

Be It Resolved That Council authorize a Request for Proposal for the sale of the vacant lot at 28 Main Street, legal description being Lot 5, Block 1, Plan 385, and other available municipal owned residential and/or commercial lots.

CARRIED

15. Adjournment;

Resolution No.85/18
GREAVETT - GRAY

Be It Resolved that the Regular Council Meeting does now adjourn at 11:31 a.m.

Next meeting scheduled for Wednesday, May 9th, 2018 at 9:00 am.

CARRIED

Mayor

Chief Administrative Officer