

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, OCTOBER 9TH, 2019**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, October 9th, 2019 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Gordon Kuharski;
Councillor Ian Gibbons;
Councillor Cody Cameron;
Councillor Kristy Contreras;
CAO Quinn Greavett;

1. Call to Order;

Reeve Baraniuk called the meeting to order at 1:00 pm.

2. Adoption of the Agenda;

Resolution No.190/19
CONTRERAS - GIBBONS

Be It Resolved That the agenda be adopted as amended:

- 5. b)** Tami Johnson Delegation – Deleted;
- 9. i)** Drainage Ditch Adjacent to 62 First St. NE;
- j)** Brush clearing at PTH#10 and campground road intersection;

CARRIED

3. Adoption of Minutes;

Resolution No.191/19
KUHARSKI – CAMERON

Be It Resolved That Council adopt the minutes of the Regular Meeting of September 11th, 2019 as circulated.

CARRIED

4. Public Hearings;

- a) Michael and Lynn Robertson – Variation and Conditional Use Order – 1:15 p.m.;

Resolution No.192/19
CONTRERAS - KUHARSKI

Be It Resolved That Council recess the Regular Meeting at 1:15 p.m. to sit in public hearing regarding an application for conditional use and variation order.

CARRIED

Resolution No.193/19
GIBBONS - CONTRERAS

Be It Resolved That Council adjourn the public hearing and resume the Regular Meeting.

CARRIED

Resolution No.194/19
GIBBONS - CAMERON

WHEREAS Michael Robertson is the applicant of the Variation Order for

Lot 13, Block 2, Plan 36558;

AND WHEREAS the property is located in the rural area of the Municipality of Clanwilliam-Erickson and the Owner has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Rural Municipality of Clanwilliam Zoning By-law No. 1313-86 as it applies to this property as follows:

To reduce:

Front Yard setback from 30 feet to 21 feet

To allow for addition to a single-family dwelling in the "SR" Seasonal Recreational Zone.

THEREFORE after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 9th day of October, 2019 approves the aforementioned Variation Order for

Lot 13, Block 2, Plan 36558;

CARRIED

Resolution No.195/19
CONTRERAS - CAMERON

WHEREAS Michael Robertson is the applicant of the Conditional Use Order for

Lot 13, Block 2, Plan 36558;

AND WHEREAS the property is located in the rural area of the Municipality of Clanwilliam-Erickson and the Owner has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Rural Municipality of Clanwilliam Zoning By-law No. 1313-86 as it applies to this property as follows:

To allow an Accessory Secondary Suite as a Conditional Use in the "SR" Seasonal Recreational Zone;

THEREFORE after careful consideration of the application and any representations made for or against the Conditional Use Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 9th day of October, 2019 approves the aforementioned Conditional Use Order for

Lot 13, Block 2, Plan 36558;

CARRIED

5. Delegations;

- a) Archie Campbell – 1:00 p.m. – re: widening of road surface on Gronback Drive;

Archie Campbell expressed concern to council that the current road surface of Gronback Drive is too narrow to accommodate the regular traffic of the area. Secondly, he expressed concern that the yield sign upon exiting the Ditch Lake loop road is more dangerous than good. He's proposing to exchange the yield sign for a stop sign, and have the road exiting the loop road be corrected to meet Gronback Drive at a 90 degree intersection.

- b) Tami Johnson – 2:00 p.m. – re: encroachment on sidewalk west of Erickson Professional Centre - DELETED;
- c) Erickson Parent Advisory Council – 5:30 p.m. – re: Sidewalk concern;

A delegation of four Parent Advisory Council members, chaired by Kathy Soltys, expressed to council their concern for the very poor condition of the sidewalk servicing the elementary school. They asked that the sidewalk improvement be made a priority in the 2020 budget.

6. Finance;

- a) **List of Accounts for Approval;**

Resolution No.196/19 GIBBONS - KUHARSKI

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to October 8th, 2019 as recommended by the Finance Committee and as represented by:

Cheque No.'s 2300 to 2333 totalling \$43,554.90, and Direct Deposit of payroll, source deductions and service fees for the pay dates of September 13th and September 27th, 2019 totalling \$28,479.36, and all online bill payments totaling \$11,307.09 , and

Utility Account as represented by Cheque No.'s 212 to 219 inclusive and totalling \$6,579.56, and all online bill payments totaling \$1,634.82 from the Utility Account.

CARRIED

- b) Approval of Council Indemnities;

Resolution No.197/19 CONTRERAS - KUHARSKI

Be It Resolved That Council approve the indemnities and expenses for council members for September 2019 as follows:

Reeve Victor Baraniuk	\$703.00;
Councillor Gordon Kuharski	\$620.00;
Councillor Kristy Contreras	\$620.00;
Councillor Ian Gibbons	\$620.00;
Councillor Cody Cameron	\$630.00;

CARRIED

c) Unaudited Financial Statements;

Resolution No.198/19
GIBBONS - KUHARSKI

Be It Resolved that Council approve the Unaudited Financial Statements for the month of September 2019.

CARRIED

7. By-Laws - NIL;

8. Unfinished Business;

a) Award Sale of Land – Part of SE ¼ 22-17-17 WPM;

Resolution No.199/19
GIBBONS - CONTRERAS

WHEREAS, as Request for Quotations was advertised for the sale of part of SE ¼ 22-17-17 WPM;

AND WHEREAS, sealed bids were received;

THEREFORE, BE IT RESOLVED THAT COUNCIL accept the highest bid received in the amount of \$27,750.00.

CARRIED

b) 2018 Audited Financial Statements;

Resolution No.200/19
KUHARSKI - CONTRERAS

Be It Resolved That Council approve the final draft of the 2018 Audited Financial Statements as prepared by Myers Norris and Penny.

CARRIED

c) Four Winds Waste Management;

9. New Business;

a) 2018 General Operating Deficit Recovery;

Resolution No.201/19
GIBBONS - CONTRERAS

WHEREAS, the 2018 audited financial statements show the municipality incurred an actual operating deficit of \$11,894.00;

AND WHEREAS, *The Municipal Act* section 165(1) requires councils advise the minister in writing of the deficit and method of proposed recovery;

THEREFORE, BE IT RESOLVED THAT Council submits a letter to the Department of Municipal Relations requesting the deficit be recovered through nominal surplus.

CARRIED

b) AMM Annual Conference;

Resolution No.202/19

CONTRERAS - KUHARSKI

Be It Resolved That Council authorize the attendance of council, head of council, CAO and Assistant CAO at the 21st Annual General Conference of the AMM in Brandon, November 25 – 27, 2019;

BE IT FURTHER RESOLVED THAT all applicable expenses be reimbursed in accordance with the current indemnity by-law.

CARRIED

- c) Brandon Emergency Support Team Workshop;
- d) Development Extension – 28 Main Street;

Resolution No.203/19

KUHARSKI - CONTRERAS

WHEREAS, the Development Agreement dated June 18, 2018 associated with the sale of 28 Main Street states conditions that must be undertaken within 24 months of taking possession of the property;

AND WHEREAS, the said agreement may allow for a revised deadline should the request be received in writing to the Chief Administrative Officer within the 24 month deadline;

AND WHEREAS, a request to extend the deadline was properly received;

THEREFORE, BE IT RESOLVED THAT Council approve the extension deadline to August 31, 2021.

CARRIED

- e) Outstanding Accounts Receivable;

Resolution No.204/19

CAMERON - CONTRERAS

Be It Resolved That Council authorize the addition of outstanding utility accounts be added to the property tax account as follows:

Invoice	Amount	Property Tax Roll#
Utility Acct. 202100 0010	\$67.44	R# 202100
Utility Acct. 202408 0000	\$82.04	R# 213400
Utility Acct. 209000 0040	\$227.07	R# 209000
Utility Acct. 212900 0010	\$64.39	R# 212900
Utility Acct. 217000 0040	\$64.54	R# 217000
Utility Acct. 232200 0000	\$90.87	R# 232200
Utility Acct. 234013 0050	\$106.94	R# 213400
Total	\$703.29	

CARRIED

- f) Recreation Commission Grant Disbursement;

Resolution No.205/19

KUHARSKI - CAMERON

WHEREAS, the Recreation Commission Committee sat on September 19, 2019 to discuss a request for funding from the Erickson & District Recreation Association;

BE IT RESOLVED THAT COUNCIL approve the committee recommendation to award the Erickson & District Recreation Association \$6,000 towards the cost of a fence.

CARRIED

g) Adopt Updated Emergency Plan;

Resolution No.206/19
GIBBONS - CONTRERAS

Be It Resolved That Council adopt the 2019 amendments to the Municipality of Clanwilliam-Erickson Emergency Plan, as proposed by the Emergency Coordinator.

CARRIED

h) MMAA Professional Development Seminar;

Resolution No.207/19
CONTRERAS - KUHARSKI

Be It Resolved That Council authorize the CAO to attend the MMAA PD Seminar in Brandon, MB on November 8, 2019 and that all expenses incurred be reimbursed as per the current indemnity by-law.

CARRIED

i) Drainage Ditch Adjacent to 62 First St. NE;

Resolution No.208/19
GIBBONS - CAMERON

Be It Resolved That Council authorize the ditch to be cleaned and a culvert extension up to 4ft be installed.

CARRIED

j) Brush Clearing at intersection of PTH#10 and Campground Road;

10. Committee Reports;
a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- No committee meetings to report on;

Councillor Gordon Kuharski reported on the following matters;

- Erickson & District Recreation Association Meeting re: recreation grant request for fence, fall supper organization details;
- Campground Meeting re: Donna Vaughan, Scott Gray and Margret Hammell have resigned from the committee;

Councillor Kristy Contreras reported on the following matters;

- Four Winds Meeting;
- Recreation Commission Meeting;

Councillor Ian Gibbons reported on the following matters;

- Fire Department Meeting;

Councillor Cody Cameron reported on the following matters;

- Daycare Committee re: fundraising efforts;
- Campground Meeting re: upgrades to a couple sites, new fire pits and refurbishing picnic tables;
- Parkland Regional Library Meeting re: new director, Erickson is getting 3 new computers;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Tax sale update;
- Waste disposal grounds pit capacity;

Resolution No.209/19

GIBBONS – CAMERON

Be It Resolved That Council authorize the fence at the waste disposal grounds be moved to accommodate for a potential new pit and necessary earth work.

CARRIED

- Request to provide a public presentation regarding the Education Property Tax Credit Advance change, tentatively scheduled for November 6th at 7:30 p.m. at the Erickson Library;
- 2001 GMC Sierra truck is advertised for sale;
- MMAA District Meeting;
- Endowment Fund re: Artisan Market Sunday, November 17th at the Erickson Legion;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Building permits to date;
- Possible new business developments;

13. Correspondence;

- a) Integration of the Snowpass;
- b) Sunset Park Picnic Table;
- c) Valley Life Beginnings;
- d) Laverne Lewycky re: suggestion letter;
- e) Kiddie Kollege Staff & Board re: thanks you;

14. In Camera;

- a) Personnel;

Resolution No.210/19

CONTREREAS - GIBBONS

Be It Resolved That Council recess the Regular Meeting to sit "In Camera" as a Committee of the Whole to discuss personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.211/19
 KUHARSKI - GIBBONS

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

Resolution No.212/19
 CONTREREAS - GIBBONS

Be It Resolved That Council recess the Regular Meeting to sit "In Camera" as a Committee of the Whole to discuss personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.213/19
 KUHARSKI - GIBBONS

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

15. Adjournment;

Resolution No.214/19
 KUHARSKI - GIBBONS

Be It Resolved that the Regular Council Meeting does now adjourn at 6:57 p.m.

Next meeting scheduled for Wednesday, November 13th, 2019 at 1:00 pm.

CARRIED

Reeve

Chief Administrative Officer