

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, OCTOBER 14TH, 2021**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, October 14th, 2021 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Gordon Kuharski;
Councillor Ian Gibbons;
Councillor Kristy Vermiere;
CAO Iain Edye;

Members Absent: Councillor Cody Cameron;

1. Call to Order;

Reeve Baraniuk called the meeting to order at 1:00 pm.

2. Adoption of the Agenda;

Resolution No.162/21
GIBBONS - VERMIERE

Be It Resolved That the agenda be adopted as amended;

New Business: g) Ditch Adjacent to PR 262;

CARRIED

3. Adoption of Minutes;

Resolution No.163/21
KUHARSKI – VERMIERE

Be It Resolved That Council adopt the minutes of the Regular Meeting of September 8th, 2021 as circulated.

CARRIED

4. Public Hearings;

- a) Logan Walker – Variation;
- b) Tim Town – Variation;

Resolution No.166/21
GIBBONS - VERMIERE

Be It Resolved That Council recess the Regular Meeting at 1:17 p.m. to sit in public hearing.

CARRIED

Resolution No.167/21
MOVED - SECONDED

Be It Resolved That Council adjourn the public hearing at 1:30 p.m. and resume the Regular Meeting.

CARRIED

Resolution No.168/21
VERMIERE - GIBBONS

WHEREAS Logan Walker is the applicant of the Variation Order for

Lot 10, Plan 922;

AND WHEREAS the existing attached garage, to be demolished, is currently located 1 foot from the West Side property boundary;

AND WHEREAS the property is located in the urban area of the Municipality of Clanwilliam-Erickson and the Owners have applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Town of Erickson Zoning By-law No. 358-86 as it applies to this property as follows:

To reduce West Side Yard from 5 feet to 1 foot minimum;

To reduce West Side permitted setback for eave projection to 0 feet;

To allow for new residential addition in the "R" Residential Zone.

THEREFORE after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 14th, day of October, 2021 approves the aforementioned Variation Order for

Lot 10, Plan 922;

CARRIED

Resolution No.169/21
KUHARSKI - GIBBONS

WHEREAS Timothy Town is the applicant of the Variation Order for

Lot 1, Plan 60236;

AND WHEREAS the property is located in the rural area of the Municipality of Clanwilliam-Erickson and the Owners have applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Rural Municipality of Clanwilliam Zoning By-law No. 1313-86 as it applies to this property as follows:

To reduce Front Yard from 125 feet to 75 feet for a new garage; and

To reduce Front Yard from 125 feet to 80 feet for a new dwelling;

in the "A80" General Agricultural Zone.

THEREFORE after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 14th, day of October, 2021 approves the aforementioned Variation Order for

Lot 1, Plan 60236;

CARRIED

5. Delegations;

- a) Beatty Cottage Road Steering Committee – 2:00 p.m.;

Brent Budz and Ken Campbell spoke to Council on the following matters:

- *Steering committee has been struck to work on moving Beatty Cottage Road to the west, so there is more space for storage and development on private cottage lots;*
- *Presented a costed proposal for a Local Improvement Plan to close the existing road, develop a new road with adequate drainage provided, purchase and subdivide required land;*

Resolution No.170/21

KUHARSKI – VERMIERE

Be It Resolved That Council is supportive in principle of the proposal as presented by the Beatty Cottage Road Steering Committee;

Be It Further Resolved That Council directs the CAO to continue to work with the Steering Committee to ensure the success of the project;

CARRIED

b) Otter Lake Campground proposal – 3:00 p.m.;

Gord Peters and Trent McInnes presented on the following matters:

- *Proposal to develop a campground on the north side of Otter Lake;*
- *Notes large demand for RV parks and the RV lifestyle;*
- *Recognizes the location is designated for agricultural use, and challenges may arise from that;*

Resolution No.172/21

VERMIERE - KUHARSKI

Be It Resolved That Council is supportive in principle of the proposal for a new campground located at 2-18-18 WPM as presented by Gordon Peters and Trent McInnes;

Be It Further Resolved That Council requests assistance from the Community Planning Branch of Municipal Relations in drafting Development Plan and Zoning By-law amendments, upon receipt of application from the proponents;

CARRIED

6. Finance;

a) **List of Accounts for Approval;**

Resolution No.164/21

KUHARSKI - GIBBONS

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to October 13th, 2021 as recommended by the Finance Committee and as represented by:

Cheque No.'s 3129 to 3168 totalling \$74,185.28, and Direct Deposit of payroll, source deductions and service fees for the pay dates of September 10th and September 24th, 2021 totalling \$29,383.20, and all online bill payments totaling \$16,044.18, and

Utility Account as represented by Cheque No.'s 409 to 414 inclusive and totalling \$12,139.21, and all online bill payments totaling \$2,923.91 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.165/21
VERMIERE - KUHARSKI

Be It Resolved That Council approve the indemnities and expenses for council members for September 2021 as follows:

Reeve Victor Baraniuk	\$603.00;
Councillor Gordon Kuharski	\$500.00;
Councillor Kristy Vermiere	\$580.00;
Councillor Ian Gibbons	\$561.75;
Councillor Cody Cameron	\$550.00;

CARRIED

c) Unaudited Financial Statements;

7. By-Laws - NIL;

8. Unfinished Business;

a) Approve 2020 Audited Financial Statements;

Resolution No.171/21
KUHARSKI - VERMIERE

Be It Resolved That Council approve the final draft of the 2020 Audited Financial Statements as prepared by Myers Norris and Penny.

CARRIED

b) Update Signing Authority;

Resolution No.173/21
GIBBONS – KUHARSKI

Resolved:

1. That Royal Bank of Canada (“Royal Bank”) is appointed banker for the Customer.
2. That the Head of Council or Deputy Head of Council with the CAO or Assistant CAO are authorized on behalf of the Customer from time to time:
 - (a) to withdraw or order transfers of funds from the Customer's accounts by any means including the making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;
 - (b) to sign any agreements or other documents or instruments with or in favour of Royal Bank, including agreements and contracts relating to products or services provided by Royal Bank to the Customer; and
 - (c) to do, or to authorize any person or persons to do, any one or more of the following:
 - i) to receive from Royal Bank any cash or any securities, instruments or other property of the Customer held by Royal Bank, whether for safekeeping or as security, or to give instructions to Royal Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any person named in those instructions;
 - ii) to deposit with or negotiate or transfer to Royal Bank, for the credit of the Customer, cash or any security, instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Customer, or any other name under which the Customer carries on business, on any security or instrument;

- iii) to instruct Royal Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Customer; and
 - iv) to receive statements, instruments and other items (including paid cheques) and documents relating to the Customer's accounts with or any service of Royal Bank, and to settle and certify the Customer's accounts with Royal Bank.
3. That all instruments, instructions, agreements (including contracts relating to products or services provided by Royal Bank) and documents made, drawn, accepted, endorsed or signed (under the corporate seal or otherwise) as provided in this Resolution and delivered to Royal Bank by any person, shall be valid and binding on the Customer, and Royal Bank is hereby authorized to act on them and give effect to them.
 4. That Royal Bank be furnished with:
 - (a) a copy of this Resolution; and
 - (b) a list of the names of the persons authorized by this Resolution to act on behalf of the Customer, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons; each certified by the (1) Head of Council and (2) CAO of the Customer; and
 - (c) in writing, any authorization made under paragraph 2(c) of this Resolution.
 5. That any document furnished to Royal Bank as provided for in paragraph 4 of this Resolution shall be binding upon the Customer until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of Royal Bank where the Customer has its account.

CARRIED

9. New Business;

- a) South Erickson Utility Expansion;

Resolution No.174/21
VERMIERE - GIBBONS

Be It Resolved That Council approve the expansion of water and sewer utility service to Lots 3 / 4, Plan 671, as proposed by the CAO;

CARRIED

- b) Fire Department Trailer – approve tender to sell – camper trailer converted to utility trailer;

Resolution No.175/21
VERMIERE - KUHARSKI

Be It Resolved That Council authorizes the CAO to sell the Erickson Fire Department's surplus utility trailer by tender, as recommended by the Fire Chief.

CARRIED

- c) Request for Proposals – Airport Resurfacing Design and Construction;

Resolution No.176/21
VERMIERE - GIBBONS

Be It Resolved That Council approves the Request for Proposals for engineering services, to resurface the runway, taxiway, and apron at the Erickson Airport;

CARRIED

- d) Donation Request;
- e) RCMP – Status and update on Detachment Issues;
- f) Add Overdue Accounts to Taxes;

Resolution No.177/21
KUHARSKI – VERMIERE

WHEREAS, the following accounts are greater than 90 days past due and the service is unable to be disconnected;

BE IT RESOLVED THAT Council authorize the outstanding amount be added to property taxes as follows:

Invoice	Amount	Property Tax Roll#	Days Past Due
Utility Acct.#213100	\$256.69	R213100	Over 90
Utility Acct. #209000	\$320.01	R209000	Over 90
Utility Acct. #213700	\$302.03	R213700	Over 90
Utility Acct.#226700	\$131.52	R226700	Over 90
Utility Acct.#206800	\$93.95	R206800	Over 90
Utility Acct.#216000	\$99.80	R216000	Over 90
Utility Acct.#216300	\$25.89	R216300	Over 90
Utility Acct.#207600	\$321.42	R207600	Over 90
Utility Acct.#231400	\$57.59	R231400	Over 90
Utility Acct.#209800	\$93.95	R209800	Over 90
Utility Acct.#205800	\$273.09	R205800	Over 90
Utility Acct.#202410	\$136.30	R213400	Over 90
Utility Acct.#217000	\$56.40	R217000	Over 90
Utility Acct.#205300	\$60.72	R205300	Over 90
Total:	\$2,229.36		

CARRIED

- g) Ditch Adjacent to PR 262;

10. Committee Reports;
a) Council Reports;

Reeve Victor Baraniuk reported on the following matters;

- Co-Council meeting with Rolling River First Nation;
- South Mountain Waste Management E-Meeting;
- Boundary road issue over fences in a road allowance;
- Virtual meeting with Minister Derek Johnston;

Councillor Gordon Kuharski reported on the following matters;

- Rec Commission Meeting;

Councillor Kristy Vermiere reported on the following matters;

- Little Hands Learning Centre Meeting;
- Erickson Chamber of Commerce;
- Rossburn Subdivision Trail Association;
- Co-Council meeting with Rolling River First Nation;

Councillor Ian Gibbons reported on the following matters;

- Veterinary Board Meeting;
- Services to Seniors Meeting;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Drainage complaint at Otter Lake cottage development;
- National Day for Truth and Reconciliation;
- Next Co-Council meeting with Rolling River First Nation to occur in Erickson on December 8, 2021;
- Waste Disposal Grounds fencing complete;
- Transfer station update;
- Roadwork complete on Lakeview Road;
- Second installment of Provincial Operating Grant has been received;
- Mitigation and Preparedness Program funding application has been submitted, for storm sewer upgrades in Erickson;
- Municipal endowment fund fall intake is currently open for community grant applications;
- Municipal Well at Scandinavia: costly repairs required, due to user(s) driving away with the hose still in the tank;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Building Permits to Date;

13. Correspondence;

- a) Heather Howdle – Southquill Health Area Foodbank Inc.;
- b) Municipal Relations – Temporary Suspension of Local Election Provisions;
- c) ECI Graduating Class – Student Banners, Request for Permission and Staff Time;

14. In Camera - NIL;

15. Adjournment;

Resolution No.178/21
KUHARSKI - VERMIERE

Be It Resolved that the Regular Council Meeting does now adjourn at 5:45 p.m.

Next meeting scheduled for Wednesday, November 10th, 2021 at 1:00 pm.

CARRIED

Reeve

Chief Administrative Officer