

**MUNICIPALITY OF CLANWILLIAM-ERICKSON  
REGULAR MEETING MINUTES  
WEDNESDAY, OCTOBER 14<sup>TH</sup>, 2020**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, October 14<sup>th</sup>, 2020 at 1:00 p.m.

**Members Present:** Reeve Victor Baraniuk;  
Councillor Gordon Kuharski;  
Councillor Ian Gibbons;  
Councillor Cody Cameron;  
Councillor Kristy Contreras;  
CAO Quinn Greavett;

**1. Call to Order;**

Reeve Baraniuk called the meeting to order at 1:00 pm.

**2. Adoption of the Agenda;**

**Resolution No.155/20**  
GIBBONS - CAMERON

Be It Resolved That the agenda be adopted as amended:  
**9. m) Waste Disposal Grounds;**

CARRIED

**3. Adoption of Minutes;**

**Resolution No.156/20**  
KUHARSKI – GIBBONS

Be It Resolved That Council adopt the minutes of the Regular Meeting of September 9<sup>th</sup>, 2020 as circulated.

CARRIED

**4. Public Hearings;**

a) Variation - Linda Poole and Brent Dane – 1:45 p.m.;

**Resolution No.160/20**  
CAMERON - CONTRERAS

Be It Resolved That Council recess the Regular Meeting at 1:50 p.m to sit in public hearing to hear representation on an application for a variation.

CARRIED

**Resolution No.161/20**  
CAMERON - CONTRERAS

Be It Resolved That Council adjourn the public hearing at 1:56 p.m and resume the Regular Meeting.

CARRIED

**Resolution No.162/20**  
GIBBONS - KUHARSKI

WHEREAS, Linda Poole is the applicant of the Variation Order for

Lot 38, Block 1, Plan 31257

AND WHEREAS the property is located in the rural area of the Municipality of Clanwilliam-Erickson and the Owner has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Rural Municipality of Clanwilliam Zoning By-law No.1313-86 as it applies to this property as follows:

To vary minimum Front Yard from 30 feet to 20 feet, and both minimum Side Yards from 16 feet to 13 feet, for a new cottage in the "SR" Seasonal Recreational Zone.

THEREFORE, after careful consideration of the application and representations made against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a meeting duly assembled this 14<sup>th</sup> day of October, 2020 approves the aforementioned Variation Order for

Lot 38, Block 1, Plan 31257

CARRIED

**5. Delegations;**

a) RCMP – Statistic Review – 1:15 p.m.;

*RCMP Staff Sargent, Dave Porter presented to council a statistical report of RCMP related activity in the area including traffic offences and accidents, theft, break and enters, as of 2018 to September 2020. He also explained the crime reduction follow up procedure, which seems to be working well and staffing for the Yellowhead area. The detachment located in Elphinstone is expected to close in the near future, partially due to the deteriorating RCMP housing.*

b) Leslie Woywada-Barnett – Development of Road Allowance - 2:30 p.m.;

*Relator, Leslie Woywada-Barnett informed council that she is representing the sale of land owned by Beatrice Wettland, and currently there is not a developed road allowing access to the parcels of land. Council is in support of providing access for the possibility of future development; however, will discuss in further detail at the November 18<sup>th</sup>, 2020 Regular Meeting.*

**6. Finance;**

a) **List of Accounts for Approval;**

**Resolution No.157/20**  
KUHARSKI - GIBBONS

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to October 13<sup>th</sup>, 2020 as recommended by the Finance Committee and as represented by:

Cheque No.'s 2663 to 2698 excluding cheque number 2685 for \$101.50, totalling \$44,809.14, and Direct Deposit of payroll, source deductions and service fees for the pay dates of September 11<sup>th</sup> and 25<sup>th</sup>, and October 9<sup>th</sup>, 2020 totalling \$31,834.45 and all online bill payments totaling \$8,248.67 and

Utility Account as represented by Cheque No.'s 310 to 320 inclusive and totalling \$6,077.80 and all online bill payments totaling \$1,439.54 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

**Resolution No.158/20**  
KUHARSKI - CAMERON

Be It Resolved That Council approve the indemnities and expenses for council members for September 2020 as follows:

Reeve Victor Baraniuk	\$583.00;
Councillor Gordon Kuharski	\$500.00;
Councillor Kristy Contreras	\$500.00;
Councillor Ian Gibbons	\$500.00;
Councillor Cody Cameron	\$580.00;

CARRIED

c) Unaudited Financial Statements;

**Resolution No.159/20**  
CAMERON – KUHARSKI

Be It Resolved That Council approve the Unaudited Financial Statements for the month of September 2020.

CARRIED

**7. By-Laws;**

a) Council Code of Conduct By-law No.68/20;

**Resolution No.163/20**  
CAMERON - CONTRERAS

Be It Resolved That Council give second reading to Council Code of Conduct By-law No.68/20.

CARRIED

**Resolution No.164/20**  
CONTRERAS – GIBBONS

Be It Resolved That Council give third and final reading to Council Code of Conduct By-law No. 68/20 being a by-law to establish and regulate a code of conduct for members of council, and that it be signed by the Reeve and Chief Administrative Officer and have the corporate seal attached.

FOR: Councillor Cameron, Councillor Contreras, Councillor Kuharski, Councillor Gibbons and Reeve Baraniuk.

AGAINST: None

ABSTAINED: None

CARRIED

b) Water and Wastewater Rates By-law No.69-20;

**Resolution No.165/20**  
KUHARSKI – CAMERON

WHEREAS the Municipality of Clanwilliam-Erickson has received a utility rate study for the Erickson Water and Wastewater Utility;

AND WHEREAS the Erickson Utility incurred audited PSAB, PUB adjusted deficits of \$13,929 in 2013; \$52,536 in 2014; \$29,613 in 2015; \$19,849 in 2016; \$11,620 in 2017; \$63,843 in 2018 and \$17,342 in 2019;

AND WHEREAS Erickson Utility has a Working Capital Deficit in 2019 of 305,656;

THEREFORE BE IT RESOLVED THAT the Municipality of Clanwilliam-Erickson request approval from the Public Utilities Board for the Erickson Utility deficits of \$13,929 in 2013; \$52,536 in 2014; \$29,613 in 2015; \$19,849 in 2016; \$11,620 in 2017; \$63,843 in 2018 and \$17,342 in 2019 with said deficits to be recovered through a rate rider of \$4.11 per 1,000 gallons of water consumed for a period of 7 years or until the total deficit amount of \$208,732 has been recovered, whichever comes first;

AND FURTHER BE IT RESOLVED THAT By-law No.69-20 to establish Erickson utility rates be given first reading and submitted to the Public Utilities Board for approval;

AND FURTHER BE IT RESOLVED THAT the Municipality of Clanwilliam-Erickson request that the Public Utilities Board approve Erickson Utility Rates By-law No.69-20 on an interim ex-parte basis.

CARRIED

**8. Unfinished Business - NIL;**

**9. New Business;**

a) Reschedule November Regular Council Meeting;

**Resolution No.166/20**  
GIBBONS - KUHARSKI

Be It Resolved That Council reschedule the November 11, 2020 regular council meeting to November 18, 2020 at 1:00 p.m.

CARRIED

b) Letter of Support – Fire Protection Grant;

**Resolution No.167/20**  
GIBBONS - CONTRERAS

WHEREAS, the Erickson and District Fire Department intends to partner with the neighbouring fire departments of Onanole, Sandy Lake and Newdale to submit an application for the Fire Protection Grant;

BE IT RESOLVED THAT Council for the Municipality of Clanwilliam-Erickson supports the application.

CARRIED

- c) Review of WO007 Animal Trap Lending Policy;

**Resolution No.168/20**

KUHARSKI - GIBBONS

Be It Resolved That Council increase the refundable deposit as outlined in clause d) of the WO007 Animal Trap Lending Policy to \$100.

CARRIED

- d) Assiniboine West WD Expansion Proposal;

**Resolution No.169/20**

CONTRERAS - CAMERON

WHEREAS, the Province of Manitoba has prepared an expansion proposal outlining the terms and conditions of the Assiniboine West Watershed District to include the Rural Municipalities of Elton and Whitehead;

AND WHEREAS, council of the Municipality of Clanwilliam-Erickson has reviewed the proposal for the Assiniboine West Watershed District as prepared by the Province of Manitoba that supports a watershed based approach to water management in Manitoba;

THEREFORE BE IT RESOLVED THAT Council for the Municipality of Clanwilliam-Erickson approves the expansion proposal for the Assiniboine West Watershed District to include the Rural Municipalities of Elton and Whitehead and supports the continued membership of its existing municipal members in this program under the authority of The Watershed Districts Act.

CARRIED

- e) Deleted Business Tax;

**Resolution No.170/20**

CAMERON - CONTRERAS

Be It Resolved That Council approve the 2020 business tax cancellation in the amount of \$22.00 to property B20000.

CARRIED

- f) Permission to install a culvert;

**Resolution No.171/20**

GIBBONS - CONTRERAS

WHEREAS, a request to install a culvert in an approach adjacent to municipal road 101N for a resident of Rolling River First Nation was received;

AND WHEREAS, Council has allowed the homeowner to install a culvert no smaller than 18" with no cost to the municipality;

AND WHEREAS, Council will assume maintenance of the culvert as part of the municipal drainage works;

THEREFORE BE IT FURTHER RESOLVED THAT Council approve the request as per conditions noted.

CARRIED

g) 2020 AMM 22<sup>nd</sup> Annual Convention;

**Resolution No.172/20**

CAMERON - CONTRERAS

Be It Resolved That Council authorize the entire council to attend the 22<sup>nd</sup> AMM Annual Convention via electronic platform on November 23<sup>rd</sup>, 2020.

CARRIED

h) RFP for Drainage Work in the North End;

**Resolution No.173/20**

CAMERON - GIBBONS

Be It Resolved That Council authorize the RFP for the Drainage Work in the North End of Erickson as presented with the amendments.

CARRIED

i) Lift Station Pump;

**Resolution No.174/20**

CONTRERAS - CAMERON

Be It Resolved That Council authorize to proceed with the lift station pump repair for both pumps as quoted by Contec.

CARRIED

j) Curbside Waste Collection Special Service Levy;

The CAO presented the new curbside waste collection special service plan, which council discussed and approved. A public hearing has been scheduled for November 18, 2020 at 6:00 p.m. at the municipal office.

k) PIER Solutions – Bridge Maintenance Plan Proposal;

The CAO presented a bridge inspection and maintenance proposal for council's consideration for the 2021 budget.

l) Clean Up Debris at Trestle Bridge on TCT;

**Resolution No.175/20**

CONTRERAS - GIBBONS

Be It Resolved That Council authorize to hire a backhoe to clean up the debris at the trestle bridge adjacent to PTH#10.

CARRIED

m) Waste Disposal Grounds;

Councillor Gibbons requested a trail camera be set up at the waste disposal grounds.

**10. Committee Reports;**

a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- Reviewed the 2019 Audited Financial Statement;

Councillor Gordon Kuharski reported on the following matters;

- Recreation Association Committee Fall Supper October 18;
- Various public works comments;

Councillor Kristy Contreras reported on the following matters;

- Otter Lake Development Corporation Zoom Meeting on September 15<sup>th</sup>;

Councillor Ian Gibbons reported on the following matters;

- No committee meetings to report on;

Councillor Cody Cameron reported on the following matters;

- Clanwilliam-Erickson Childcare Committee Meeting;
- Erickson Campground Committee Meeting – closed for the season;
- Parkland Regional Library Committee Meeting;

#### **11. Chief Administrative Officer Report;**

The Chief Administrative Officer advised Council of the following;

- Tammy Sillen is the Animal Control Officer;
- Public works update
  - o Roadside mowing, winter road closures and bi-directional;
- Otter Lake Development Corporation Zoom meeting September 15<sup>th</sup>;

#### **12. Development Officer Report;**

The Development Officer was absent from the meeting.

#### **13. Correspondence;**

- a) The Otter Lake Development Corporation Ltd;
- b) Kerr Lake Water Quality;
- c) Erickson Legion – Remembrance Day Street Closure;
- d) Erickson Legion – Community Covid -19 Friendly Halloween;

#### **14. In Camera - NIL;**

#### **15. Adjournment;**

**Resolution No.176/20**  
GIBBONS - CONTRERAS

Be It Resolved that the Regular Council Meeting does now adjourn at 5:56 p.m.

***Next meeting scheduled for Wednesday, November 18<sup>th</sup>, 2020 at 1:00 pm.***

CARRIED

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Reeve

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Chief Administrative Officer