

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 9TH, 2022**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, November 9th, 2022 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Melvin Wruth;
Councillor Tami Johnson;
Councillor Cody Cameron (via web conference);
Councillor Wade Shellborn;
ACAO Kaitlyn Pinette;
CAO Iain Ede;

1. Call to Order;

Reeve Baraniuk called the meeting to order at 1:00 pm.

2. Adoption of the Agenda;

Resolution No.233/22

JOHNSON – SHELLBORN

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. Adoption of Minutes;

Resolution No.234/22

CAMERON – JOHNSON

Be It Resolved That Council adopt the minutes of the Regular Meeting of October 12th, 2022, and the Special Meeting of November 2nd, 2022 as circulated.

CARRIED

4. Public Hearings - NIL;

5. Delegations;

- a) Sharla Dillabough, Manitoba Community Planning Branch – 1:30 p.m.;

Ms. Dillabough reported to council on the following:

- The area covered by the Brandon Planning Office;
- Services offered by the Planning Branch;
- The planning process and legislative framework;
- Reasons to plan;
- Development Plans and Zoning By-laws;
- Subdivision process;
- Role of local planning authority;

- b) Dave MacDonald, Carston Prochera, re: Second-Hand Building – 3:30 p.m.;

Mr. MacDonald and Mr. Prochera reported on the following:

- Introduction of Clear Lake Developments;
- Promotion of reusing old buildings;
- Proposal to use an existing building either as professional commercial building or residence in lot at 57 Centre Avenue S;
- Proposed upgrades to the building;

6. Finance;
 a) **List of Accounts for Approval;**

Resolution No.235/22
 JOHNSON – WRUTH

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to November 8th, 2022 as recommended by the Finance Committee and as represented by:

Cheque No.'s 3585 to 3625 totalling \$630,978.53, and Direct Deposit of payroll, source deductions and service fees for the pay dates of October 7th and October 21st, 2022 totalling \$30,210.06, and all online bill payments totaling \$6,202.84, and

Utility Account as represented by Cheque No.'s 522 to 530 inclusive and totalling \$8,172.62, and all online bill payments totaling \$1,830.88 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.236/22
 SHELLBORN – WRUTH

Be It Resolved That Council approve the indemnities and expenses for council members for October 2022 as follows:

Reeve Victor Baraniuk	\$583.00;
Councillor Gordon Kuharski	\$500.00;
Councillor Kristy Vermiere	\$500.00;
Councillor Ian Gibbons	\$536.90;
Councillor Cody Cameron	\$500.00;

CARRIED

c) Unaudited Financial Statements;

Resolution No.237/22
 JOHNSON – SHELLBORN

Be It Resolved That Council approve the Unaudited Financial Statements for the month of October 2022.

CARRIED

7. By-Laws - NIL;

8. Unfinished Business - NIL;

9. New Business;

a) Erickson Snowplowing Agreement with Manitoba Infrastructure;

Resolution No.238/22
 CAMERON – WRUTH

Whereas Manitoba Infrastructure has proposed an agreement with the Municipality of Clanwilliam-Erickson to clear snow from Main Street and Railway Avenue in Erickson;

And Whereas the proposed rate of pay is unchanged from 2021 despite extreme inflation in fuel and other costs;

Be It Resolved That Council approves the snowplowing agreement proposed by Manitoba Infrastructure;

Be It Further Resolved That Council requests that Manitoba Infrastructure reviews its rates with respect to rising operational costs;

CARRIED

b) 2023 Committee Appointments;

Resolution No.241/22

JOHNSON – SHELLBORN

Be It Resolved That Council approve the following 2023 Committee Appointments:

STANDING COMMITTEES	REPRESENTATIVES
Board of Revision	Council as a whole
Economic Development	Council as a whole
Environmental Health	Council as a whole
Legislative & Finance	Tami Johnson, Wade Shellborn
Personnel & Policy	Victor Baraniuk, Cody Cameron
Public Works	Melvin Wruth, Tami Johnson
Water & Sewer Utility	Wade Shellborn, Melvin Wruth
OTHER COMMITTEES	
Airport Commission	Victor Baraniuk, Cody Cameron
Vet Services Board	Melvin Wruth
Emergency Measures Organization	Council as a whole
Endowment Fund	Tami Johnson, Quinn Greavett & Jackie Greavett
Erickson & District Campground	Tami Johnson, Wade Shellborn
Erickson & District Fire Department	Cody Cameron
Erickson & District Health Foundation	Tami Johnson, Victor Baraniuk, Kayla Ritchie, Kristy Vermiere
Erickson & District Recreation Association	Melvin Wruth
Erickson & District Recreation Commission	Tami Johnson & the CAO Penny Stelmaschuk, Dean McCulloch, Jack Coulson, Kristy Vermiere
Erickson & District Skating Arena	Wade Shellborn
Erickson CDC	Council as a whole & the Development Officer
Childcare Initiative	Cody Cameron, Melvin Wruth
Jamboree (Parks Board)	Cody Cameron
Chamber of Commerce	Cody Cameron
Service for Seniors Board	Melvin Wruth, Sharon Whitaker
Assiniboine West Watershed District	Melvin Wruth, Don Huisman

Riding Mountain Biosphere Reserve	Victor Baraniuk
Rossburn Subdivision Trails Association	Victor Baraniuk, Dave Walker
South Mtn Waste Mgmt Group	Victor Baraniuk
Parkland Library	Tami Johnson
Yellowhead Regional Employment Skills & Services	Tami Johnson

CARRIED

c) Appoint Deputy Reeve;

Resolution No.239/22

SHELLBORN – CAMERON

Be It Resolved That Council appoint Tami Johnson as Deputy Reeve;

CARRIED

d) Renew Line of Credit for 2023;

Resolution No.240/22

JOHNSON – SHELLBORN

WHEREAS the Council deems it necessary to enter into arrangements with the Compass Credit Union Limited (the "Credit Union") to borrow money for operating expenses for the fiscal year ending on December 31st, 2023;

AND WHEREAS the amount collected by the Municipality in taxes and grants in lieu of taxes in the fiscal year ending December 31st, 2022 was greater than \$600,000;

AND WHEREAS it is anticipated that the Municipality may need to borrow up to \$600,000 from the Credit Union;

NOW THEREFORE BE IT RESOLVED THAT the Municipality do borrow from the Credit Union, by way of line of credit agreement, promissory note or notes or otherwise, the sum of \$600,000, together with the interest at the rate of one quarter of one % per cent per annum below the Prime Rate of the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality do mortgage and pledge to the amount borrowed from the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality undertake to deposit all taxes to be collected by it with the Credit Union as security for repayment, but the Credit Union will not be restricted to the taxes for repayment, will not be required to wait for collection of the taxes before it is repaid nor will it be required to see that the taxes are deposited or applied;

AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer and the Reeve are authorized to execute, on behalf of the Municipality, all documents necessary to give effect to the foregoing;

AND BE IT FURTHER RESOLVED THAT all amounts so borrowed and interest will be repaid to the Credit Union within the current year.

CARRIED

e) Add Outstanding Invoice to Property Tax Account;

Resolution No.242/22
SHELLBORN – CAMERON

Whereas an Account Receivable for Waste Disposal Grounds Tipping Fees is more than 90 days past due, in the amount of \$35.00;

Therefore Be It Resolved That the amount of \$35.00 be added to the tax account of Roll Number 102200;

CARRIED

- f) Road 98W repairs;
- g) Review Municipal Snowplowing Policy;

Resolution No.243/22
WRUTH – SHELLBORN

Whereas the CAO has proposed a draft snowplowing policy that is similar to other municipal policies in the region, setting out a new fee structure for clearing snow on private driveways;

Therefore Be It Resolved That Council approve the draft Snowplowing Policy No. WO003 as provided by the CAO;

CARRIED

- h) Remembrance Day Wreath;

Resolution No.244/22
JOHNSON – WRUTH

Be It Resolved That Council approves the laying of a wreath at the 2022 Remembrance Day Service at the Royal Canadian Legion on behalf of the Municipality;

CARRIED

- i) Chamber of Commerce Christmas Party;

Resolution No.245/22
JOHNSON – CAMERON

Be It Resolved That Council approves the purchase of tickets for the Chamber of Commerce Christmas Party for staff, council, retiring staff, and previous council;

CARRIED

- j) Second-Hand Building Move-In Request;

Resolution No.247/22
JOHNSON – SHELLBORN

Whereas Lot 11, Plan 675 was purchased through a public bid process;

And Whereas the purchaser signed a Development Agreement to construct a brand-new building within two years of the purchase, unless council agrees otherwise;

And Whereas the purchaser has proposed a second-hand building to be moved onto the property;

Therefore Be It Resolved That Council approves the building as proposed, subject to the following conditions:

- That the siding, windows, doors, shingles, soffits, fascia, and eaves troughs be upgraded or replaced with brand new material;
- That the house be brought up to the current requirements of the Manitoba Building Code with respect to building envelope, energy efficiency, plumbing, interior finish, and all other aspects as required by the Building Inspector and Development Officer;
- That the purchaser signs agreement that these repairs will be completed by November 15, 2024, and that if they are not completed to the satisfaction of the Municipality, the purchaser shall agree that they are in noncompliance with the Development Agreement;

CARRIED

- k) Appoint Signing Authority;

Resolution No.246/22

WRUTH – CAMERON

Be It Resolved That Council appoint signing authority for the Municipality to Tami Johnson, Victor Baraniuk, Iain Edye, and Kaitlyn Pinette;

CARRIED

- l) Technology for Council;

Resolution No.248/22

WRUTH – JOHNSON

Be It Resolved That Council directs the CAO to investigate and purchase technology products for council;

CARRIED

10. Committee Reports;

a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- Health Foundation Meeting;

Councillor Tami Johnson reported on the following matters;

- Health Foundation Meeting;

Councillor Cody Cameron reported on the following matters;

- Nothing to report;

Councillor Wade Shellborn reported on the following matters;

- Nothing to report;

Councillor Melvin Wruth reported on the following matters;

- Nothing to report;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Municipal Election;
- Main Street Sidewalk project planning work;
- Bridge repair work;
- Beatty Cottage Road realignment and subdivision progress;
- Transfer station progress;

- Rural ditch scrubbing;
- Erickson airport project;
- AMM Convention upcoming;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Building permits sold to date;

13. Correspondence;

- a) Ducks Unlimited Canada – Re: Conservation Caveat;
- b) Ducks Unlimited Canada – Re: Conservation Caveat;
- c) STARS;

Resolution No.249/22

SHELLBORN – JOHNSON

Be It Resolved That Council approves a four-year contribution of \$500 per year to Shock Trauma Air Rescue Service;

CARRIED

- d) Merv Stazyk – Greetings from AMM Mid-Western Director;
- e) Assiniboine West Watershed District – Introduction;
- f) Leanne Cooper, Riding Mountain National Park;

14. In Camera - NIL;

15. Adjournment;

Resolution No.249/22

WRUTH – CAMERON

Be It Resolved that the Regular Council Meeting does now adjourn at 4:57 p.m.

Next meeting scheduled for Tuesday, December 6th, 2022 at 1:00 pm.

CARRIED

Reeve

Chief Administrative Officer