

**MUNICIPALITY OF CLANWILLIAM-ERICKSON  
REGULAR MEETING MINUTES  
WEDNESDAY, November 8<sup>TH</sup>, 2023**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, November 8<sup>th</sup>, 2023 at 1:00 p.m.

**Members Present:** Reeve Victor Baraniuk;  
Councillor Melvin Wruth;  
Councillor Tami Johnson;  
Councillor Cody Cameron;  
Councillor Wade Shellborn;  
CAO Iain Edye;

**1. Call to Order;**

Reeve Baraniuk called the meeting to order at 1:00 pm.

**2. Adoption of the Agenda;**

**Resolution No.227/23**  
CAMERON – WRUTH

Be It Resolved That the agenda be adopted as amended;

**New Business**

p) Maple Leaf Invoice;

**Correspondence**

e) Manitoba Habitat Conservancy;

CARRIED

**3. Adoption of Minutes;**

**Resolution No.228/23**  
JOHNSON – SHELLBORN

Be It Resolved That Council adopt the minutes of the Regular Meeting of October 11<sup>th</sup>, 2023, with typographic corrections as proposed by the CAO.

CARRIED

**4. Public Hearing;**

**5. Delegations;**

a) Peter Schroedter – 3:30 p.m.

*Mr. Schroedter reported to Council on the following:*

- 50/50 grant from Manitoba Tire Stewardship to produce rubber aggregate from used tires for fixing frost boils;
- His company will produce aggregate from our used tires on-site;
- Geotextile fabric sometimes used in repairing frost boils;
- 250 tonnes of tires needed for 100m of road;
- Can provide tires;

**6. Finance;**

a) List of Accounts for Approval;

**Resolution No.229/23**  
SHELLBORN – CAMERON

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to November 8<sup>th</sup>, 2023 as recommended by the Finance Committee and as represented by:

Cheque No.'s 4050 to 4108 totalling \$1,205,308.73, and Direct Deposit of payroll, source deductions and service fees for the pay dates of October 6<sup>th</sup> and October 20<sup>th</sup>, 2023 totalling \$39,232.01, and all online bill payments totaling \$12,312.08, and

Utility Account as represented by Cheque No.'s 615 to 623 inclusive and totalling \$2,828.18 and all online bill payments totaling \$2,327.20 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

**Resolution No.230/23**  
CAMERON – JOHNSON

Be It Resolved That Council approve the indemnities and expenses for council members for October 2023 as follows:

Reeve Victor Baraniuk	\$583.00;
Councillor Wade Shellborn	\$500.00;
Councillor Melvin Wruth	\$629.60;
Councillor Cody Cameron	\$500.00;
Councillor Tami Johnson	\$1,120.52;

CARRIED

c) Unaudited Financial Statements;

**7. By-Laws;**

a) Review Indemnity By-law No. 76-22

**8. Unfinished Business;**

a) Employee Benefit Policy No. FA005;

**Resolution No.231/23**  
CAMERON – JOHNSON

Be It Resolved That Council approve revisions to Employee Benefit Policy No. FA005 as proposed by the CAO.

CARRIED

**9. New Business;**

- a) Leda Lake Eco-Park;
- b) Renew Operating Line of Credit for 2024;

**Resolution No.232/23**  
CAMERON – WRUTH

WHEREAS the Council deems it necessary to enter into arrangements with the Compass Credit Union Limited (the "Credit Union") to borrow money for operating expenses for the fiscal year ending on December 31st, 2024;

AND WHEREAS the amount collected by the Municipality in taxes and grants in lieu of taxes in the fiscal year ending December 31st, 2023 was greater than \$600,000;

AND WHEREAS it is anticipated that the Municipality may need to borrow up to \$600,000 from the Credit Union;

NOW THEREFORE BE IT RESOLVED THAT the Municipality do borrow from the Credit Union, by way of line of credit agreement, promissory note or notes or otherwise, the sum of \$600,000, together with the interest at the rate of one quarter of one % per cent per annum below the Prime Rate of the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality do mortgage and pledge to the amount borrowed from the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality undertake to deposit all taxes to be collected by it with the Credit Union as security for repayment, but the Credit Union will not be restricted to the taxes for repayment, will not be required to wait for collection of the taxes before it is repaid nor will it be required to see that the taxes are deposited or applied;

AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer and the Reeve are authorized to execute, on behalf of the Municipality, all documents necessary to give effect to the foregoing;

AND BE IT FURTHER RESOLVED THAT all amounts so borrowed and interest will be repaid to the Credit Union within the current year.

CARRIED

c) Remembrance Day Service Representation;

**Resolution No. 233/23**

CAMERON – SHELLBORN

Be It Resolved That Council approves the laying of a wreath at the 2023 Remembrance Day Service at the Royal Canadian Legion on behalf of the Municipality;

CARRIED

d) Recreation Commission Request for Funding;

**Resolution No.234/23**

JOHNSON – CAMERON

Whereas the Erickson & District Skating Arena has applied to the Erickson & District Recreation Commission for a grant in the amount of \$1,500 to replace the scoreboard and build a cage to protect it;

And Whereas the Erickson & District Recreation Commission Committee has recommended that this project be funded;

Therefore Be It Resolved That Council approves a grant in the amount of \$1,500 to the Erickson & District Skating Arena, with the Erickson & District Recreation Commission being the source of funds;

CARRIED

e) Endowment Fund Fall Disbursement;

**Resolution No.235/23**

JOHNSON – SHELLBORN

Whereas the Clanwilliam-Erickson Endowment Fund has advertised their fall disbursement;

And Whereas funding applications were received;  
Therefore Be It Resolved That Council authorizes the following payments from the Clanwilliam-Erickson Endowment Fund, as recommended by the Endowment Fund Committee;

- Erickson & District Skating Arena - \$1,200.00
- Southquill Area Food Bank - \$1,181.90

Be It Further Resolved That all remaining available funds will be reinvested back into the Endowment Fund;

CARRIED

- f) Donation Request;

**Resolution No.236/23**  
CAMERON – SHELLBORN

Whereas the Clanwilliam-Erickson Endowment Fund has applied to Council for funding the purchase of supplies to provide lunch at their Craft Sale fundraiser, in accordance with Grants/Donations Policy FA007;

Therefore Be It Resolved That Council approves the request in the amount of \$300.

CARRIED

- g) Skating Rink Lighting Upgrade;

**Resolution No.237/23**  
JOHNSON – SHELLBORN

Whereas the Erickson & District Skating Arena has received confirmation that a complete lighting retrofit for the entire building will be funded by Efficiency Manitoba, in the amount of \$42,207.38;

And Whereas payment for the work must be issued by the Municipality before the reimbursement can be processed;

Therefore Be It Resolved That Council authorize the CAO to issue payment upon completion of the work, provided that the invoiced amount is within the amount covered by Efficiency Manitoba.

CARRIED

- h) Veterinary Services Board Expansion Request;

**Resolution No.238/23**  
WRUTH – SHELLBORN

Be It Resolved That Council approves the request to expand the Minnedosa Veterinary Services Board to include the Rural Municipality of Elton.

CARRIED

- i) 2022 Audited Financial Statements;

**Resolution No.239/23**  
WRUTH – SHELLBORN

Be It Resolved That Council table the draft 2022 audited financial statements prepared by Meyers Norris and Penny;

CARRIED

j) RFP for Audit Services 2023 – 2026;

**Resolution No.240/23**

WRUTH – JOHNSON

WHEREAS it is necessary for the Municipality of Clanwilliam-Erickson to engage an auditor for the review of each fiscal year as per Section 184 of *The Municipal Act*;

THEREFORE Be It Resolved That the council authorizes a Request for Proposal for audit services for the fiscal period from January 1, 2023 to December 31, 2026.

CARRIED

k) Municipal Grader Discussion;

**Resolution No.241/23**

CAMERON – SHELLBORN

Be It Resolved That Council will order a 2024 Caterpillar 150AWD as quoted by Toromont CAT;

CARRIED

l) Snow-Clearing Agreement with Manitoba Infrastructure;

m) Review of Resolution No.128/23 – Chamber of Commerce-Council Relations;

*Councillor Wruth requested a recorded vote.*

**Resolution No. 242/23**

JOHNSON – CAMERON

Whereas Resolution No.128/23 was carried at the regular meeting of June 13, 2023;

And Whereas that resolution stated that Council would no longer send a representative to Erickson & District Chamber of Commerce meetings, due to the Chamber of Commerce acting as a lobby group;

And Whereas Councillor Tami Johnson has proposed to review and reverse Resolution No.128/23, in accordance with Sentence 11.4 of Procedural By-law No.59-18;

Therefore Be It Resolved That Resolution No.128/23 be reversed;

Be It Further Resolved That Council will appoint a representative to attend Erickson & District Chamber of Commerce meetings in a non-voting capacity;

IN FAVOUR:           Councillor Johnson;  
                              Councillor Cameron;  
                              Reeve Baraniuk;

OPPOSED:            Councillor Wruth;

ABSTAINED: Councillor Shellborn;

n) Committee Appointments;

**Resolution No.243/23**

JOHNSON – SHELLBORN

Be It Resolved That Council approve the following 2024 Committee Appointments:

<b>STANDING COMMITTEES</b>	<b>REPRESENTATIVES</b>
Board of Revision	Council as a whole
Economic Development	Council as a whole
Environmental Health	Council as a whole
Legislative & Finance	Tami Johnson, Wade Shellborn
Personnel & Policy	Victor Baraniuk, Melvin Wruth
Public Works	Victor Baraniuk, Tami Johnson
Water & Sewer Utility	Cody Cameron, Melvin Wruth
<b>OTHER COMMITTEES</b>	
Airport Commission	Victor Baraniuk, Cody Cameron, Brian Schnell, Dave Walker
Vet Services Board	Melvin Wruth
Emergency Measures Organization	Council as a whole
Endowment Fund	Tami Johnson, Quinn Greavett & Jackie Greavett
Erickson & District Campground	Tami Johnson, Wade Shellborn
Erickson & District Fire Department	Wade Shellborn
Erickson & District Health Foundation	Tami Johnson, Victor Baraniuk, Kayla Ritchie, Kristy Vermiere
Erickson & District Recreation Association	Cody Cameron
Erickson & District Recreation Commission	Tami Johnson & the CAO Penny Stelmaschuk, Dean McCulloch, Jack Coulson, Kristy Vermiere
Erickson & District Skating Arena	Wade Shellborn
Erickson CDC	Council as a whole & the Development Officer
Childcare Initiative	Melvin Wruth, Cody Cameron
Jamboree (Parks Board)	Tami Johnson
Chamber of Commerce	Tami Johnson, Victor Baraniuk
Service for Seniors Board	Melvin Wruth, Sharon Whitaker
Assiniboine West Watershed District	Cody Cameron, Don Huisman
Riding Mountain Biosphere Reserve	Wade Shellborn
Rosburn Subdivision Trails Association	Tami Johnson, Dave Walker
South Mtn Waste Mgmt Group	Victor Baraniuk
Parkland Library	Tami Johnson
Yellowhead Regional Employment Skills & Services	Tami Johnson

Valley Life Housing Group	Victor Baraniuk, Tami Johnson
Municipal Housing Committee	Tami Johnson, Victor Baraniuk, Valerie Soltys, Heather Parrott-Howdle, Christine Bertram, Maurice Beatty
Asset Management Committee	Tami Johnson, Cody Cameron, CAO, ACAO, Public Works Coordinator, Water Plant Operator

CARRIED

- o) Appoint Deputy Reeve

**Resolution No. 244/23**  
SHELLBORN – CAMERON

Be It Resolved That Council reaffirm the appointment of Tami Johnson as Deputy Reeve;

CARRIED

- p) Maple Leaf Construction Invoice

**Resolution No. 245/23**  
JOHNSON – CAMERON

Be It Resolved That Council approve the payment to Maple Leaf Construction for Erickson Airport reconstruction in the amount of \$678,181.61 plus GST.

CARRIED

**10. Committee Reports;**  
a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- Health Foundation meeting;

Councillor Melvin Wruth reported on the following matters;

- Veterinary Services Board;
- Recreation Association events;
- Asset Management training workshop;

Councillor Tami Johnson reported on the following matters;

- Health Foundation meeting;
- Mayors and Reeves meeting;
- Manitoba Planning Conference;
- Campground Committee financial update;

Councillor Wade Shellborn reported on the following matters:

- Skating Rink update;

Councillor Cody Cameron reported on the following matters;

- No meetings to report;

**11. Chief Administrative Officer Report;**

The Chief Administrative Officer advised Council of the following;

- Manitoba Planning Conference;

- Project updates:
  - o Erickson Airport;
  - o Beatty Cottage Road;
  - o Accessible washroom in Municipal Office;
- Public Works report:
  - o Ditch Scrubbing;
  - o Frost boil repair;
  - o Diseased elm tree removal progress;
- Sewer Line issue had to be repaired by digging;
- Recreation report:
  - o Trick or Treat event in Erickson, Christmas Bear Workshop, Christmas Family Fun Day;
  - o Healthy Baby program beginning in February in collaboration with Prairie Mountain Health;
  - o Upcoming projects include babysitting and first aid courses, summer kids camps, after-school programs;
- Chamber of Commerce Christmas Parade on December 9, 2023.

### **12. Development Officer Report;**

The Development Officer advised Council of the following;

- Permits issued to date;

### **13. Correspondence;**

- a) Rolling River School Division – Budget Input;
- b) Manitoba Habitat Heritage Corporation;
- c) Eric Bjornson – Erickson & District Chamber of Commerce;
- d) Eric Bjornson – Erickson & District Chamber of Commerce;

#### **Resolution No. 246/23**

SHELLBORN – JOHNSON

Be It Resolved That Council is supportive in principle of the Erickson & District Chamber of Commerce request to use municipal facilities for the 2024 RCMP Musical Ride.

CARRIED

- e) Manitoba Habitat Conservancy;

### **14. In Camera;**

- a) Legal;
- b) Personnel;

#### **Resolution No. 247/23**

WRUTH – CAMERON

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

#### **Resolution No. 248/23**

WRUTH – CAMERON

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.



CARRIED

**Resolution No. 249/23**  
WRUTH – SHELLBORN

Be It Resolved That Council approve the casual employment agreement with Marvin Sillen.

CARRIED

**15. Adjournment;**

**Resolution No. 250/23**  
CAMERON – JOHNSON

Be It Resolved that the Regular Council Meeting does now adjourn at 6:16 p.m.

***Next meeting scheduled for Wednesday, December 13<sup>th</sup>, 2023 at 1:00 pm.***

CARRIED

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Reeve

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Chief Administrative Officer