

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 13TH, 2019**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, November 13th, 2019 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Gordon Kuharski;
Councillor Ian Gibbons;
Councillor Cody Cameron;
CAO Quinn Greavett;

Members Absent: Councillor Kristy Contreras;

1. Call to Order;

Reeve Baraniuk called the meeting to order at 1:00 pm.

2. Adoption of the Agenda;

Resolution No.215/19
GIBBONS - KUHARSKI

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. Adoption of Minutes;

Resolution No.216/19
CAMERON – KUHARSKI

Be It Resolved That Council adopt the minutes of the Regular Meeting of October 9th, 2019 as circulated.

CARRIED

4. Public Hearings - NIL;

5. Delegations;

- a) Victor Kowall – Friends of Sandy Lake – 1:15 pm re: AIS update report;

Victor Kowall and Daryl Kines made a presentation to council on behalf of the Sandy Lake Water Protection Working Group Inc. (SL-WPWG) and informed council on the activities and progress the group has done to protect Sandy Lake against aquatic invasive species.

They are asking that council assist the group in pressuring the provincial and federal governments to provide enforcement as per the Manitoba Water Protection Act WP5 and Regulation W65.

- b) Laurence Bertram – South Ditch Lake Recreational Co-op – 2:00 pm re: Drainage plan and road improvements;

Laurence Bertram, President of the South Ditch Lake Recreational Co-op informed council that a plan of subdivision has been submitted to Community Planning and the Board plans to do the road work and drainage early next spring.

6. Finance;
 a) **List of Accounts for Approval;**

Resolution No.217/19
 GIBBONS - KUHARSKI

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to November 12th, 2019 as recommended by the Finance Committee and as represented by:

Cheque No.'s 2334 to 2368 totalling \$537,743.68, and
 Direct Deposit of payroll, source deductions and service fees for the pay dates of October 11th, October 25th and November 8th, 2019 totalling \$42,817.00,
 and all online bill payments totaling \$8,542.73 , and

Utility Account as represented by Cheque No.'s 220 to 227 inclusive and totalling \$4,092.04, and
 all online bill payments totaling \$2,320.41 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.218/19
 CAMERON - GIBBONS

Be It Resolved That Council approve the indemnities and expenses for council members for October 2019 as follows:

Reeve Victor Baraniuk	\$583.00;
Councillor Gordon Kuharski	\$560.00;
Councillor Kristy Contreras	\$591.08;
Councillor Ian Gibbons	\$500.00;
Councillor Cody Cameron	\$560.00;

CARRIED

c) Unaudited Financial Statements;

Resolution No.219/19
 GIBBONS - KUHARSKI

Be It Resolved that Council approve the Unaudited Financial Statements for the month of October 2019.

CARRIED

7. By-Laws - NIL;

8. Unfinished Business - NIL;

9. New Business;

- a) Auditor Appointment RFP;

Resolution No.220/19

CAMERON - KUHARSKI

WHEREAS it is necessary for the Municipality of Clanwilliam-Erickson to engage an auditor for the review of each fiscal year as per Section 184 of *The Municipal Act*;

THEREFORE Be It Resolved That the council authorizes a Request for Proposal for audit services for the fiscal period from January 1, 2019 to December 31, 2022.

CARRIED

- b) 2001 GMC Sierra Truck Bids;

Resolution No.224/19

KUHARSKI - CAMERON

WHEREAS, as Request for Quotations was advertised for the sale of the 2001 GMC Sierra truck and snow blade;

AND WHEREAS, sealed bids were received;

THEREFORE, BE IT RESOLVED THAT COUNCIL accept the highest bid received in the amount of \$2,019.00.

CARRIED

- c) Circle of Reconciliation;

The CAO informed council the meeting has been rescheduled to a later date to be determined.

- d) Line of Credit Renewal;

Resolution No.221/19

KUHARSKI - GIBBONS

WHEREAS the Council deems it necessary to enter into arrangements with the Compass Credit Union Limited (the "Credit Union") to borrow money for operating expenses for the fiscal year ending on December 31st, 2020;

AND WHEREAS the amount collected by the Municipality in taxes and grants in lieu of taxes in the fiscal year ending December 31st, 2019 was greater than \$600,000;

AND WHEREAS it is anticipated that the Municipality may need to borrow up to \$600,000 from the Credit Union;

NOW THEREFORE BE IT RESOLVED THAT the Municipality do borrow from the Credit Union, by way of line of credit agreement, promissory note or notes or otherwise, the sum of \$600,000, together with the interest at the rate of one quarter of one % per cent per annum below the Prime Rate of the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality do mortgage and pledge to the amount borrowed from the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality undertake to deposit all taxes to be collected by it with the Credit Union as security for repayment, but the Credit Union will not be restricted to the taxes for repayment, will not be required to wait for collection of the taxes before it is repaid nor will it be required to see that the taxes are deposited or applied;

AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer and the Reeve are authorized to execute, on behalf of the Municipality, all documents necessary to give effect to the foregoing;

AND BE IT FURTHER RESOLVED THAT all amounts so borrowed and interest will be repaid to the Credit Union within the current year.

CARRIED

e) Recreation Commission Grant;

Resolution No.222/19
KUHARSKI - GIBBONS

WHEREAS, the Recreation Commission committee representatives met on October 28th to discuss the grant requests and makes the following recommendation to council:

- Little Hands Early Learning Centre, \$1,375 re: paint night sponsorship;

BE IT RESOLVED THAT Council approves the Recreation Commission donation as recommended.

CARRIED

f) Endowment Fund 2019 Fall Disbursement;

Resolution No.223/19
GIBBONS - CAMERON

WHEREAS, the Endowment Fund committee representatives met on November 4th to discuss the grant requests and makes the following recommendations to council:

- Services to Seniors, \$300 re: ERIK ;
- Little Hands Early Learning Centre, \$848 re: outdoor storage shed;
- Parent Advisory Council, \$1,000 re: elementary school tables & chairs upon proof of purchase;

BE IT RESOLVED THAT Council approves the Clanwilliam-Erickson Endowment Fund donations as recommended.

CARRIED

g) Community Breakfast;

Resolution No.227/19
KUHARSKI - GIBBONS

Be It Resolved That council agree to work the community breakfast at the curling rink January 5, 2020.

CARRIED

h) Sewer Reimbursement;

Resolution No.225/19
KUHARSKI - CAMERON

Be It Resolved That Council provide reimbursement in the amount of \$364.00 as indicated on the J.Cann-Do Invoice #1396 to the property owner as the issue to the sewer service was deemed to be on municipal property.

CARRIED

i) Request for Land Survey;

10. Committee Reports;
a) Council Reports;

Reeve Victor Baraniuk reported on the following matters;

- October 15th Health Foundation Meeting;

Councillor Gordon Kuharski reported on the following matters;

- Campground Committee Meeting re: current community committee members have resigned & council reps are looking to fill the vacancies;
- November 6th Four Winds Meeting – not all entities had representation so no formal discussion was held;

Councillor Kristy Contreras reported on the following matters;

- The CAO reported on Councillor Contreras' meetings in her absence;
- October 15th Health Foundation Meeting re: Secretary/Treasurer resigned & the committee is currently looking for a replacement;
- October 23rd Childcare Initiative Meeting re: fundraising opportunities & grants;
- October 28th Rec Commission Meeting re: review & recommendations of granting;
- November 5th Little Saskatchewan River CD re: AGM in Basswood;
- November 6th Education Property Tax Credit presentation at the Erickson library;

Councillor Ian Gibbons reported on the following matters;

- Unable to attend the Vet Board Meeting;
- Unable to attend the Service to Senior Meeting, but reported on the committees events;

Councillor Cody Cameron reported on the following matters;

- Campground Meeting re: researching a quote to upgrade the bathroom, waiting for wi-fi instillation to provide to seasonal campers on a user pay basis;
- Childcare Initiation Meeting;
- Library Meeting re: 3 month trial period offering extended hours, various community events;
- November 6th Four Winds Meeting - not all entities had representation so no formal discussion was held;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Tax Sale Update – 1 property remaining;
- Endowment Fund Artisan Market November 17th at the Erickson Legion;
- Little Saskatchewan River CD Kerr Lake study report delayed until spring 2020;
- Harrison Park cancelled their Animal Control contract effective December;
- Upcoming 2020 budgetary items;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Unpermitted storage shed on Beatty Cottage Road;

13. Correspondence;

- a) Damaged Property at the Campground;
- b) Ratepayer Letter re: Snow Clearing;
- c) RM of Yellowhead re: Resolution of Support;

Resolution No.226/19 KUHARSKI - CAMERON

WHEREAS, the RM of Yellowhead are putting forth a proposal to partner with Assiniboine Community College and be the host site for the Diploma Legal Practical Nurse Program (DNP) to start in September 2020 and / or January 2021;

THEREFORE, BE IT RESOLVED THAT Council for the Municipality of Clanwilliam-Erickson support their proposal to Partner with Assiniboine Community College and host this Diploma Legal Practical Nurse Program.

CARRIED

- d) Rolling River School Division Board of Trustees re: 2020/21 input;

14. In Camera;

- a) Personnel;

Resolution No.228/19 CAMERON - GIBBONS

Be It Resolved That Council recess the Regular Meeting to sit "In Camera" as a Committee of the Whole to discuss personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.229/19 GIBBONS - KUHARSKI

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

Resolution No.230/19
KUHARSKI - GIBBONS

Be It Resolved That Council approve the employment agreements dated November 13, 2019.

15. Adjournment;

Resolution No.231/19
KUHARSKI - CAMERON

Be It Resolved that the Regular Council Meeting does now adjourn at 5:44 p.m.

Next meeting scheduled for Wednesday, December 11th, 2019 at 1:00 pm.

CARRIED

Reeve

Chief Administrative Officer