

**MUNICIPALITY OF CLANWILLIAM-ERICKSON  
REGULAR MEETING MINUTES  
WEDNESDAY, MARCH 22<sup>ND</sup>, 2017**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, March 22<sup>nd</sup>, 2017 at 9:00 a.m.

**Members Present:** Mayor Elgin Hall;  
Councillor Don Huisman;  
Councillor Tami Johnson;  
Councillor Scott Gray;  
CAO Quinn Greavett;

**Members Absent:** Councillor Jackie Greavett;

**1. Call to Order;**  
Mayor Hall called the meeting to order at 9:00 am.

**2. Adoption of the Agenda;**

**Resolution No.59/17**  
HUISMAN - JOHNSON

Be It Resolved That the agenda be adopted as amended:  
**8.k) CIPP;**

CARRIED

**3. Adoption of Minutes;**

**Resolution No.60/17**  
HUISMAN - GRAY

Be It Resolved That Council adopt the minutes of the Regular Meeting of March 9<sup>th</sup>, 2017 as circulated.

CARRIED

**4. Public Hearings - NIL;**

**5. Delegations;**

**a) Cathy Orr – Pacey Lake Road – 9:00 a.m.;**

*A delegation, chaired by Cathy Orr appeared before council to express their concern regarding the portion of Pacey Lake road that was repaired last fall. They're concerned that the repair is substandard and that the wrong material and equipment was used.*

**6. By-Laws;**

**a) By-law No.41-17 to amend Clanwilliam Zoning By-law No.1313-86;**

**Resolution No.61/17**  
HUISMAN - JOHNSON

Be It Resolved That Council give first reading to By-law No.41-17 to amend Clanwilliam Zoning By-law No.1313-86;

CARRIED

- b) By-law No.42-17 to amend Erickson Zoning By-law No.358-86;

**Resolution No.62/17**

JOHNSON - GRAY

Be It Resolved That Council give first reading to By-law No.42-17 to amend Erickson Zoning By-law No.358-86;

CARRIED

**7. Unfinished Business;**

- a) **Manitoba Good Roads Association - TABLED;**
- b) **Sacred Heart Catholic Parish – Request for Municipal Control of Cemetery;**
- c) **2017 Financial Plan;**
- d) **Chief Administrative Officer Report;**

The Chief Administrative Officer Reported on the Following Matters:

- Second Courtesy Notice for Tax Sale is March 31<sup>st</sup>;
- Water Treatment Plant Insurance Claim received in full;
- Updates on previous meeting discussions;
  - o RBC Closure;
  - o EMO Mock Disaster;
- Meeting with CAO & ACAO of Harrison Park;
  - o Utility Contract;
  - o Possibility of Airport Funding;
  - o Gravel Reclaimer;
  - o Shared Animal Control Officer;
  - o Development Officer Coverage;
- LIP Borrowing Options;

**8. New Business;**

- a) **Sure Line Windshields;**
- b) **MTS Rights-of-Way;**

**Resolution No.63/17**

HUISMAN - GRAY

Be It Resolved That Council approve the MTS Rights-of-Way Application form #90624/9137636 allowing MTS to directional bore under Road 99N to replace an existing service line.

CARRIED

- c) **Manitoba Planning Conference;**

**Resolution No.64/17**

GRAY - JOHNSON

Be It Resolved That Council authorize the attendance of Council and Development Officer for the Manitoba Planning Conference May 10 – 12, 2017 in Winnipeg, MB.

Be It Further Resolved That all expenses be reimbursed as per the current indemnity by-law.

CARRIED

**d) Establish Board of Revision Chairperson;**

**Resolution No.65/17**  
HUISMAN - JOHNSON

WHEREAS Section 35(2) of *The Municipal Assessment Act* requires Council to appoint a member of the board to act as the Chairperson;

THEREFORE BE IT RESOLVED THAT Council appoint Mayor Hall to serve as the presiding officer of the board.

CARRIED

**e) Establish Board of Revision Secretary;**

**Resolution No.66/17**  
HUISMAN - GRAY

WHEREAS Section 35(4) of *The Municipal Assessment Act* requires Council to appoint a person to act as secretary of the board;

THEREFORE BE IT RESOLVED THAT Council appoint Quinn Stelmaschuk as secretary for the Board of Revision.

CARRIED

**f) Outstanding Utility Accounts;**

**Resolution No.67/17**  
HUISMAN - GRAY

WHEREAS, the following accounts have a balance greater than 90 days past due,

THEREFORE BE IT RESOLVED THAT, Council authorize the addition of the following outstanding charges plus interest to the corresponding tax accounts:

<b>Account Number</b>	<b>Tax Roll Number</b>	<b>Amount</b>
UT# 202408	R# 213400	\$42.35
UT# 208600	R# 208600	\$33.40
UT#226700	R#226700	\$64.54
UT#232200	R#232200	\$42.93

CARRIED

**g) 2017 Financial Plan Public Hearing;**

**Resolution No.68/17**  
HUISMAN - GRAY

Be It Resolved That Council set the public hearing date for the 2017 Financial Plan for 7:00 pm on April 19, 2017, in the Municipality of Clanwilliam-Erickson council chambers.

CARRIED

**h) Street Repair Tender;**

**Resolution No.69/17**

JOHNSON - GRAY

Be It Resolved That Council authorize a tender for street repairs to approximately 300 meters x 6 meters of First Avenue South and patch areas on Centre Ave South by the Co-op Service Station .

CARRIED

**i) Request for Proposal – Portion of Otter Lake Road Rebuild;**

**Resolution No.70/17**

HUISMAN - JOHNSON

Be It Resolved That Council authorize a Request for Proposal for the construction of a portion of Otter Lake Road.

**j) Re-schedule Hearing for Property Maintenance Order Notice of Objection;**

**Resolution No.71/17**

HUISMAN - GRAY

WHEREAS, the property owner of 28 First St. NW requested the hearing be held at a later date;

AND WHEREAS, April 4, 2017 complies with the Appeals section of By-law 21/15;

THEREFORE, BE IT RESOLVED THAT Council hold a hearing Tuesday, April 4, 2017 at 2:15 p.m. in Council Chambers;

BE IT FURTHER RESOLVED THAT Mayor Hall call a Special Meeting for Tuesday, April 4, 2017 at 2:00 p.m. in Council Chambers.

CARRIED

**k) CIPP;**

**9. Personnel;**

**Resolution No.72/17**

JOHNSON - GRAY

Be It Resolved That Council recess the Regular Meeting to sit "In Camera" as a Committee of the Whole to discuss personnel issues;

Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

**Resolution No.73/17**

JOHNSON - HUISMAN

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

**Resolution No.74/17**  
 HUISMAN - GRAY

Be It Resolved That Council authorize ACAO/Development Officer 3 weeks of annual vacation pro-rated for 2017, upon successful completion of the CMMA Certification.

CARRIED

**Resolution No.75/17**  
 JOHNSON - HUISMAN

Be It Resolved That Council approve the amendment to the 2016 Public Works Supervisor Management Employment Contract.

CARRIED

**10. Correspondence;**

- a) **Parkland Regional Library 2016 Financial Statements;**
- b) **Erickson Flying Club;**

**11. Adjournment;**

**Resolution No.76/17**  
 JOHNSON - HUISMAN

Be It Resolved that the Regular Council Meeting does now adjourn at 1:06 pm.

***Next Special Meeting scheduled for Tuesday, April 4<sup>th</sup>, 2017 at 2:00 pm.***

CARRIED

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Mayor

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Chief Administrative Officer