

**MUNICIPALITY OF CLANWILLIAM-ERICKSON  
REGULAR MEETING MINUTES  
TUESDAY, MARCH 12<sup>TH</sup>, 2024**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Tuesday, March 12<sup>th</sup>, 2024 at 1:00 p.m.

**Members Present:** Reeve Victor Baraniuk;  
Councillor Wade Shellborn;  
Councillor Melvin Wruth;  
Councillor Tami Johnson;  
Councillor Cody Cameron;  
ACAO Kaitlyn Pinette;  
CAO Iain Ede;

**Members Absent:**

**1. Call to Order;**  
Reeve Baraniuk called the meeting to order at 1:00 pm.

**2. Adoption of the Agenda;**

**Resolution No.51/24**  
WRUTH – JOHNSON

Be It Resolved That the agenda be adopted as presented.

CARRIED

**3. Adoption of Minutes;**

**Resolution No.52/24**  
CAMERON – SHELLBORN

Be It Resolved That Council adopt the minutes of the Regular Meeting of February 14<sup>th</sup>, 2024 as circulated.

CARRIED

**4. Public Hearings;**  
a) Variation – Larry and Marie Zatylny;

**Resolution No.57/24**  
WRUTH – CAMERON

Be It Resolved That Council recess the Regular Meeting at 1:15 p.m. to sit in public hearing.

CARRIED

**Resolution No.58/24**  
SHELLBORN – CAMERON

Be It Resolved That Council adjourn the public hearing at 1:20 p.m. and resume the Regular Meeting.

CARRIED

**Resolution No.59/24**  
SHELLBORN – JOHNSON

Whereas Larry Zatylny is the applicant of the Variation Order for

Lot 20, Block 2, Plan 36558;

And Whereas the property is located in the rural area of the Municipality of Clanwilliam-Erickson and the Applicant has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Rural Municipality of Clanwilliam Zoning By-law No. 1313-86 as it applies to this property as follows:

To reduce the required Front Yard from 30 feet to 15 feet, and

To increase the maximum Building Area from 600 square feet to 1730 square feet, and

To increase the maximum Building Height from 15 feet to 23 feet,

for an Accessory Building in the "SR" General Seasonal Recreation Zone.

Therefore after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 12th day of March, 2024 approves the aforementioned Variation Order for

Lot 20, Block 2, Plan 36558;

CARRIED

**5. Delegations;**

- a) Lance Routledge and Ryan Canart – Assiniboine West Watershed District – 1:30 p.m.;

Mr. Canart and Mr. Routledge advised Council on the following:

- Introduced Lance Routledge, new regional manager;
- Want to know what Council's concerns are regarding water;
- Provided information on the 2024 program guide;
- Drainage survey possibility for Erickson;
- Rolling River water control structure affecting Otter Lake levels;
- How the Municipality can help encourage participation in AWWD programs;

- b) Laurence Bertram – South Ditch Lake Recreational Co-op – 2:00 p.m.;

Mr. Bertram advised Council on the following:

- South Ditch Lake Recreational Co-op subdivision process;
- Query about road closure and development agreement process;

**6. Finance;**

- a) **List of Accounts for Approval;**

**Resolution No.53/24**

JOHNSON – SHELLBORN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to March 11<sup>th</sup>, 2024 as recommended by the Finance Committee and as represented by:

Cheque No.'s 4238 to 4270 totalling \$85,943.44 and Direct Deposit of payroll, source deductions and service fees for the pay dates of February 9<sup>th</sup> and February 23<sup>rd</sup>, 2024 totalling \$39,141.41, and all online bill payments totaling \$17,455.31, and

Utility Account as represented by Cheque No.'s 648 to 654 inclusive and totalling \$1,372.45 and all online bill payments totaling \$2,579.18, from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

**Resolution No.54/24**

CAMERON – WRUTH

Be It Resolved That Council approve the indemnities and expenses for council members for February 2024 as follows:

Reeve Victor Baraniuk	\$683;
Councillor Wade Shellborn	\$600;
Councillor Melvin Wruth	\$600;
Councillor Cody Cameron	\$680;
Councillor Tami Johnson	\$690;

CARRIED

c) Unaudited Financial Statements;

**Resolution No.55/24**

JOHNSON – CAMERON

Be It Resolved That Council approve the Unaudited Financial Statements for the month of February 2024.

CARRIED

**7. By-Laws;**

**8. Unfinished Business;**

a) Office IT Solution;

**Resolution No.56/24**

WRUTH – JOHNSON

Whereas the CAO has requested proposals from qualified Information Technology firms to provide IT and cybersecurity support;

Therefore Be It Resolved That Council authorizes the CAO to enter into a contract with Kelty Business Solutions.

CARRIED

b) Leda Lake Eco-Park;

**9. New Business;**

a) General Petty Cash Policy;

**Resolution No.59/24**

JOHNSON – CAMERON

Be It Resolved That Council approves General Petty Cash Policy No.FA019;

CARRIED

b) Tendering and Procurement Policy;

c) Organizational Chart;

**Resolution No.60/24**

WRUTH – SHELLBORN

Be It Resolved That Council approves the Organizational Chart as proposed by the CAO.

CARRIED

- d) Weight Restrictions on Roadways;
- e) Projects Budgeted in 2023;
- f) Bare Pavement Policy Discussion;

*Councillor Cameron requested a recorded vote.*

**Resolution No.61/24**

CAMERON – JOHNSON

Be It Resolved That Council proposes to initiate a process to develop a Bare Pavement Policy;

IN FAVOUR: Councillor Cameron  
 Reeve Baraniuk  
 Councillor Johnson  
 Councillor Shellborn

OPPOSED: Nil

ABSTAINED: Councillor Wruth

**10. Committee Reports;**

a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- Recreation meeting;

Councillor Wade Shellborn reported on the following matters;

- Finance Committee meeting;
- Skating Rink meeting;

Councillor Melvin Wruth reported on the following matters;

- Nothing to report;

Councillor Tami Johnson reported on the following matters;

- Community Development Corporation meeting;
- Finance Committee meeting;
- Rossburn Subdivision Trails Association meeting;
- Chamber of Commerce meeting;
- Recreation Committee meeting;

Councillor Cody Cameron reported on the following matters;

- Watershed District meeting;
- Curling Rink meeting;

**11. Chief Administrative Officer Report;**

The Chief Administrative Officer advised Council of the following;

- One of the municipal pickup trucks' transmission is being repaired in Neepawa at a cost of \$4000 including towing.
- Main Street sidewalk project will happen in the spring.
- Medical clinic property will be listed for sale very soon.

- Attended the Eco-Ouest climate adaptation workshop at the Elkhorn with ACAO and Public Works Supervisor, where we looked at how to make our infrastructure ready for climate change.
- Rec Committee meeting was held on Feb. 26.
- Finance Committee has had three meetings to look at past budgeting and spending, and get us better prepared for this year's budget meetings.
- Funding decisions are being made by the federal government regarding the transfer station project.
- Still have not heard from the provincial government about MEDIP grant applications – likely will not hear until after the provincial budget in April.
- Met with Assiniboine West Watershed District and discussed:
  - o LiDAR imagery in Erickson
  - o Culvert Inventory
  - o Constructed wetland for lagoon
  - o Tree planting program
  - o Water retention project
- Recreation Report;

#### **12. Development Officer Report;**

The Development Officer advised Council of the following;

- Permits issued to date;

#### **13. Correspondence;**

- a) Bev Roman;

#### **14. In Camera;**

- a) Personnel;
- b) Legal;

#### **Resolution No.62/24**

WRUTH – JOHNSON

Be It Resolved That Council recess the Regular Meeting to sit "In Camera" as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

#### **Resolution No.63/24**

CAMERON – JOHNSON

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

#### **Resolution No.64/24**

SHELLBORN – WRUTH

Be It Resolved That Council approve the casual employment agreement for David Maduke;

CARRIED

#### **15. Adjournment;**

**Resolution No.65/24**  
JOHNSON – CAMERON

Be It Resolved that the Regular Council Meeting does now adjourn at 4:28 p.m.

***Next meeting scheduled for Wednesday, April 17<sup>th</sup>, 2024 at 1:00 pm.***

CARRIED

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer