

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, JULY 12TH, 2023**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, July 12th, 2023 at 11:00 a.m.

Members Present: Reeve Victor Baraniuk;
Councillor Wade Shellborn;
Councillor Melvin Wruth;
Councillor Tami Johnson;
Councillor Cody Cameron;
ACAO Kaitlyn Pinette;
CAO Iain Edye;

Members Absent:

1. **Call to Order;**
Reeve Baraniuk called the meeting to order at 11:01 am.
2. **Adoption of the Agenda;**

Resolution No.137/23
JOHNSON - WRUTH

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. **Adoption of Minutes;**

Resolution No.138/23
SHELLBORN – CAMERON

Be It Resolved That Council adopt the minutes of the Regular Meeting of June 13th, 2023 as circulated.

CARRIED

4. **Public Hearings;**
5. **Delegations;**
6. **Finance;**
 - a) **List of Accounts for Approval;**

Resolution No.139/23
JOHNSON – SHELLBORN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to July 11th, 2023 as recommended by the Finance Committee and as represented by:

Cheque No.'s 3885 to 3886 and 3889 to 3933 totalling \$215,645.96, and Direct Deposit of payroll, source deductions and service fees for the pay dates of June 2nd, June 16th and June 30th, 2023 totalling \$53,331.65, and all online bill payments totaling \$10,115.37, and

Utility Account as represented by Cheque No.'s 587 to 593 inclusive and totalling \$7,704.06 and all online bill payments totaling \$1,723.30 from the Utility Account.

CARRIED

- b) Approval of Council Indemnities;

Resolution No.140/23

WRUTH – CAMERON

Be It Resolved That Council approve the indemnities and expenses for council members for June 2023 as follows:

Reeve Victor Baraniuk	\$791.00;
Councillor Wade Shellborn	\$500.00;
Councillor Melvin Wruth	\$638.32;
Councillor Cody Cameron	\$530.00;
Councillor Tami Johnson	\$771.64;

CARRIED

- c) Unaudited Financial Statements;

Resolution No.141/23

CAMERON – JOHNSON

Be It Resolved That Council approve the Unaudited Financial Statements for the month of June 2023.

CARRIED

7. By-Laws;

8. Unfinished Business;

9. New Business;

- a) Erickson Airport Donor Appreciation Event;

Resolution No.142/23

CAMERON – WRUTH

Whereas Council is pleased to have received substantial contributions toward the Erickson Airport paving project from private donors, neighbouring municipalities, and community groups;

Therefore Be It Resolved That Council will organize and host a donor appreciation lunch at the Erickson Airport, with associated costs estimated at \$1,000 to come from the Recreation and Cultural Services budget;

CARRIED

- b) Recreation Commission Grant Request;

Councillor Wruth requested a recorded vote.

Resolution No.143/23

JOHNSON – CAMERON

Whereas the Municipality of Clanwilliam-Erickson made application to the Erickson and District Recreation Commission for a \$5000 contribution towards the Erickson Airport paving project;

And Whereas the community representatives on the Recreation Commission board voted to recommend the request be approved, with municipal representatives recusing themselves from the vote;

Therefore Be It Resolved That Council approves the contribution of \$5000 towards the Erickson Airport paving project from the Recreation Commission budget;

IN FAVOUR: Reeve Baraniuk;
Councillor Johnson;
Councillor Cameron;

OPPOSED: Councillor Shellborn;
Councillor Wruth;

- c) AMM June District Meeting 2025;
- d) Manitoba Planning Conference;

Resolution No.144/23

CAMERON – SHELLBORN

Be It Resolved That Council approves the attendance of all of Council and the Chief Administrative Officer at the Manitoba Planning Conference, scheduled for October 25-27, 2023 in Winnipeg;

CARRIED

- e) Erickson Airport Governance;
- f) Beatty Cottage Road Project – Early Possession Agreement;

Resolution No.145/23

CAMERON – WRUTH

Whereas the Municipality entered into a Purchase and Sale agreement with Venton Beatty and Marlene Beatty on 29 September, 2022, in which the Municipality agreed to purchase a parcel of the Beattys' land of approximately 5.5 acres for the relocation of Beatty Cottage Road, subject to approval of subdivision under *The Planning Act* no later than 30 July 2023;

And Whereas the subdivision has been conditionally approved, but there will be a delay in registration of the plans of survey and transfer of title pending fulfillment of the conditions;

And Whereas the Municipality wishes to take possession of the land and have the flexibility to start construction of the road prior to registration of the plans and transfer to title;

Therefore Be It Resolved That Council approves the agreement with Venton Beatty and Marlene Beatty for early possession of the property;

Be It Further Resolved That the original sale agreement remains in effect except as varied by this early possession agreement;

CARRIED

- g) Beatty Cottage Road Project – Historical Resources Impact Assessment Proposal;

Resolution No.146/23

SHELLBORN – JOHNSON

Whereas Historical Resources Branch requires a Historical Resources Impact Assessment (HRIA) as a condition of approval for the subdivision associated with the Beatty Cottage Road realignment project;

And Whereas White Spruce Archaeology Inc. has provided a proposal which meets the requirements of the HRIA;

Therefore Be It Resolved That Council approves the proposal by White Spruce Archaeology Inc., in the amount of \$9985.00;

Be It Further Resolved That this expense will be paid under Local Improvement Plan By-law No.75-22;

CARRIED

- h) Beaver Control;
- i) Culvert Installation Policy Discussion;
- j) Special Service Levy for Urban Ward Services;

Resolution No.147/23

CAMERON – JOHNSON

Be It Resolved That Council propose Special Service Plan No.01-23;

Be It Further Resolved That Council schedule a Public Hearing to be held August 23rd, 2023, at 7:00 p.m. in the Municipality of Clanwilliam-Erickson Council Chambers and accessible online to hear representation from proposed taxpayers under the plan.

CARRIED

- k) Building Sustainable Communities Program – Contribution Agreement;

Resolution No.148/23

JOHNSON – SHELLBORN

Be It Resolved That Council approves the contribution agreement with the Building Sustainable Communities Program, for a comprehensive Development Plan review.

CARRIED

- l) Add Outstanding Accounts to Taxes;

Resolution No.149/23

CAMERON – SHELLBORN

Whereas the following Utility Accounts are more than 90 days past due;

Therefore Be It Resolved That Council add the following amounts to the properties' corresponding tax accounts:

Utility Acct Number	Tax Roll Number	Amount
205900	205900	\$103.13
213100	213100	\$2,225.98
229000	229000	\$155.86
209000	209000	\$279.40
228300	228300	\$112.74
213700	213700	\$314.02
213000	213000	\$152.11

202100	202100	\$156.06
206800	206800	\$103.13
220900	220900	\$52.52
211300	211300	\$190.71
229600	229600	\$195.50
224400	224400	\$103.07
220400	220400	\$22.70
202408	213400	\$103.07
TOTAL		\$4,270.00

CARRIED

10. Committee Reports;
a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- AMM June District meeting;
- Personnel Committee meeting;
- Rossburn Subdivision Trail Association meeting;
- South Mountain Waste Management Group Meeting;

Councillor Wade Shellborn reported on the following matters;

- Campground Committee meeting;
- Skating Rink Committee;

Councillor Melvin Wruth reported on the following matters;

- Services to Seniors meeting;
- Veterinary Services Board meeting;

Councillor Tami Johnson reported on the following matters;

- AMM June District meeting;
- Campground meeting;
- Valley Life Housing Group meeting;
- Harrison Park Council meeting;

Councillor Cody Cameron reported on the following matters;

- Personnel Committee meeting;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Valley Life Housing Group meeting;
- Vehicle fire in Erickson;
- Bulk water system suffering from inadequate cellular coverage, issue solved by changing an account setting with provider;
- Project updates:
 - o Erickson Airport paving;
 - o Transfer Station;
 - o Asset Management Program;
 - o Beatty Cottage Road Realignment;
 - o Erickson drainage upgrades;
 - o Main Street sidewalks;
 - o Office washroom renovation;
 - o Erickson street paving;
 - o Wetteland Bridge

- Dust Control application and performance;
- Traffic gravel program;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Stop Work Order issued due to lack of building permit;
- Building permits issued to date;

13. Correspondence;

- a) Manitoba Infrastructure;
- b) Jackie Greavett;

14. In Camera;

- a) Legal;
- b) Personnel;

Resolution No.150/23

SHELLBORN – CAMERON

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.151/23

CAMERON – JOHNSON

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

15. Adjournment;

Resolution No.152/23

WRUTH – CAMERON

Be It Resolved that the Regular Council Meeting does now adjourn at 2:30 p.m.

Next meeting scheduled for Wednesday, August 9th, 2023 at 1:00 pm.

CARRIED

Reeve

Chief Administrative Officer