

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, JANUARY 12TH, 2022**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, January 12th, 2022 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Gordon Kuharski;
Councillor Ian Gibbons;
Councillor Cody Cameron;
Councillor Kristy Vermiere;
CAO Iain Edye;
ACAO Kaitlyn Pinette;

1. Call to Order;

Reeve Baraniuk called the meeting to order at 1:00 pm.

2. Adoption of the Agenda;

Resolution No.1/22
KUHARSKI - GIBBONS

Be It Resolved That the agenda be adopted as amended.

- i) Ratepayer communication
- j) Grader
- k) Signage
- l) Container

CARRIED

3. Adoption of Minutes;

Resolution No.2/22
CAMERON – VERMIERE

Be It Resolved That Council adopt the minutes of the Regular Meeting of December 8th, 2021 as circulated.

CARRIED

4. Public Hearings - NIL;

5. Delegations;

- a) Lynne Gustafson, Scott Gray, and Mark Wruth – Erickson and District Recreation Association – 1:00 p.m.;

The Delegates reported on progress with Erickson Curling Club renovation, grant applications, unexpected expense of having to install a firewall in the commercial kitchen (\$12,099). Fundraising shortfall at this point is \$29,752.74. The committee requests an additional contribution from the Municipality over the next two years to alleviate this shortfall.

6. Finance;

- a) **List of Accounts for Approval;**

Resolution No.3/22
GIBBONS - KUHARSKI

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to January 11th, 2022 as recommended by the Finance Committee and as represented by:

Cheque No.'s 3245 to 3278 totalling \$131,147.44, and Direct Deposit of payroll, source deductions and service fees for the pay dates of December 3rd, 17th, and 31st, 2021 totalling \$24,308.84, and all online bill payments totaling \$8,638.80, and

Utility Account as represented by Cheque No.'s 436 to 444 inclusive and totalling \$22,563.41, and all online bill payments totaling \$1,914.17 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.4/22
CAMERON - VERMIERE

Be It Resolved That Council approve the indemnities and expenses for council members for December 2021 as follows:

Reeve Victor Baraniuk	\$583.00;
Councillor Gordon Kuharski	\$500.00;
Councillor Kristy Vermiere	\$500.00;
Councillor Ian Gibbons	\$500.00;
Councillor Cody Cameron	\$500.00;

CARRIED

c) Unaudited Financial Statements;

7. By-Laws - NIL;

8. Unfinished Business;

a) Beatty Cottage Road Re-Alignment;

Council discussed progress on planning this project, and reviewed documents submitted by the Beatty Cottage Road Re-Alignment Steering Committee.

9. New Business;

a) Designate Tax Sale Year;

Resolution No.5/22
GIBBONS - VERMIERE

Whereas Section 365(2) of The Municipal Act provides that council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered by sale by auction to recover the tax arrears and costs;

Be It Resolved That the Designated Year for which properties in arrears be offered for sale by auction be 2021 (meaning all properties with outstanding taxes from the year 2020 or prior); and

Be It Further Resolved That in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the tax sale (plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97);

Be It Further Resolved That the tax sale be held November 25, 2022 at 10:00 a.m. at the Municipality of Clanwilliam-Erickson council chambers.

CARRIED

- b) Appoint Deputy Reeve for 2022;

Resolution No.6/22
KUHARSKI - GIBBONS

Be It Resolved That Council appoint Kristy Vermiere as Deputy Reeve for 2022;

CARRIED

- c) Add Outstanding Accounts to Property Taxes;

Resolution No.7/22
CAMERON - VERMIERE

WHEREAS, the following accounts are greater than 90 days past due and the service is unable to be disconnected;

BE IT RESOLVED THAT Council authorize the outstanding amount be added to property taxes as follows:

Utility Acct #	Amount	Property Tax Roll#	Days Past Due
213100	411.93	213100	Over 90
209000	291.58	209000	Over 90
215900	30.73	215900	Over 90
216000	236.34	216000	Over 90
226700	127.91	226700	Over 90
206800	93.13	206800	Over 90
220200	159.39	220200	Over 90
216300	27.93	216300	Over 90
207600	407.83	207600	Over 90
231400	133.00	231400	Over 90
206400	103.84	206400	Over 90
205800	756.66	205800	Over 90
208600	42.64	208600	Over 90
202410	191.74	213400	Over 90
224400	24.63	224400	Over 90
234016	436.62	234016	Over 90
220700	126.79	220700	Over 90
217000	145.46	217000	Over 90
227100	155.12	227100	Over 90

Total: \$3,903.27

CARRIED

- d) Building Sustainable Communities Grant;
e) Asset Management Program Grant Application;

Resolution No.8/22
VERMIERE - GIBBONS

Be It Resolved That Council of the Municipality of Clanwilliam-Erickson directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Plan Development.

Be It Further Resolved That the Municipality of Clanwilliam-Erickson commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- collection and cataloging of data on the Municipality's key assets;
- training for Council and staff on asset management, and
- creation of an asset management policy, strategy, and plan.

Be it further resolved that the Municipality of Clanwilliam-Erickson commits \$19,097.00 from its budget toward the costs of this initiative, comprised of \$12,500.00 from Canada Community-Building (gas tax) funding and \$6,597.00 from general operating funds.

CARRIED

- f) Gravel Tender;

Resolution No.9/22

CAMERON - GIBBONS

Be It Resolved That Council approves the Request for Quotations for gravel crushing, hauling, spreading, and stockpiling, as prepared by the CAO, with a closing date of February 8, 2022;

CARRIED

- g) Animal Control Officer Tender;

Resolution No.10/22

GIBBONS - CAMERON

Be It Resolved That Council approves the tender for Animal Control Officer as prepared by the CAO, with a closing date of February 8, 2022;

CARRIED

- h) Request for Quotations – Erickson Drainage Project;

Resolution No.11/22

KUHARSKI - CAMERON

Be It Resolved That Council approves the Request for Quotations for improvements to the Land Drainage System in Erickson, with a closing date of February 8, 2022;

CARRIED

- i) Ratepayer Communication Re: Beavers on Private Land;
- j) Municipal Grader Repairs;
- k) Road Signage;
- l) Shipping Container Purchase;

Council authorized Councillor Ian Gibbons to bid on shipping containers at auction, to be used as sheds at the Waste Disposal Grounds.

10. Committee Reports;

- a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- *No committee meetings to report;*

Councillor Gordon Kuharski reported on the following matters;

- *Highway 10 culvert inquiry;*
- *Damaged fire hydrant;*

Councillor Kristy Vermiere reported on the following matters;

- *No committee meetings to report on;*
- *Chamber of Commerce;*
- *Snow in parking lane on Main Street;*

Councillor Ian Gibbons reported on the following matters;

- *Services to Seniors Meeting;*
- *Fire Department Budgeting;*
- *Yellowhead Employment Services upcoming meeting;*

Councillor Cody Cameron reported on the following matters;

- *No committee meetings to report;*

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- *Increase in garbage shredding costs;*
- *Municipality received \$7,285.60 from Gravel Road Initiative grant, for work along PR 262;*
- *Kick-off meeting with engineer for airport repaving project was held on January 7;*
- *Municipal Relations will provide advice to help harmonize mill rates between rural and urban wards, without causing large changes in property tax bills;*
- *Test holes drilled on Main Street and Centre Avenue to assess any potential contamination from buried fuel tanks;*
- *Lagoon inlet project update;*
- *Capital projects for consideration in 2022;*

12. Development Officer Report;

The Development Officer advised Council of the following;

- *Building permits sold to date;*

13. Correspondence;

- a) Sharon Whitaker – Offer to Purchase Former Gravel Pit;

CAO Iain Edye declared a conflict and left the council chambers.

Resolution No.12/22

KUHARSKI – GIBBONS

Whereas the Municipality holds title to a 0.2-acre parcel known as Roll Number 14400, part of SW-31-17-17 WPM;

And Whereas the parcel is no longer useable as a gravel pit, nor for any residential, commercial, or agricultural purpose, due to its small size, steep topography, and surface water;

And Whereas the Municipality has received a request to sell the parcel to the owners of the remainder of SW-31-17-17 WPM, so that the two rolls may be consolidated as one;

Therefore Be It Resolved That Council approves sale to Sharon Whitaker, John Whitaker, Eleanor Edye, and Iain Edye, of the parcel known as Roll Number 14400, part of SW-31-17-17 WPM, for the price of one dollar, with all legal and transfer fees being the responsibility of the purchaser;

CARRIED

14. In Camera;

a) Personnel;

Resolution No.13/22

CAMERON - KUHARSKI

Be It Resolved That Council recess the Regular Meeting to sit "In Camera" as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.14/22

CAMERON - GIBBONS

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

Resolution No.15/22

CAMERON- VERMIERE

Be It Resolved That Council approves the tender for Municipal Office Janitorial Services as prepared by the CAO, with a closing date of February 8, 2022;

CARRIED

15. Adjournment;

Resolution No.16/22

MOVED - SECONDED

Be It Resolved that the Regular Council Meeting does now adjourn at 5:27 p.m.

Next meeting scheduled for Wednesday, February 9th, 2022 at 1:00 pm.

CARRIED

Reeve

Chief Administrative Officer