

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, JANUARY 11TH, 2023**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, January 11th, 2023 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Wade Shellborn;
Councillor Melvin Wruth;
Councillor Tami Johnson;
Councillor Cody Cameron;
ACAO Kaitlyn Pinette;
CAO Iain Ede;

Members Absent:

1. Call to Order;
Reeve Baraniuk called the meeting to order at 1:00 pm.

2. Adoption of the Agenda;

Resolution No.1/23
WRUTH – JOHNSON

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. Adoption of Minutes;

Resolution No.2/23
CAMERON – SHELLBORN

Be It Resolved That Council adopt the minutes of the Regular Meeting of December 6, 2022, and the Special Meeting of December 21, as circulated.

CARRIED

4. Public Hearings;

a) Paul Browne – Variation and Conditional Use – 1:30 p.m.;

Resolution No.9/23
SHELLBORN - JOHNSON

Be It Resolved That Council recess the Regular Meeting at 1:30 p.m. to sit in public hearing.

CARRIED

Resolution No.10/23
JOHNSON – SHELLBORN

Be It Resolved That Council adjourn the public hearing at 1:42 p.m. and resume the Regular Meeting.

CARRIED

Resolution No.11/23
CAMERON - WRUTH

WHEREAS Paul Browne is the applicant of the Variation and Conditional Use Order for Lot 3 Block 4, Plan 482;

AND WHEREAS the property is located in the urban area of the Municipality of Clanwilliam-Erickson and the Owner has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Town of Erickson Zoning By-law No. 358-86 as it applies to this property as follows:

To allow for the location of the proposed mobile home, to replace an existing mobile home in the "R" Residential Zone as a Conditional Use;

To reduce the required Front Yard from 25 feet to 22 feet; and

To reduce the required Rear Yard from 25 feet to 20 feet;

THEREFORE after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 11th, day of January, 2023 approves the aforementioned Variation and Conditional Use Orders for Lot 3, Block 4, Plan 482;

CARRIED

5. Delegations;

- a) Scott Gray, Lynn Gustafson – Erickson & District Recreation Association – 1:45 p.m.

Mr. Gray and Ms. Gustafson reported to Council on the following:

- Introduction to the Recreation Association;
- Update on Recreation Centre finances;
- Recent upgrades to Recreation Centre;
- Future upgrades planned;
- Request for increased annual funding from the Municipality;
- Prior uses and future planned uses of the space;

- b) Eric Bjornson – Building Proposal – 2:00 p.m.

Mr. Bjornson reported to Council on the following:

- Introduction to businesses he owns and operates in Erickson;
- Proposal to develop the vacant property at 74 Main Street;
 - o Requesting permission to locate an older multi-unit residential building to the property;
 - o Recognition that wall insulation is likely not to code;
 - o Request to connect water and sewer at no charge;

- c) Laurence Bertram – Erickson Heritage Committee – 2:15 p.m.

Mr. Bertram reported to Council on the following:

- Presenting on behalf of the heritage committee.
- Wants to boost and market tourism in Erickson;
- Wants an interpretive sign on all heritage buildings in Erickson;
- Committee wants to build a heritage museum;
- Requesting a letter of support from Municipality to build museum;
- Request the municipality provide land, pay hydro, waive property taxes, administer Green Team worker;

6. Finance;

- a) **List of Accounts for Approval;**

Resolution No. 3/23

JOHNSON – SHELLBORN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to January 11th, 2023 as recommended by the Finance Committee and as represented by:

Cheque No.'s 3671 to 3713 totalling \$201,403.62, and Direct Deposit of payroll, source deductions and service fees for the pay dates of December 2nd, December 16th and December 30th, 2022 totalling \$47,571.53, and all online bill payments totaling \$24,226.38, and

Utility Account as represented by Cheque No.'s 537 to 543 inclusive and totalling \$87,069.14 and all online bill payments totaling \$2,795.37 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.4/23

CAMERON – WRUTH

Be It Resolved That Council approve the indemnities and expenses for council members for December 2022 as follows:

Reeve Victor Baraniuk	\$583.00;
Councillor Wade Shellborn	\$500.00;
Councillor Melvin Wruth	\$608.50;
Councillor Cody Cameron	\$530.00;
Councillor Tami Johnson	\$500.00;

CARRIED

c) Unaudited Financial Statements;

Resolution No.5/23

CAMERON – SHELLBORN

Be It Resolved That Council approve the Unaudited Financial Statements for the month of December 2022.

CARRIED

7. By-Laws - NIL;

8. Unfinished Business- NIL;

9. New Business;

a) Set Tax Sale Year;

Resolution No.6/23

CAMERON – JOHNSON

Whereas Section 365(2) of The Municipal Act provides that council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered by sale by auction to recover the tax arrears and costs;

Be It Resolved That the Designated Year for which properties in arrears be offered for sale by auction be 2022 (meaning all properties with outstanding taxes from the year 2021 or prior); and

Be It Further Resolved That in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the tax sale (plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97);

Be It Further Resolved That the tax sale be held November 6, 2023 at 10:00 a.m. at the Municipality of Clanwilliam-Erickson council chambers.

CARRIED

b) Add Unpaid Invoices to Tax Accounts;

Resolution No.7/23

CAMERON – WRUTH

WHEREAS, the following accounts are greater than 90 days past;

BE IT RESOLVED THAT Council authorize the outstanding amount be added to property taxes as follows:

Utility Acct Number	Tax Roll Number	Amount
202100	202100	\$102.29
202410	213400	\$102.71
205800	205800	\$104.37
205900	205900	\$103.07
206800	206800	\$103.01
206900	206900	\$278.76
207600	207600	\$457.91
209000	209000	\$507.37
209800	209800	\$105.10
211300	211300	\$178.50
213700	213700	\$182.35
213900	213900	\$103.13
215900	215900	\$103.13
217000	217000	\$103.13
218100	218100	\$101.86
221300	221300	\$69.98
225400	225400	\$154.32
226700	226700	\$225.81
228200	228200	\$156.54
229600	229600	\$279.71
234013	213400	\$193.76
234016	225300	\$437.39
TOTAL		\$4,154.20

CARRIED

- c) Strategic Planning Discussion;
- d) Bulk Water System Upgrade;

Resolution No.12/23
CAMERON – WRUTH

Whereas the coin-operated bulk water system has been problematic for customers as well as difficult and expensive to maintain for the Municipality;

Therefore Be It Resolved That Council approve the quote provided to the CAO by ConX Wireless, in the amount of \$12,382.05, for installation of a key-fob based method of charging users for bulk water;

Be It Further Resolved That Council authorizes the CAO to make such amendments as appropriate to the quote to optimize the system for municipal purposes;

CARRIED

- e) Manitoba Disaster Management Conference;

Resolution No.8/23
SHELLBORN – WRUTH

Be It Resolved That Council approve Tami Johnson to attend the 2023 Manitoba Disaster Management Conference in Winnipeg.

Be It Further Resolved That all expenses shall be paid as per the current indemnity by-law;

CARRIED

- f) Elected Officials Education Session;
- g) Building Sustainable Communities Grant;

Resolution No.13/23
JOHNSON – SHELLBORN

Be It Resolved That Council is in favour of the Municipality's application to the Building Sustainable Communities program, for upgrades to the paved surfaces at the Erickson Airport;

CARRIED

Resolution No.14/23
CAMERON – JOHNSON

Be It Resolved That Council is in favour of the Municipality's application to the Building Sustainable Communities program, for the purpose of drafting a new municipal Development Plan;

CARRIED

- h) Asset Management Policy;

Resolution No.15/23
JOHNSON – WRUTH

Be It Resolved That Council approves Asset Management Policy FA016 as presented;

CARRIED

- i) AMM and Asset Management Education;

Resolution No.16/23

JOHNSON – SHELLBORN

Whereas Asset Management is important in reducing life-cycle costs of assets, and will become increasingly important over time with respect to receiving grant funding;

Therefore Be It Resolved That Council requests the Association of Manitoba Municipalities to promote awareness and provide training in Asset Management at future conventions and seminars;

CARRIED

- j) Asset Management Committee;

Resolution No.17/23

SHELLBORN – WRUTH

Be It Resolved That Council establishes the Asset Management Committee as a standing committee of Council, to develop the municipal Asset Management Program;

Be It Further Resolved That the Asset Management Committee will be composed of Councillors Cody Cameron and Tami Johnson, the CAO, the Assistant CAO, Utility Operator, and Public Works Coordinator;

CARRIED

- k) Boundary Road Maintenance Agreement with Minto-Odanah;

Resolution No.18/23

SHELLBORN – JOHNSON

Be It Resolved That Council approves the Boundary Road Maintenance Agreement with the Rural Municipality of Minto-Odanah, amended such that the contract will be reviewed and mutually agreed as of December 31 of each year;

CARRIED

- l) Council Meeting Date in February;

Resolution No.19/23

WRUTH – SHELLBORN

Be It Resolved That Council reschedules the February Regular Meeting to February 15, 2023 at 1:00 p.m.;

CARRIED

- m) 2023 Projects Discussion;

10. Committee Reports;

- a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- Asset Management meeting;

Councillor Wade Shellborn reported on the following matters;

- Utility committee meeting;
- Skating Rink conversation;

Councillor Melvin Wruth reported on the following matters;

- Veterinary Services Board meeting, tenders for building addition;
- Services to Seniors meeting;

Councillor Tami Johnson reported on the following matters;

- Property maintenance concern;

Councillor Cody Cameron reported on the following matters;

- Fire Department meeting;
- Elementary School project on municipal council and governance;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Bridge maintenance work;
- Sidewalk replacement project;
- Erickson Airport resurfacing update;
- Ditch scrubbing;
- Disaster Financial Assistance program after 2022 flood;
- Stray dog issue in Erickson;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Building permits issued in 2022;

13. Correspondence – NIL;

14. In Camera – NIL;

15. Adjournment;

Resolution No.20/23

MOVED - SECONDED

Be It Resolved that the Regular Council Meeting does now adjourn at 5:16 p.m.

Next meeting scheduled for Wednesday, February 15th, 2023 at 1:00 pm.

CARRIED

Reeve

Chief Administrative Officer