

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, JANUARY 10TH, 2024**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, January 10th, 2024 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Wade Shellborn;
Councillor Melvin Wruth;
Councillor Tami Johnson;
ACAO Kaitlyn Pinette;
CAO Iain Edye;

Members Absent: Councillor Cody Cameron;

1. Call to Order;
Reeve Baraniuk called the meeting to order at 1:00 pm.

2. Adoption of the Agenda;

Resolution No.1/24
JOHNSON – WRUTH

Be It Resolved That the agenda be adopted as amended.

Add 9.f. – Housing Committee;

CARRIED

3. Adoption of Minutes;

Resolution No.2/24
WRUTH – SHELLBORN

Be It Resolved That Council adopt the minutes of the Regular Meeting of December 13th, 2023 as circulated.

CARRIED

4. Public Hearings;

a) Conditional Use Order: Dyck – 1:15 p.m.;

Resolution No.8/24
WRUTH – SHELLBORN

Be It Resolved That Council recess the Regular Meeting at 1:15 p.m. to sit in public hearing.

CARRIED

Resolution No.9/24
JOHNSON – SHELLBORN

Be It Resolved That Council adjourn the public hearing at 1:16 p.m. and resume the Regular Meeting.

CARRIED

Resolution No.10/24

WRUTH – JOHNSON

WHEREAS Lawrence Dyck is the applicant of the Conditional Use Order for SW 17-17-18 W;

AND WHEREAS the property is located in the rural area of the Municipality of Clanwilliam-Erickson and the Owner has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the RM of Clanwilliam Zoning By-law No. 1313-86 as it applies to this property as follows:

To allow for the location of a rural non-farm dwelling in the “A80” General Agricultural Zone;

THEREFORE after careful consideration of the application and any representations made for or against the Conditional Use Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 10th, day of January, 2024 approves the aforementioned Conditional Use Order for SW 17-17-18 W;

CARRIED

5. Delegations;

- a) Erickson & District Recreation Association – 1:20 p.m.;

Scott Gray and Josie Sallows reported on the following:

- Arena Lighting Project in 2023;
- Hoping to accomplish projects in 2024, including:
 - o Better access to ice surface;
 - o Upgrade ice plant to use new refrigerant;
 - o Board refurbishment and upgrade to puck board - \$2,000 grant has been achieved from Ag Days Gives Back.
- The Rec Association Board would like some financial support from the Municipality for these projects in 2024;

- b) Scatliff + Miller + Murray, Development Plan Process – 2:00 p.m.;

Tom Janzen, Michael Blatz, and Matt Gowdar from Scatliff + Miller + Murray made a presentation to Council with respect to the process of conducting a comprehensive review of the municipal Development Plan. Items discussed included:

- First community open-house consultation to be held in May when seasonal residents are able to attend;
- Changes within the community since the last Development Plan was completed in 2010;
- Properties that might be available and suitable for development;
- Opportunities to cooperate with neighbouring jurisdictions;
- Present situation with short-term rental accommodations, and Council’s wishes to address them in the new Development Plan;
- Round-table discussion with Council and administration providing input on priorities for the new Development Plan;

6. Finance;

- a) **List of Accounts for Approval;**

Resolution No.3/24

JOHNSON – SHELLBORN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to January 9th 2024 as recommended by the Finance Committee and as represented by:

Cheque No.'s 4165 to 4199 totalling \$147,848.95 and Direct Deposit of payroll, source deductions and service fees for the pay dates of December 1st, December 15th and December 29th, 2023 totalling \$55,303.29, and all online bill payments totaling \$21,032.74, and

Utility Account as represented by Cheque No.'s 632 to 638 inclusive and totalling \$2,524.93 and all online bill payments totaling \$1,700.16, from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.4/23
SHELLBORN – WRUTH

Be It Resolved That Council approve the indemnities and expenses for council members for December 2023 as follows:

Reeve Victor Baraniuk	\$583.00;
Councillor Wade Shellborn	\$500.00;
Councillor Melvin Wruth	\$500.00;
Councillor Cody Cameron	\$550.00;
Councillor Tami Johnson	\$660.00;

CARRIED

c) Unaudited Financial Statements;

Resolution No.11/23
SHELLBORN – JOHNSON

Be It Resolved That Council approve the Unaudited Financial Statements for the month of December 2023.

CARRIED

7. By-Laws;

a) Indemnity By-law No.87-23;

Resolution No.5/24
JOHNSON – SHELLBORN

Be It Resolved That Council give Second Reading to By-law No.87-23;

CARRIED

Resolution No.6/24
SHELLBORN – WRUTH

Be It Resolved That Council give Third and Final Reading to Indemnity By-law No.87-23, Being a By-law to provide for the indemnities to Members of Council and remuneration to Members of Council, officers, and employees;

IN FAVOUR: Victor Baraniuk
 Wade Shellborn
 Melvin Wruth
 Tami Johnson

OPPOSED: Nil

- b) Local Improvement Plan Amending By-law No.88-24;

Resolution No.7/24

JOHNSON – SHELLBORN

Be It Resolved That Council give First Reading to by-law No.88-24, being a By-law to amend Local Improvement Plan By-law No.61-19 for the purposes of borrowing \$100,000 from the General Reserve Fund to pay for reconstruction of paved surfaces at the Erickson Airport;

CARRIED

8. Unfinished Business;

9. New Business;

- a) Set Tax Sale Year;

Resolution No.12/24

JOHNSON – SHELLBORN

Whereas Section 365(2) of The Municipal Act provides that council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered by sale by auction to recover the tax arrears and costs;

Be It Resolved That the Designated Year for which properties in arrears be offered for sale by auction be 2023 (meaning all properties with outstanding taxes from the year 2022 or prior); and

Be It Further Resolved That in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the tax sale (plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97);

Be It Further Resolved That the tax sale be held November 14, 2024 at 10:00 a.m. at the Municipality of Clanwilliam-Erickson council chambers.

CARRIED

- b) Building Official Agreement with Tanners Crossing Planning District;

Resolution No.13/24

WRUTH – SHELLBORN

Be It Resolved That Council approve the agreement with Tanners Crossing Planning District to provide building inspection services to the Municipality of Clanwilliam-Erickson in 2024.

CARRIED

- c) Leda Lake Eco-Park;

Resolution No.14/23

JOHNSON – SHELLBORN

Whereas the Leda Lake Eco-Park, spearheaded by the community non-profit SCORE Store Inc., is a development that aligns with municipal priorities and is partially located on municipal property;

Therefore Be It Resolved That Council will accept donations toward the Leda Lake Eco-Park, and issue charitable receipts for the said donations;

Be It Further Resolved That Council will issue payment to the SCORE Store Inc. in the amount collected in this manner, so that the SCORE Store can implement the project most effectively;

CARRIED

d) Erickson Campground;

Resolution No.15/23

JOHNSON – SHELLBORN

Be It Resolved That Council approves the design for campground expansion provided by Burns Maendel Consulting Engineers;

Be It Further Resolved That Council recommends to the Campground Committee to proceed with further design and tender;

CARRIED

e) AMM Spring Convention;

Resolution No.16/23

JOHNSON - SHELLBORN

Be It Resolved That Council authorizes all councillors, the CAO, and the Assistant CAO to attend the AMM Spring Convention, held April 9 – 11, 2024 in Brandon.

Be It Further Resolved That all expenses be reimbursed in accordance with the municipal Indemnity By-law.

CARRIED

f) Erickson Housing Committee;

10. Committee Reports;**a) Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- Firefighter appreciation event;
- Legion event to award money to Municipal Airport reconstruction;

Councillor Wade Shellborn reported on the following matters;

- Skating rink upgrade;
- Fire Department meeting;

Councillor Melvin Wruth reported on the following matters;

- No report;

Councillor Tami Johnson reported on the following matters;

- Meeting with Rolling River First Nation Council;
- RCMP Musical Ride meeting;

- Campground meeting with Burns Maendel;
- Fire Department appreciation event;
- Erickson Chamber of Commerce meeting;
- Finance meeting;
- Campground meeting;
- Erickson Chamber of Commerce AGM;
- Leda Lake Eco-Park launch;
- Housing Committee launch;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Firefighter appreciation event honouring Chief John Braschuk Jr., recipient of the Mary Beth Dolan Award;
- Finance Committee meeting;
- CANOE Procurement meeting;
- Recreation program update;
- Animal control in Erickson;
- Leda Lake Eco-Park kickoff event;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Building permits issued to date;

13. Correspondence;

14. In Camera;

- a) Personnel;

Resolution No.17/23

JOHNSON – SHELLBORN

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.18/23

WRUTH – JOHNSON

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

Resolution No.19/23

SHELLBORN – JOHNSON

Be It Resolved That Council establishes a Recreation Committee, composed of the CAO, ACAO, Recreation Director, and two Council representatives;

Be It Further Resolved That Councillor Tami Johnson and Reeve Victor Baraniuk be appointed to the Recreation Committee for 2024.

CARRIED

15. Adjournment;

Resolution No.20/23
WRUTH – JOHNSON

Be It Resolved that the Regular Council Meeting does now adjourn at 4:32 p.m.

Next meeting scheduled for Monday, February 5th, 2023 at 4:00 pm.

CARRIED

Reeve

Chief Administrative Officer