

**MUNICIPALITY OF CLANWILLIAM-ERICKSON  
REGULAR MEETING MINUTES  
WEDNESDAY, FEBRUARY 12<sup>TH</sup>, 2020**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, February 12<sup>th</sup>, 2020 at 1:00 p.m.

**Members Present:** Reeve Victor Baraniuk;  
Councillor Gordon Kuharski;  
Councillor Ian Gibbons;  
Councillor Cody Cameron;  
Councillor Kristy Contreras;  
CAO Quinn Greavett;

**1. Call to Order;**

Reeve Baraniuk called the meeting to order at 1:00 pm.

**2. Adoption of the Agenda;**

**Resolution No.13/20**  
GIBBONS - CONTRERAS

Be It Resolved That the agenda be adopted as amended:

- 9. o)** Municipal Officials Seminar;
- p)** Communication;
- q)** Tipping Fee By-law;

CARRIED

**3. Adoption of Minutes;**

**Resolution No.14/20**  
CAMERON – KUHARSKI

Be It Resolved That Council adopt the minutes of the Regular Meeting of January 8<sup>th</sup>, 2020 as circulated.

CARRIED

**4. Public Hearings - NIL;**

**5. Delegations;**

- a) Erickson Recreation Association – Re: Kitchen Renovations – 1:00 p.m.;

*A delegation of 4 Recreation Association members, led by Lynne Gustafson made a presentation to council requesting a one-time funding request of \$30,000 for the commercial kitchen renovation. \$15,000 would be granted over a 2 year period, allowing phase 1 to be completed, which is expected to take 2 years. The main expense is the installation of the range hood and required ductwork. Phase 2 of the kitchen renovation is expected to be raised from fundraisers and other grant opportunities.*

**6. Finance;**

- a) **List of Accounts for Approval;**

**Resolution No.15/20**  
GIBBONS - KUHARSKI

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to February 11, 2020 as recommended by the Finance Committee and as represented by:

Cheque No.'s 2451 to 2488 totalling \$40,801.25, and Direct Deposit of payroll, source deductions and service fees for the pay dates of January 17 and January 31<sup>st</sup>, 2020 totalling \$29,145.11, and all online bill payments totaling \$10,761.63, and

Utility Account as represented by Cheque No.'s 247 to 255 inclusive and totalling \$9,564.11 and all online bill payments totaling \$2,706.63 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

**Resolution No.16/20**  
CONTRERAS - GIBBONS

Be It Resolved That Council approve the indemnities and expenses for council members for January 2020 as follows:

Reeve Victor Baraniuk	\$583.00;
Councillor Gordon Kuharski	\$650.00;
Councillor Kristy Contreras	\$587.72;
Councillor Ian Gibbons	\$650.00;
Councillor Cody Cameron	\$914.32;

CARRIED

c) Unaudited Financial Statements - NIL;

**7. By-Laws;**

a) Animal Control By-law No.65-20 – Second & Third Reading;

**Resolution No.17/20**  
GIBBONS - CONTRERAS

Be It Resolved That Council give second reading to Animal Control By-law No.65-20.

CARRIED

**Resolution No.18/20**  
KUHARSKI - CAMERON

Be It Resolved That Council give third and final reading to Animal Control By-law No.65-20 and be signed by the Reeve and CAO and have the corporate seal attached.

In Favour: Councillor Kuharski, Councillor Gibbons, Councillor Contreras, Councillor Cameron, Reeve Baraniuk.

CARRIED

**8. Unfinished Business;**

a) Survey Monument Request;

**Resolution No.19/20**  
GIBBONS - CONTRERAS

Be It Resolved That Council approve the replacement of the missing survey monument at part of SE 22-17-17WPM.

CARRIED

**9. New Business;**

- a) Grader;
- b) Gravel Roads Maintenance Agreement Extension;

**Resolution No.20/20**  
KUHARSKI - GIBBONS

Be It Resolved That Council authorize the Reeve to sign the Offer for Extension of 2015-2017 to the end of March 2021.

CARRIED

- c) Designate Tax Sale Year;

**Resolution No.21/20**  
CAMERON - CONTRERAS

Whereas Section 365(2) of The Municipal Act provides that council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered by sale by auction to recover the tax arrears and costs;

Be It Resolved That the Designated Year for which properties in arrears be offered for sale by auction be 2019 (meaning all properties with outstanding taxes from the year 2018 or prior); and

Be It Further Resolved That in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the tax sale (plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97);

Be It Further Resolved That the tax sale be held November 27, 2020 at 10:00 a.m. at the Municipality of Clanwilliam-Erickson council chambers.

CARRIED

- d) Award Auditor Appointment;

**Resolution No.22/20**  
CONTRERAS - GIBBONS

WHEREAS, a RFP for Auditor Services for a 4 year period was advertised and submissions received;

BE IT RESOLVED THAT Council accept the submitted proposal from Myers Norris and Perry for completion of the Audited Financial Statement for the years 2019, 2020, 2021 and 2022.

CARRIED

- e) Authorize Gravel RFQ;

**Resolution No.23/20**  
KUHARSKI - CAMERON

Be It Resolved That Council authorize the 2020-2021 Road Gravelling Program Request for Quotations as presented.

CARRIED

- f) CCTV Analysis RFQ - **TABLED**;
- g) Appoint Weed Inspector;

**Resolution No.24/20**  
CONTRERAS - CAMERON

Be It Resolved That Council designate Dave Maduke as the municipality's noxious weed inspector.

CARRIED

- h) Municipal Weed Control Seminar;

**Resolution No.25/20**  
KUHARSKI - CONTERAS

Be It Resolved That Council authorize Dave Maduke to attend the 2020 Municipal Weed Control Update, March 18, 2020 in Carberry, MB.

Be It Further Resolved that all expenses incurred will be reimbursed in accordance with the current indemnity by-law.

CARRIED

- i) 2019 Supplementary Taxes Correction;

**Resolution No.26/20**  
GIBBONS - CONTRERAS

WHEREAS, the 2019 supplementary taxes for roll number 33982 initially adopted in Resolution No.171/19 were overstated by \$654.10;

BE IT RESOLVED THAT Council approve the \$-654.10 adjustment to the roll number, amending the 2019 total taxes added to \$9,463.36.

CARRIED

- j) Vet Services Agreement;

**Resolution No.27/20**  
CONTRERAS - GIBBONS

Be It Resolved That Council the Reeve and CAO to sign the Veterinary Services District Agreement between the five municipalities effective January 1, 2020.

CARRIED

- k) Mutual Aid Agreement;

**Resolution No.28/20**  
GIBBONS - CAMERON

Be It Resolved That Council the Reeve and CAO to sign the Mutual Aid District Agreement between the six municipalities effective January 1, 2020.

CARRIED

- l) Fire Department Radios;

**Resolution No.29/20**  
KUHARSKI - GIBBONS

WHEREAS, FleetNet services will become obsolete in 2021;  
AND WHEREAS, initial radio orders must be placed by March 1, 2020;

BE IT RESOLVED THAT Council sign quotes #PSE-0058-B and #PSE-0077 as prepared by BELL for the purchase of a dash mount mobile radio and portable radio for a total of \$8,368.64;

AND the quote from Prairie Mobile Communications for the installation of radios for a total of \$509.25.

CARRIED

- m) Sewer Manhole;  
n) Add Outstanding Accounts to Property Taxes;

**Resolution No.31/20**  
CAMERON - CONTRERAS

WHEREAS, the following accounts are greater than 90 days past due;

BE IT RESOLVED THAT Council authorize the outstanding amount be added to property taxes as follows:

Invoice	Amount	Property Tax Roll#
Utility Acct.# 211300	\$45.94	R211300
Utility Acct.# 209000	\$131.55	R209000
Utility Acct.#210000	\$132.79	R210000
Utility Acct.#218000	\$99.14	R218000
Utility Acct.#215900	\$112.22	R215900
Utility Acct.#216300	\$19.25	R216300
Utility Acct.#234013	\$54.90	R213400
Utility Acct.#209600	\$126.99	R206900
Utility Acct.#206900	\$54.57	R206900
Utility Acct.#217000	\$54.31	R217000
Utility Acct.#202408	\$42.52	R213400
WDG tipping fees	\$161.26	R218000

CARRIED

- o) Municipal Officials Seminar;

**Resolution No.32/20**  
KUHARSKI - CONTRERAS

Be It Resolved That Council authorize the attendance of council members at the Municipal Officials Seminar April 15 and 16, 2020 in Brandon, MB.

Be It Further Resolved all expenses be reimbursed in accordance with the current indemnity by-law.

CARRIED

- p) Communication;

q) Tipping Fee By-law;

**10. Committee Reports;**

a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- South Mountain Waste Management Group re: 2020 levy;

Councillor Gordon Kuharski reported on the following matters;

- Four Winds Meeting in Souris;

Councillor Kristy Contreras reported on the following matters;

- Rossburn Subdivision Trails Association Meeting;
- Clanwilliam-Erickson Childcare Initiative;

Councillor Ian Gibbons reported on the following matters;

- Fire Department Meeting re: new logos, radios, 2019 call out reports;
- Four Winds Meeting in Souris;

Councillor Cody Cameron reported on the following matters;

- Clanwilliam-Erickson Childcare Initiative Meeting;
- Erickson Skating Rink Meeting;
- Four Winds Meeting in Souris;
- Parkland Regional Library Meeting re: upcoming book rotations, 3 new computers, public but password protected wi-fi access, 2020 levy;

**11. Chief Administrative Officer Report;**

The Chief Administrative Officer advised Council of the following;

- Highway Service Signs Symbols;
- Work in progress for Main Street Sidewalk repairs;
- Letter to the Minister;

**12. Development Officer Report;**

The Development Officer advised Council of the following;

- Development Agreement for Railway Subdivision Lots;
- Recycling Pickup;

**Resolution No.30/20**

GIBBONS - KUHARSKI

WHEREAS, the municipality has a reoccurring flood risk during spring thaw due to inadequate drainage in Ward 1;

AND WHEREAS, flooding causes damage to private and public property;

Be It Resolved That Council submit a proposal for the 2020 Spring Flood Preparedness funding opportunity offered by the Government of Manitoba.

CARRIED

**13. Correspondence;**

a) Donation Requests

- i. Erickson & District Recreation Association;
- ii. Rolling River Festival of the Arts;

**14. In Camera;**

a) Legal;

**Resolution No.33/20**

KUHARSKI - CONTRERAS

Be It Resolved That Council recess the Regular Meeting to sit "In Camera" as a Committee of the Whole to discuss legal issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

**Resolution No.34/20**

KUHARSKI - CONTRERAS

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

**15. Adjournment;****Resolution No.35/20**

GIBBONS - KUHARSKI

Be It Resolved that the Regular Council Meeting does now adjourn at 7:18 p.m.

***Next meeting scheduled for Wednesday, March 11<sup>th</sup>, 2020 at 1:00 pm.***

CARRIED

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Reeve

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Chief Administrative Officer