

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
TUESDAY, DECEMBER 6TH, 2022**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Tuesday, December 6th, 2022 at 3:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Tami Johnson;
Councillor Wade Shellborn;
Councillor Melvin Wruth;
Councillor Cody Cameron;
ACAO Kaitlyn Pinette;
CAO Iain Ede;

Members Absent:

1. Call to Order;
Reeve Baraniuk called the meeting to order at 3:00 pm.

2. Adoption of the Agenda;

Resolution No.250/22
JOHNSON – CAMERON

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. Adoption of Minutes;

Resolution No.251/22
WRUTH – SHELLBORN

Be It Resolved That Council adopt the minutes of the Regular Meeting of November 9th, 2022 as circulated.

CARRIED

4. Public Hearings - NIL;

5. Delegations;

a) Sylvia Kaktins, Erickson Lutheran Church – 4:00 pm;

Ms. Kaktins reported on the following:

- Parkland Youth Hub funded by a grant from the Manitoba Northwestern Ontario Synod
- Drop-in Centre, Food Security Hub, Open Gym Hub for development of after-school activities;
- Ongoing programming plans for youth;
- Request for letter of support for Building Sustainable Communities grant;

6. Finance;

a) **List of Accounts for Approval;**

Resolution No. 252/22
JOHNSON – SHELLBORN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to December 6th, 2022 as recommended by the Finance Committee and as represented by:

Cheque No.'s 3626 to 3670 totalling \$94,919.76, and Direct Deposit of payroll, source deductions and service fees for the pay dates of November 4th and November 18th, 2022 totalling \$32,254.63, and all online bill payments totaling \$15,408.23, and

Utility Account as represented by Cheque No.'s 531 to 536 inclusive and totalling \$2,169.03 and all online bill payments totaling \$1,840.86 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.253/22
CAMERON – WRUTH

Be It Resolved That Council approve the indemnities and expenses for council members for November 2022 as follows:

Reeve Victor Baraniuk	\$583.00;
Councillor Cody Cameron	\$1650.00;
Councillor Tami Johnson	\$1285.00;
Councillor Wade Shellborn	\$1285.00;
Councillor Melvin Wruth	\$1549.96;

CARRIED

c) Unaudited Financial Statements;

Resolution No.254/22
JOHNSON – SHELLBORN

Be It Resolved That Council approve the Unaudited Financial Statements for the month of November 2022.

CARRIED

7. By-Laws;

a) Road Closure and Opening By-law No.81-22

Resolution No.255/22
WRUTH – CAMERON

Be It Resolved That Council give First Reading to By-law No.81-22, being a by-law to effect the relocation of Beatty Cottage Road as part of a Local Improvement;

CARRIED

8. Unfinished Business – NIL;

9. New Business;

a) Add Citizen Members to Airport Commission;

Resolution No.256/22
JOHNSON – SHELLBORN

Be It Resolved That Council add Dave Walker and Brian Schnell as citizen members of the Clanwilliam-Erickson Airport Commission;

CARRIED

b) Approve Erickson Airport Construction Bid;

Resolution No.257/22

JOHNSON – SHELLBORN

Whereas the Municipality’s project engineer, Burns Maendel Consulting Engineers Ltd. (BMCE), has reviewed the construction bid submissions for the Clanwilliam-Erickson paving project;

And Whereas the low bid from C & B Stirling Enterprises Ltd. exceeded the Municipality’s proposed budget;

And Whereas BMCE completed a review of the project for cost reduction measures to bring the cost back in line with the budget;

Therefore Be It Resolved That Council awards the Erickson Airport paving contract to C & B Stirling Enterprises Ltd., subject to the following cost reduction measures being in place, reducing the total bid price from \$2,280,993.00 to \$1,433,887.40:

- Reduce the proposed runway length from 914m (3000 ft) to 763m (2500 ft). Existing runway to be left in place at the ends and not removed.
- Reduce the proposed runway width from 23m (75 ft) to 18m (59 ft).
- Remove the Taxiway and Apron reconstruction from the scope of work.
- Remove the Supply and Installation of Runway Markings.
- Reduce the Quality Assurance Testing Allowance to \$22,500 from \$30,000.

CARRIED

c) Adopt Interim Operating Budget for 2023;

Resolution No.258/22

CAMERON – WRUTH

Be It Resolved That Council adopt the 2023 Interim Operating Budget as follows:

General Government.....	\$150,000.00
Protective Services.....	\$60,000.00
Transportation Services.....	\$255,000.00
Environmental Health.....	\$45,000.00
Public Health & Welfare.....	\$6,000.00
Environmental Development.....	\$4,000.00
Economic Development Services.....	\$15,000.00
Recreation	\$55,000.00
Total	\$590,000.00

CARRIED

d) Clanwilliam-Erickson Endowment Fund;

Resolution No.259/22

JOHNSON – WRUTH

Whereas the Endowment Fund committee has received a request for funding with the fall 2022 intake;

Therefore Be It Resolved That Council awards \$50.00 to Services to Seniors for computer classes to seniors;

Be It Further Resolved That remaining amounts available to be disbursed to date be reinvested in the Clanwilliam-Erickson Endowment Fund;

CARRIED

e) 2021 Audited Financial Statements;

Resolution No.260/22

CAMERON – WRUTH

Be It Resolved That Council table the draft 2021 audited financial statements prepared by Meyers Norris and Penny;

CARRIED

f) Adopt 2023 Municipal Emergency Plan;

Resolution No.261/22

SHELLBORN – WRUTH

Be It Resolved That Council adopts the 2023 Municipal Emergency Plan as presented by the Municipal Emergency Coordinator;

CARRIED

g) Boundary Road 96N Maintenance Agreement;

h) Add Outstanding Invoice to Property Tax;

Resolution No.262/22

JOHNSON – SHELLBORN

Whereas the following account is more than 120 days past due in the amount of \$100.00;

Therefore Be It Resolved That Council instructs the CAO to add \$100.00 to the tax account of Roll number 200590, for municipal staff mowing grass on private property after failure to comply with a property maintenance order;

CARRIED

i) Snow Clearing Shady Lane and Spruce Lane;

10. Committee Reports;

a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- Meeting at Minto-Odanah;
- Meeting with Rolling River First Nation;

Councillor Tami Johnson reported on the following matters;

- AMM Convention, minister meeting, visit to Legislature, breakout session on dealing with difficult people, waste diversion;
- Parkland Library meeting;
- Erickson branch library meeting;

Councillor Wade Shellborn reported on the following matters;

- AMM Convention, Code of Conduct breakout sessions;

Councillor Melvin Wruth reported on the following matters;

- AMM Convention, networking opportunities, breakout session on dealing with difficult people;

Councillor Cody Cameron reported on the following matters;

- AMM Convention – trade show, introduction session, media relations breakout session, ministerial meeting, voting on AMM lobbying issues, networking;
- Daycare meeting;
- Co-Council meeting at Rolling River First Nation;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Meeting with KGS re: transfer station;
- Bridge repair work;
- Sidewalk project update;
- Ditch scrubbing;
- AMM Convention – meeting with Deputy Minister of Government Services, trade show;
- South Mountain Waste upcoming meeting;
- Disaster Financial Assistance;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Building permits sold to date;

13. Correspondence;

- a) Rolling River School Division – Invitation to Provide Input in Budget;
- b) St. Jude’s Church – Request for Mowing;
- c) Erickson & District Chamber of Commerce – Airport Resurfacing Project;
- d) Steve and Reghan Langston – Airport Resurfacing Project;
- e) Manitoba Metis Federation – Greetings to Council;

14. In Camera;

- a) Personnel;

Resolution No.263/22

JOHNSON – SHELLBORN

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.264/22

JOHNSON – SHELLBORN

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

15. Adjournment;

Resolution No.265/22
SHELLBORN – CAMERON

Be It Resolved that the Regular Council Meeting does now adjourn at 5:31 p.m.

Next meeting scheduled for Wednesday, January 11th, 2023 at 1:00 pm.

CARRIED

Reeve

Chief Administrative Officer