

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, DECEMBER 13TH, 2023**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, December 13th, 2023 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Wade Shellborn;
Councillor Melvin Wruth;
Councillor Tami Johnson;
Councillor Cody Cameron;
ACAO Kaitlyn Pinette;
CAO Iain Ede;

Members Absent:

1. **Call to Order;**
Reeve Baraniuk called the meeting to order at 1:00 pm.

2. **Adoption of the Agenda;**

Resolution No.251/23
WRUTH – SHELLBORN

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. **Adoption of Minutes;**

Resolution No.252/23
JOHNSON – SHELLBORN

Be It Resolved That Council adopt the minutes of the Regular Meeting of November 8th, 2023 as circulated.

CARRIED

4. **Public Hearings;**

Resolution No.255/23
SHELLBORN – JOHNSON

Be It Resolved That Council adjourns the Regular Meeting to sit in Public Hearing for a proposed zoning variation;

CARRIED

Resolution No.256/23
WRUTH – SHELLBORN

Be It Resolved That Council adjourns the Public Hearing and resumes the Regular Meeting;

CARRIED

Resolution No.257/23
WRUTH – JOHNSON

Whereas the Beatty Cottage Road Realignment Steering Committee is the applicant for the variation order for Lots 1 through 27, Block 2, Plan 36558, and proposed Parcels A through BB per subdivision application;

And Whereas the properties are located in the rural area of the Municipality of Clanwilliam-Erickson and the Owners have applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Rural Municipality of Clanwilliam Zoning By-law No. 1313-86 as it applies to the properties as follows:

To reduce required Site Area and Site Width as needed to comply with the said Zoning By-law;

Lot Description	Proposed Area (acres) Variance	Proposed Width (feet) Variance
Proposed Parcel A + Lot 27	0.25	N/A
Proposed Parcel B + Lot 26	0.30	73.47
Proposed Parcel C + Lot 25	0.33	N/A
Proposed Parcel D + Lot 24	N/A	71.0
Proposed Parcel E + Lot 23	N/A	71.2
Proposed Parcel F + Lot 22	N/A	71.2
Proposed Parcel K + Lot 18	N/A	69.73
Proposed Parcel L + Lot 17	N/A	74.79
Proposed Parcel M + Lot 16	N/A	74.79
Proposed Parcel N + Lot 15	N/A	74.79
Proposed Parcel P + Lot 14	N/A	74.79
Proposed Parcel R + Lot 12	N/A	74.98
Proposed Parcel T + Lot 10	0.33	73.13
Proposed Parcel U + Lot 9	N/A	74.11
Proposed Parcel V + Lot 8	0.30	N/A
Proposed Parcel W + Lot 7	0.30	71.56
Proposed Parcel X + Lot 6	0.26	74.04
Proposed Parcel Y + Lot 5	0.26	73.94
Proposed Parcel Z + Lot 4	0.25	74.75
Proposed Parcel AA + Lot 3	0.25	N/A
Proposed Parcel BB + Lot 2	0.26	N/A

Therefore after careful consideration of the application and any representations made for or against the Orders sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 13th day of December, 2023 approves the aforementioned Variation Order for Lots 1 through 27, Block 2, Plan 36558, and proposed Parcels A through BB per subdivision application;

CARRIED

5. Delegations;

6. Finance;

a) **List of Accounts for Approval;**

Resolution No.253/23

JOHNSON – SHELLBORN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to December 13th, 2023 as recommended by the Finance Committee and as represented by:

Cheque No.'s 4109 to 4164 totalling \$1,017,074.99 and Direct Deposit of payroll, source deductions and service fees for the pay dates of November 3rd and November 17th, 2023 totalling \$32,153.06, and all online bill payments totaling \$9,947.03, and

Utility Account as represented by Cheque No.'s 624 to 631 inclusive and totalling \$2,524.93 and all online bill payments totaling \$1,704.05 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.261/23
JOHNSON – CAMERON

Be It Resolved That Council approve the indemnities and expenses for council members for November 2023 as follows:

Reeve Victor Baraniuk	\$1199.00;
Councillor Wade Shellborn	\$1293.00;
Councillor Melvin Wruth	\$1166.80;
Councillor Cody Cameron	\$568.60;
Councillor Tami Johnson	\$1395.00;

CARRIED

c) Unaudited Financial Statements;

Resolution No.254/23
WRUTH – JOHNSON

Be It Resolved That Council approve the Unaudited Financial Statements for the months of October and November 2023.

CARRIED

7. By-Laws;

Cody Cameron joined the meeting at 1:21 p.m.

a) Indemnity By-law No.87-2023;

Resolution No.258/23
JOHNSON – SHELLBORN

Be It Resolved That Council give First Reading to Indemnity By-law No.87-23, Being a By-law to provide for the indemnities to Members of Council and remuneration to Members of Council, officers, and employees;

CARRIED

b) Urban Special Service Levy By-law No.84-23;

Resolution No.259/23
WRUTH – CAMERON

Be It Resolved That Council give Second Reading to By-law No.84-23

CARRIED

Resolution No.260/23
WRUTH – SHELLBORN

Be It Resolved That Council give Third and Final Reading to By-law No.84-23, Being a By-law to establish a rate in the Urban Ward for Public Works, Protective Services, and Recreation Services as a Special Service for the years 2024 to 2028 inclusive;

Be It Further Resolved That the by-law be signed by the Reeve and CAO and have the corporate seal attached;

IN FAVOUR: Victor Baraniuk
 Wade Shellborn
 Melvin Wruth
 Cody Cameron
 Tami Johnson

OPPOSED: Nil

8. Unfinished Business;

- a) Snow-Clearing Agreement with Manitoba Infrastructure;

Resolution No.262/23
CAMERON – SHELLBORN

Be It Resolved That Council approve the Snow-Clearing Agreement for Main Street and Railway Avenue in Erickson with Manitoba Infrastructure;

CARRIED

9. New Business;

- a) Adopt 2022 Audited Financial Statements;

Resolution No.263/23
JOHNSON – CAMERON

Be It Resolved That Council approves the final draft of the 2022 audited financial statements as prepared by MNP.

CARRIED

- b) Interim Operating Budget 2024;

Resolution No.264/23
WRUTH – SHELLBORN

Be It Resolved That Council adopt the 2024 Interim Operating Budget as follows:

General Government.....	\$196,000.00
Protective Services.....	\$30,000.00
Transportation Services.....	\$305,000.00
Environmental Health.....	\$57,000.00
Public Health & Welfare.....	\$2,000.00
Environmental Development.....	\$2,000.00
Economic Development Services.....	\$11,000.00
Recreation	\$57,000.00
Total	\$660,000.00

CARRIED

- c) 2024 Emergency Plan;

Resolution No.265/23

JOHNSON – SHELLBORN

Be It Resolved That Council adopts the 2024 Municipal Emergency Plan as presented by the Municipal Emergency Coordinator.

CARRIED

- d) Boundary Road Agreement with Minto-Odanah;

Resolution No.266/23

WRUTH – SHELLBORN

Be It Resolved That Council approves the extension of the Boundary Road Agreement with the Rural Municipality of Minto-Odanah by one year.

CARRIED

- e) Select Development Plan Consultant;

Resolution No.267/23

JOHNSON – SHELLBORN

Whereas a Request for Proposals was circulated to registered planning consultants, to conduct a comprehensive review of the municipal Development Plan;

And Whereas five proposals were received;

Be It Resolved That Council approves the proposal submitted by Scatliff+Miller+Murray in the amount of \$51,770.00 plus GST.

CARRIED

- f) Former Medical Clinic Building;

Resolution No.268/23

SHELLBORN – CAMERON

Whereas the municipal-owned medical clinic building located at 50 Third Street SE in Erickson is no longer occupied;

And Whereas Council is considering options to find a new use for the building;

Therefore Be It Resolved That Council invites community and commercial proposals pertaining to the building, for consideration at the Regular Council Meeting in February, 2024.

Be It Further Resolved That the said proposals may include the sale of the property or not.

Be It Further Resolved That Council is not required to select one or any of the proposals submitted.

CARRIED

- g) Award Contract for Main Street Sidewalk Reconstruction;

Resolution No.269/23

CAMERON – SHELLBORN

Be It Resolved That Council approves the bid for construction of Main Street sidewalks from Eddie's Gravel Supply Ltd.

CARRIED

h) ICIP Project Extension;

Resolution No.270/23

CAMERON – WRUTH

Whereas a holdback of \$15,000 is being retained to correct landscaping work and confirm pavement sufficiency at the Erickson Airport in spring of 2024;

Therefore Be It Resolved That Council authorizes the CAO to request a project extension from the Investing In Canada Infrastructure Program.

CARRIED

i) Leda Lake Park;

Resolution No.271/23

WRUTH – CAMERON

Whereas the SCORE Store has approached Council with a plan to develop the area west and south of the Viking Ship and on both sides of the Trans-Canada Trail as a community bicycle terrain park;

Be It Resolved That Council expresses support for the proposal from the SCORE Store;

Be It Further Resolved That Council appoints Cody Cameron to represent Council on the committee developing the plan, with Melvin Wruth as alternate;

Be It Further Resolved That Council will work with Rossburn Subdivision Trails Association to dedicate former railway station lands south of the Viking Ship to this project;

CARRIED

j) Recreation Commission Grant;

Resolution No.272/23

WRUTH – CAMERON

Whereas the Erickson & District Recreation Commission received a request from the SCORE Store towards the development of bike trails at Leda Lake Park;

And Whereas the Recreation Commission has recommended awarding the remainder of the 2023 budgeted amount towards the project;

Therefore Be It Resolved That Council approves the award of \$3,500 to the SCORE Store for the development of Leda Lake Park.

CARRIED

k) Fire Department Appreciation;

Resolution No.273/23

SHELLBORN – WRUTH

Whereas Fire Chief John Braschuk has been awarded the Mary Beth Dolin Award for Meritorious Service;

And Whereas Chief Braschuk has generously served with Clanwilliam Erickson Fire Rescue for 45 years;

Therefore Be It Resolved That Council will host a drop-in event at the Municipal Office to honour Chief Braschuk and all members of Clanwilliam Erickson Fire Rescue, on December 22, 2023 from 1:00 p.m. until 4:00 p.m.

CARRIED

- I) Request for Funding;

Resolution No.274/23

SHELLBORN – CAMERON

Whereas a Request for Donations has been received from Brandon Westman Christmas Cheer Registry to provide hampers of food, toys, and essentials to individuals and families in need;

And Whereas recipients of hampers include residents of the Municipality of Clanwilliam-Erickson;

Therefore Be It Resolved That Council will donate \$500 to the Brandon Westman Christmas Cheer Registry;

CARRIED

10. Committee Reports;

a) Council Reports;

Reeve Victor Baraniuk reported on the following matters;

- AMM Convention;
- Personnel Committee Meeting;
- Public Works Committee Meeting;

Councillor Wade Shellborn reported on the following matters;

- Skating Rink Committee meeting;

Councillor Melvin Wruth reported on the following matters;

- Childcare Initiative meeting;
- Association of Manitoba Municipalities convention;

Councillor Tami Johnson reported on the following matters;

- Campground Committee Meeting;
- Finance Committee Meeting;
- Endowment Fund Donations;
- Valley Life Housing Meeting;
- Recreation Commission Meeting;
- AMM Convention;
- Chamber of Commerce Christmas Party;
- Municipal Housing Committee;
- Chamber of Commerce Santa Claus Parade;
- Chamber of Commerce Meeting;
- RCMP Musical Ride;

Councillor Cody Cameron reported on the following matters;

- Economic Development Committee meeting;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- AMM Convention sessions;
- Meeting with Minister of Municipal Relations and Northern Development;
- Project updates on Erickson Airport, Beatty Cottage Road construction, Transfer Station;
- Public Works report on ditch scrubbing and Dutch Elm Disease tree removal pilot;
- Replacement of Ducks Unlimited Canada culverts and control structure on Road 104N;
- Conversation with Manitoba Infrastructure to request paving of Main Street travel lanes;
- Recreation report on Christmas Bear Workshop, Christmas event at Legion Hall, First Aid/CPR class upcoming, meetings with school officials to strengthen ties between schools and community;

12. Development Officer Report;

The Development Officer advised Council of the following;

- South Ditch Lake Recreational Co-op subdivision;
- Building permits issued to date;

13. Correspondence;

- a) RCMP Crime Stoppers;
- b) Manitoba Habitat Conservancy;
- c) Minister Ian Bushie;

14. In Camera;

- a) Personnel;

Councillor Johnson declared a conflict and left the council chambers.

Resolution No.275/23

CAMERON – SHELLBORN

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.276/23

SHELLBORN – WRUTH

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

Resolution No.277/23

SHELLBORN – WRUTH

Be It Resolved That Council approves the employment agreement for Perry Woloshen, as proposed by Personnel Committee.

CARRIED

Councillor Johnson returned to the council chambers.

Resolution No.278/23

JOHNSON – SHELLBORN

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.279/23

JOHNSON – SHELLBORN

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

Resolution No.280/23

WRUTH – SHELLBORN

Be It Resolved That Council approves the employment agreements for Kaitlyn Pinette, Kimberly Gibbons, Kent Warrington, Louis Maluk, Jon Kopytko, Valerie McMunn, Ken Carter, and Daniel Shurvell, as proposed by Personnel Committee.

CARRIED

15. Adjournment;

Resolution No.281/23

CAMERON – JOHNSON

Be It Resolved that the Regular Council Meeting does now adjourn at 5:30 p.m.

Next meeting scheduled for Wednesday, January 10th, 2024 at 1:00 pm.

CARRIED

Reeve

Chief Administrative Officer