

**MUNICIPALITY OF CLANWILLIAM-ERICKSON  
REGULAR MEETING MINUTES  
WEDNESDAY, AUGUST 14<sup>TH</sup>, 2024**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, August 14<sup>th</sup>, 2024 at 1:00 p.m.

**Members Present:** Reeve Victor Baraniuk;  
Councillor Wade Shellborn;  
Councillor Melvin Wruth;  
Councillor Tami Johnson;  
Councillor Cody Cameron;  
CAO Iain Edye;

**Members Absent:**

1. **Call to Order;**  
Reeve Baraniuk called the meeting to order at 1:00 pm.
2. **Adoption of the Agenda;**

**Resolution No.167/24**  
JOHNSON – CAMERON

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. **Adoption of Minutes;**

**Resolution No.168/24**  
CAMERON – SHELLBORN

Be It Resolved That Council adopt the minutes of the Regular Meeting of July 10<sup>th</sup>, 2024, and the Special Meeting of July 31<sup>st</sup>, 2024, as circulated.

CARRIED

4. **Public Hearings;**

- a) Variation, Randy Abbott – 1:15 p.m.;
- b) Variation and Conditional Use, Dean McCulloch – 1:15 p.m.

**Resolution No.172/24**  
SHELLBORN – JOHNSON

Be It Resolved That Council recess the Regular Meeting at 1:24 p.m. to sit in public hearing.

CARRIED

**Resolution No.173/24**  
JOHNSON – CAMERON

Be It Resolved That Council adjourn the public hearing at 1:26 p.m. and resume the Regular Meeting.

CARRIED

**Resolution No.174/24**  
JOHNSON – SHELLBORN

Whereas Randy Abbott is the applicant of the Variation Order for

Lot 34, Block 1, Plan 31257;

And Whereas the property is located in the rural area of the Municipality of Clanwilliam-Erickson and the Applicant has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Rural Municipality of Clanwilliam Zoning By-law No. 1313-86 as it applies to this property as follows:

To reduce the required Side Yard from 16 feet to 10 feet,

for a new single-family dwelling in the "SR" General Seasonal Recreation Zone.

Therefore after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 14th day of August, 2024 approves the aforementioned Variation Order for

Lot 34, Block 1, Plan 31257;

CARRIED

**Resolution No.175/24**  
CAMERON – JOHNSON

Whereas James Nysten and Dean McCulloch are the applicants of the Variation Order and Conditional Use Order for

SW 15-18-18 W;

And Whereas the property is located in the rural area of the Municipality of Clanwilliam-Erickson and the Applicant has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Rural Municipality of Clanwilliam Zoning By-law No. 1313-86 as it applies to this property as follows:

To allow a rural non-farm dwelling as a conditional use in the "A80" General Agricultural Zone; and

To vary the minimum distance from a single residence to a livestock operation under 200 animal units from 1,476 feet to 80 feet;

Therefore after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 14th day of August, 2024 approves the aforementioned Variation Order for

SW 15-18-18 W;

CARRIED

**5. Delegations;**

- a) Ryan Canart, Assiniboine West Watershed District – 2:00 p.m.;

Mr. Canart advised council on the following:

- AWWD was approached to apply to the federal government for funding to designate the Little Saskatchewan River as an ecological corridor;
- Partner organizations that were involved in the application;

- Landowner concerns with the project, involving additional regulation in the area;
- The project aims to create a plan similar to the 2010 integrated watershed management plan;
- A steering committee will be established, comprising all stakeholders in the area – municipalities, landowners, First Nations, and non-governmental organizations;
- All measures taken will be voluntary, and incentive-based – not restrictive or punitive;
- Reiterate that AWWD is a planning group, not an implementation or regulatory group;

b) Bradley Kennedy, Nature Conservancy of Canada; Kristen Harms, Riding Mountain Biosphere Reserve – 2:30 p.m.;

Ms. Harms and Mr. Kennedy spoke about the following:

- Introduction to the Riding Mountain Biosphere Reserve and Nature Conservancy of Canada and their activities;
- Importance of nature and biodiversity for health and economy;
- Finding natural areas that may be preserved;
- Ecological and economic benefits of Leda Lake and Otter Lake;
- Other effective area-based conservation measures (OECMs) – similar to protected areas but without protection – have similar ecological benefits.
- OECMs require a demonstrated intent to continue conservation measures that are already being implemented;
- Asking for access to municipal lands for habitat assessments;
- Can use OECMs to secure funding for activities that mesh with current development and economic development plans;
- Stipulated that there is no risk for a conservation agreement;

## 6. Finance;

a) **List of Accounts for Approval;**

### **Resolution No.176/24**

JOHNSON – SHELLBORN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to August 13<sup>th</sup>, 2024 as recommended by the Finance Committee and as represented by:

Cheque No.'s 4455 to 4494 totalling \$437,373.48 and Direct Deposit of payroll, source deductions and service fees for the pay dates of July 12<sup>th</sup>, July 26<sup>th</sup> 2024 totalling \$48,927.29, and all online bill payments totaling \$19,235.39, and

Utility Account as represented by Cheque No.'s 694 to 702 inclusive and totalling \$4,510.57 and all online bill payments totaling \$2,107.37, from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

### **Resolution No.177/24**

CAMERON – JOHNSON

Be It Resolved That Council approve the indemnities and expenses for council members for July 2024 as follows:

Reeve Victor Baraniuk	\$683.00;
Councillor Wade Shellborn	\$600.00;

Councillor Melvin Wruth	\$670.24;
Councillor Cody Cameron	\$640.00;
Councillor Tami Johnson	\$600.00;

CARRIED

c) Unaudited Financial Statements;

**Resolution No.178/24**  
CAMERON – JOHNSON

Be It Resolved That Council approve the Unaudited Financial Statements for the month of July 2024.

CARRIED

**7. By-Laws;**

a) Water and Sewer Utility Rate By-law No.90-24;

**Resolution No.179/24**  
JOHNSON – SHELLBORN

Be It Resolved That Council give second reading to By-law No.90-24;

CARRIED

**Resolution No.180/24**  
SHELLBORN – CAMERON

Be It Resolved That Council give third and final reading to By-law No.90-24, Being a By-law to amend By-law No. 69-20 with respect to the fees to access bulk water.

IN FAVOUR: Reeve Baraniuk;  
Councillor Johnson;  
Councillor Shellborn;  
Councillor Cameron;

b) Road Closure By-law No.93-24;

**Resolution No.181/24**  
JOHNSON – SHELLBORN

Be It Resolved That Council give second reading to By-law No.93-24;

CARRIED

**Resolution No.182/24**  
CAMERON – JOHNSON

Be It Resolved That Council give Third and Final Reading to By-law No. 93-24, being a by-law to close a portion of municipal road and consolidate the closed portion with Lot 1, Plan 4536 upon sale to the South Ditch Lake Recreational Co-op;

IN FAVOUR: Reeve Baraniuk;  
Councillor Johnson;  
Councillor Shellborn;  
Councillor Cameron;

**8. Unfinished Business;**

a) Medical Clinic Sale Proceeds;

b) Housing Subdivision Discussion;

**Resolution No.183/24**

JOHNSON – SHELLBORN

Whereas the need for additional housing has been identified as a priority in the municipal development plan review background study;

Therefore Be It Resolved That Council approves the Subdivision Application Map as presented, detailing a proposed subdivision of 1.456 acres of part of SE 32-17-18 W, pt. Station Grounds Plan No. 346;

Be It Further Resolved That Council directs the CAO to apply for a subdivision of this property, for the purpose of making it available for residential development;

CARRIED

**9. New Business;**

a) Reschedule September 2024 Meeting;

**Resolution No.184/24**

JOHNSON – SHELLBORN

Be It Resolved That Council will reschedule the September regular council meeting to September 17, 2024, at 1:00 p.m.;

CARRIED

b) Rural Approach Request;

**Resolution No.185/24**

CAMERON – SHELLBORN

Be It Resolved That Council approve the application of Ray Woodason to expand the agricultural approach at SW 27-18-18W, and improve the culvert, at municipal expense.

CARRIED

c) Supplementary Taxes Added/Deleted;

**Resolution No.186/24**

JOHNSON – CAMERON

Be It Resolved That Council accept the 2024 Supplementary Tax listing as supplied by Assessment Services amending the tax roll in the amount of \$1,495,940.00 being added to the current assessment value.

CARRIED

d) Add Unpaid Invoices to Property Taxes;

**Resolution No.187/24**

CAMERON – SHELLBORN

Whereas the following utility accounts are over 120 days past due;

Therefore Be It Resolved That Council apply the outstanding amounts, plus applicable interest, to the properties' respective tax accounts.

<b>Utility Acct Number</b>	<b>Tax Roll Number</b>	<b>Amount</b>
202400	202400	\$128.30
202410	213400	\$322.13
205300	205300	\$260.88
205800	205800	\$213.56
205900	205900	\$106.88
206300	206300	\$610.57
206800	206800	\$126.47
209000	209000	\$246.32
219400	219400	\$221.11
221300	221300	\$61.38
224400	224400	\$148.42
226000	226000	\$216.09
228200	228200	\$197.18
228300	228300	\$165.83
229200	229200	\$129.59
230900	230900	\$396.56

**TOTAL**      **\$3,551.27**

CARRIED

- e) Cat issue in Erickson;
- f) Street and Sidewalk Closure Policy;

**Resolution No.188/24**

SHELLBORN – JOHNSON

Be It Resolved That Council adopt the Street and Sidewalk Closure Policy as proposed;

CARRIED

- g) Appoint representative for Interac Debit account;

**Resolution No.189/24**

CAMERON – JOHNSON

Be It Resolved That Council reaffirm that Iain Edye is the municipality's account representative and director for Stripe.

CARRIED

- h) Development Plan Review – Options & Directions Memo;
- i) Committee Appointments;

**Resolution No.190/24**

CAMERON – JOHNSON

Be It Resolved That Council appoint Wade Shellborn to serve on the Veterinary Services Board, Wade Shellborn to serve on Personnel Committee, and Tami Johnson to the Services to Seniors Board.

CARRIED

**10. Committee Reports;**  
 a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- Health Foundation committee;
- Public Works committee;

Councillor Wade Shellborn reported on the following matters;

- Riding Mountain Biosphere Reserve meeting;
- Skating Rink committee meeting;
- Fire Department meeting;

Councillor Tami Johnson reported on the following matters;

- Health Foundation meeting;
- Public Works Committee;
- RCMP Musical Ride meeting;
- Chamber of Commerce meeting;

Councillor Cody Cameron reported on the following matters;

- Curling Rink meeting;
- Would like to investigate option of line painting for parking areas on Main Street;
- Recreation program user fee discussion;

**11. Chief Administrative Officer Report;**

The Chief Administrative Officer advised Council of the following;

- Traffic gravel program is complete, and exceeded budget, mainly due to poor weather conditions requiring reapplication of gravel in a number of locations.
- Roads 97N, 99N, and 101N are suffering due to bridge construction equipment and materials being hauled on them. Indigenous Services Canada appears willing to help offset damage to our roads.
- The transfer station contractor has been engaged, and the engineer is working on finalizing their contract. We have reached out to Rolling River First Nation to discuss an advance payment of their 2023-24 funds toward the project, and to get started on negotiating an updated municipal service agreement.
- Skating rink meeting on August 6, in which we discussed how the rink should move forward, transitioning to a new board.
- Public Works committee meeting on August 9, in which items discussed included:
  - o Sidewalk progress and contract change order;
  - o Street paving complete;
  - o Public works budget;
  - o New grader delivery;
  - o Ditch mowing is being frustrated by frequent and compounding equipment breakdowns, but should be up and running this week after the water pump is replaced on the 4440.
  - o The JD 5410 is out of commission until the clutch gets repaired under warranty.
  - o Ray Woodason approach and culvert (part of this meeting under New Business).
  - o Campground construction – where to source fill and topsoil.

- Elm tree removals in Erickson – committee determined that without full knowledge of where we're at with budgets, we may have to reduce the number of elms to be removed.

## **12. Development Officer Report;**

The Development Officer advised Council of the following;

- Building Permits issued to date;

## **13. Correspondence;**

- a) Ryan Canart – Upper Assiniboine Watershed District;
- b) Gisele and Jim Clements;
- c) Cal Martin – Riding Mountain National Park;

## **14. In Camera;**

- a) Personnel;

### **Resolution No.169/24**

WRUTH – CAMERON

Be It Resolved That Council recess the Regular Meeting to sit "In Camera" as a Committee of the Whole to discuss personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

### **Resolution No.170/24**

JOHNSON – SHELLBORN

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

### **Resolution No.171/24**

JOHNSON – CAMERON

Be It Resolved That Council accept the resignation from council of Melvin Wruth, effective immediately.

CARRIED

## **15. Adjournment;**

### **Resolution No.191/24**

MOVED - SECONDED

Be It Resolved that the Regular Council Meeting does now adjourn at 4:29 p.m.

***Next meeting scheduled for Tuesday, September 17<sup>th</sup>, 2024 at 1:00 pm.***

CARRIED

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Reeve

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Chief Administrative Officer