

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, APRIL 19TH, 2017**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, April 19th, 2017 at 9:00 a.m.

Members Present: Mayor Elgin Hall;
Councillor Don Huisman;
Councillor Tami Johnson;
Councillor Jackie Greavett;
Councillor Scott Gray;
CAO Quinn Greavett;

1. Call to Order;

Deputy Mayor Huisman called the meeting to order at 9:00 am as Mayor Hall informed council he would be arriving later.

2. Adoption of the Agenda;

Resolution No.82/17
GREAVETT - JOHNSON

Be It Resolved That the agenda be adopted as amended:

- 5. a) Brewer Delegation – DELETED;
- 9. o) Outstanding Utility Accounts;
- p) Co-Council Meeting with Rolling River Reserve;

CARRIED

3. Adoption of Minutes;

Resolution No.83/17
GRAY – GREAVETT

Be It Resolved That Council adopt the minutes of the Regular Meeting of March 22nd, 2017 and Special Meeting Minutes of April 4th, 2017 as circulated.

CARRIED

4. Public Hearings;

- a) Amendments to Zoning By-law No. 1313-86 and Zoning By-law No. 358-86 – 10:00 a.m.;

Resolution No.84/17
HUISMAN - GRAY

Be It Resolved That Council recess the Regular Meeting at 10:30 a.m. to sit in public hearing to hear representation regarding By-law No. 41-17, being a by-law to amend the Rural Municipality of Clanwilliam Zoning By-law No. 1313-86 as amended, and By-law No. 42-17, being a by-law to amend the Town of Erickson Zoning By-law No. 358-86 as amended.

CARRIED

Resolution No.85/17
HUISMAN – GREAVETT

Be It Resolved That Council adjourn the public hearing at 10:37 a.m. and resume the Regular Meeting.

CARRIED

5. Delegations;

a) Brewer Delegation – Re: Beavers - 9:00 a.m.;
Mr. and Mrs. Brewer declined to attend as a delegation.

Mayor Hall entered the meeting at 9:13 a.m. and assumed the chair from Deputy Mayor Huisman.

b) RCMP Delegation – 9:15 a.m.;
RCMP Officers Dave Porter and Graham Kingdon attended the meeting at 9:15 a.m. to present to council information on the following:

- *staffing issues (proper coverage, recruitment and retainment);*
- *Canada 150th Celebration;*
- *RCMP presence for May long weekend;*
- *Offender Management Program;*
- *RCMP housing;*
- *2015/2016 and 2016/2017 statistical information related to various charges;*

6. Finance;

a) **List of Accounts for Approval;**

Resolution No.86/17
JOHNSON - HUISMAN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to April 18th, 2017 as recommended by the Finance Committee and as represented by:
 Cheque No.'s 1086 to 1119 totalling \$114,374.19, and
 Direct Deposit of payroll, source deductions and service fees for the pay dates of March 31st and April 13th, 2017 totalling \$26,148.66,
 and all online bill payments totaling \$15,173.95, and
 Utility Account as represented by Cheque No.'s 1664 to 1666 inclusive and totalling \$2,825.62, and
 all online bill payments totaling \$3,710.81 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.87/17
JOHNSON - HUISMAN

Be It Resolved That Council approve the indemnities and expenses for council members for April 2017 as follows:

Mayor Elgin Hall	\$1212.40;
Councillor Don Huisman	\$1279.08;
Councillor Tami Johnson	\$500.00;
Councillor Jackie Greavett	\$0.00;
Councillor Scott Gray	\$500.00;

CARRIED

c) Unaudited Financial Statements;

7. By-Laws;

- a) Drainage By-law No.37/17 – First and Second Reading;

Resolution No.88/17

HUISMAN - GRAY

Be It Resolved That Council give first reading to Boulevards and Drainage Maintenance By-law No.37/17.

CARRIED

Resolution No.89/17

GREAVETT - JOHNSON

Be It Resolved That Council give second reading to Boulevards and Drainage Maintenance By-law No.37/17.

CARRIED

- b) LIP By-law No.40/17 – Second Reading;

Resolution No.90/17

JOHNSON - GREAVETT

Be It Resolved That Council give second reading to By-law No.40/17 being a by-law of the Municipality to authorize the expenditure and borrowing of money for the purchase of snow clearing equipment as a Local Improvement.

CARRIED

Resolution No.91/17

GREAVETT - GRAY

Be It Resolved That Council give third reading to By-law No.40/17 and that the by-law be signed by the Mayor and Chief Administrative Officer and have the corporate seal attached.

FOR: Mayor Hall, Councillor Huisman, Councillor Greavett, Councillor Gray and Councillor Johnson.

AGAINST: None

ABSTAINED: None.

CARRIED

- c) By-law No.44/17 to Rescind Recreation Commission By-law No.1273/82 – First Reading;

Resolution No.92/17

JOHNSON - GRAY

Be It Resolved That Council give first reading to By-law No.44/17 being a by-law of the Municipality to rescind RM of Clanwilliam By-law No.1273-82 Recreation Commission as it no longer applies.

CARRIED

Resolution No.93/17
 HUISMAN - GREAVETT

Be It Resolved That Council give second reading to By-law No.44/17 being a by-law of the Municipality to rescind RM of Clanwilliam By-law No.1273-82 Recreation Commission as it no longer applies.

CARRIED

8. Unfinished Business;

- a) MB Good Roads Association;

9. New Business;

- a) Expired Conditional Use;
- b) Advertise Summer Student Positions;

Resolution No.94/17
 HUISMAN - GRAY

Be It Resolved That Council authorize the advertisement for 2 summer student positions.

CARRIED

- c) Spring Clean Up;

Resolution No.95/17
 JOHNSON - GREAVETT

Be It Resolved That Council authorize a town wide spring clean-up for the collection of yard waste for Friday, May 12, 2017.

CARRIED

- d) CMMA Course Enrollment;

Resolution No.96/17
 GREAVETT - JOHNSON

Be It Resolved That the ACAO is authorized to enroll in the Leadership for Municipal Managers course, toward the completion of his Certificate in Manitoba Municipal Administration.

BE IT FURTHER RESOLVED THAT all expenses associated with taking this course will be funded by the Municipality, in accordance with the Indemnity By-law.

CARRIED

e) Transportation of Dangerous Goods Workshop;

Resolution No.97/17
GREAVETT - HUISMAN

Be It Resolved That Council authorize the attendance of WDG attendants at the Transportation of Dangerous Goods training session Thursday, May 11, 2017 in Brandon, MB.

BE IT FURTHER RESOLVED THAT all expenses associated with the training be funded by the Municipality, in accordance with the Indemnity By-law.

CARRIED

f) Renew Realtor Listing Contract;

Resolution No.98/17
JOHNSON - HUISMAN

WHEREAS, the Municipality previously held a contract with Leslie Roesch to act as real estate agent in the sale of municipal-owned lots in Plan 51111, also known as the Railway Subdivision;

And Whereas said contract has expired;

THEREFORE BE IT RESOLVED THAT Council authorize the CAO to renew a 2 year contract for real estate listing services with Leslie Roesch.

CARRIED

g) Utility RFP;

Resolution No.99/17
GREAVETT - HUISMAN

Be It Resolved That Council authorize a Request for Proposal for repairs to the south well serving the Erickson Water Treatment Plant.

CARRIED

h) Advertise Job Vacancies;

Resolution No.100/17
HUISMAN - JOHNSON

Be It Resolved That Council authorize the CAO to advertise and hire staff accordingly.

CARRIED

i) 2017 Gravel Tender;

Resolution No.101/17
GRAY - JOHNSON

Be It Resolved That Council authorize a tender for the 2017 Gravel Road Program.

CARRIED

j) Grant Requests;

Resolution No.102/17
HUISMAN - GREAVETT

Be It Resolved That Council authorize donations as follows:
Erickson Kiddie Kollege Inc.\$500.00
Services to Seniors \$1000.00

CARRIED

k) Reallocate Pre-Approved 2015 MRIP Funding;

Resolution No.103/17
HUISMAN - GRAY

WHEREAS, provincial funding was approved for the 2015 Municipal Road Improvement Program to be allocated to street repairs on Queen Elizabeth Avenue;

AND WHEREAS, the repairs to Queen Elizabeth Avenue were less than the approved amount;

THEREFORE BE IT RESOLVED THAT Council request the remaining approved funding be applied to the \$14,175.00 street repair on Main St. that resulted from an emergency culvert installation.

CARRIED

Mayor Hall left the chair at 12:47 p.m. and Deputy Mayor Huisman assumed the chair and continued with the regular meeting.

l) Animal Control Officer Agreement - **Tabled**;

m) Clanwilliam-Erickson CDC – Appointed Members;

Resolution No.104/17
JOHNSON - GRAY

WHEREAS, the Erickson – Clanwilliam Community Development Corporation By-law No.1/99 states that council must appoint 6 members to the CDC Board;

AND WHEREAS, all five members of council were appointed to the CDC with the annual committee appointments;

THEREFORE BE IT RESOLVED THAT Council appoint Val Soltys as the sixth member of the CDC.

CARRIED

n) 2015 Draft Audited Financial Statements;

Resolution No.105/17
JOHNSON - GRAY

Be It Resolved That Council table the Draft 2015 Audited Financial Statements as per section 193(2) of *The Municipal Act*.

CARRIED

- o) Outstanding Utility Accounts;

Resolution No.106/17

GRAY - GREAVETT

WHEREAS, the following accounts have a balance greater than 90 days past due,

THEREFORE BE IT RESOLVED THAT, Council authorize the addition of the following outstanding utility charges plus interest to the corresponding tax accounts:

Account Number	Tax Roll Number	Amount
UT# 202408	R# 213400	\$52.72
UT# 208600	R# 208600	\$284.36
UT#226700	R#226700	\$66.09
UT#212800	R#212800	\$45.62
UT#232200	R#232200	\$54.94

CARRIED

- p) Co-Council Meeting with Rolling River;

Councillor Huisman reminded council of the co-council meeting with Rolling River Reserve band members at the Rolling River Band Office May 2, 2017 with the time to be confirmed.

10. Committee Reports;

a) **Council Reports;**

Mayor Elgin Hall reported on the following matters;

- Mayor Hall was absent for this part of the meeting;

Councillor Tami Johnson reported on the following matters;

- Campground re: member resignation, seasonal sites fully booked;
- \$1000 RBC Grant in support of the Canada 150 Celebration;
- Health Foundation Meeting April 17th re: Telehealth;

Councillor Don Huisman reported on the following matters;

- Federation of Canadian Municipalities conference call;
- Lagoon condition & opportunities for improvement re: FCM grant;
- LSRCD re: Proven Marsh Project & involvement with the Erickson Collegiate students;
- Local food bank at the Rolling River Health Centre;
- South Mountain Waste Management Group meeting;
- Met with Evergreen Landfill re: membership;
- Municipal Officials Seminar re: Handivan, regional beaver control, rural cell phone coverage, urban reserves in rural Manitoba, new model for tourism, municipal board presentation;

Councillor Jackie Greavett reported on the following matters;

- Nothing to report;

Councillor Scott Gray reported on the following matters;

- Health Foundation Meeting April 17th;
- Vet Board re: roof repair completed;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Tax sale properties forwarded to TAXervice as of April 3rd;

- Library break-in either late March 29 or early morning of March 30th and approximately \$375 cash stolen;
- Hot water tank break in the Fire Hall;
- Street repair tender advertised;
- Updates from previous meeting re: airport study, Sacred Heart cemetery and change in handling outstanding utility accounts;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Conditional Use - Koversky;
- Updated on permits;

Councillor Johnson left the meeting at 2:07 p.m.

13. Correspondence;

- a) RBC Letter;
- b) Federation of Canadian Municipalities – Re: Contribution to legal defense fund;

Resolution No.107/17

GRAY – GREAVETT

Be It Resolved That Council approve \$50.00 payment to the Federation of Canadian Municipalities for the legal defense fund.

CARRIED

14. In Camera - NIL;

15. Adjournment;

Resolution No.108/17

GRAY - GREAVETT

Be It Resolved that the Regular Council Meeting does now adjourn at 2:13 p.m.

Next meeting scheduled for Wednesday, April 19th, 2017 at 7:00 pm.

CARRIED

Mayor

Chief Administrative Officer