

**MUNICIPALITY OF CLANWILLIAM-ERICKSON  
REGULAR MEETING MINUTES  
WEDNESDAY, APRIL 17<sup>TH</sup>, 2024**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, April 17<sup>th</sup>, 2024 at 1:00 p.m.

**Members Present:** Reeve Victor Baraniuk;  
Councillor Wade Shellborn;  
Councillor Melvin Wruth;  
Councillor Tami Johnson;  
Councillor Cody Cameron;  
ACAO Kaitlyn Pinette;  
CAO Iain Edye;

**Members Absent:**

**1. Call to Order;**  
Reeve Baraniuk called the meeting to order at 1:00 pm.

**2. Adoption of the Agenda;**

**Resolution No.72/24**  
JOHNSON – SHELLBORN

Be It Resolved That the agenda be adopted as presented.

CARRIED

**3. Adoption of Minutes;**

**Resolution No.73/24**  
CAMERON – JOHNSON

Be It Resolved That Council adopt the minutes of the Regular Meeting of March 12<sup>th</sup>, 2024, and the Special Meeting of April 16<sup>th</sup>, 2024 as circulated.

CARRIED

**4. Public Hearings;**

**5. Delegations;**  
a) Laurence Bertram, South Ditch Lake Recreational Co-op – 1:30 p.m.;

Mr. Bertram advised Council on the following:

- History of the South Ditch Lake Recreational Co-op;
- Assessment increase after subdivision completion;
- Subdivision conditional approval expires in November 2024;
- Municipality must satisfy two conditions prior to approval – a Development Agreement and a Road Closure being registered with Land Titles;
- Discussion of tax fairness with respect to recreation areas;

**6. Finance;**  
a) **List of Accounts for Approval;**

**Resolution No.74/24**

JOHNSON – SHELLBORN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to April 16<sup>th</sup>, 2024 as recommended by the Finance Committee and as represented by:

Cheque No.'s 4271 to 4323 totalling \$73,452.72 and Direct Deposit of payroll, source deductions and service fees for the pay dates of March 8<sup>th</sup> and March 22<sup>nd</sup>, 2024 totalling \$41,928.76, and all online bill payments totaling \$21,377.56, and

Utility Account as represented by Cheque No.'s 655 to 667 inclusive and totalling \$8,125.59 and all online bill payments totaling \$4,078.51, from the Utility Account.

CARRIED

- b) Approval of Council Indemnities;

**Resolution No.75/24**

CAMERON – SHELLBORN

Be It Resolved That Council approve the indemnities and expenses for council members for March 2024 as follows:

Reeve Victor Baraniuk	\$683.00;
Councillor Wade Shellborn	\$1070.00;
Councillor Melvin Wruth	\$730.76;
Councillor Cody Cameron	\$1099.64;
Councillor Tami Johnson	\$1335.96;

CARRIED

- c) Unaudited Financial Statements;

**Resolution No.76/24**

CAMERON – WRUTH

Be It Resolved That Council approve the Unaudited Financial Statements for the month of March, 2024.

CARRIED

**7. By-Laws;**

- a) Tax Levy By-law No.89-24;

**Resolution No.77/24**

JOHNSON – CAMERON

Be It Resolved That Council give Second Reading to By-law No.89-24, being a by-law of the Municipality of Clanwilliam-Erickson to impose and levy real property taxes for 2024.

CARRIED

**Resolution No.78/24**

SHELLBORN - CAMERON

Be It Resolved That Council give Third and Final Reading to By-law No.89-24, being a by-law of the Municipality of Clanwilliam-Erickson to impose and

levy real property taxes for 2024, and that the Reeve and CAO sign the By-law and the corporate seal be attached.

IN FAVOUR: Reeve Baraniuk;  
Councillor Wruth;  
Councillor Shellborn;  
Councillor Johnson;  
Councillor Cameron;

OPPOSED: NIL;

**8. Unfinished Business;**

- a) Tendering and Procurement Policy;

**Resolution No.79/24**

CAMERON – SHELLBORN

Be It Resolved That Council approve the revisions to Tendering and Procurement Policy FA009 as proposed by the CAO;

CARRIED

- b) Urban Bare Pavement Policy;

**9. New Business;**

- a) Request for Funding – Services to Seniors;

**Resolution No.80/24**

WRUTH – SHELLBORN

Be It Resolved That Council approve the request for funding by Services to Seniors for \$1,500 to assist with operational costs in 2024, with funds to come from the General Municipal Grants fund;

CARRIED

- b) Declare Little Valley Jamboree a Community Event;

**Resolution No.81/24**

JOHNSON – CAMERON

Be It Resolved That Council approve the declaration of the Little Valley Jamboree as a community event;

CARRIED

- c) Manitoba Housing – Parkland Home Vacancies;  
d) Tribute Bench on Municipal Property;

**10. Committee Reports;**

- a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- Midwestern District Mayors and Reeves meeting;
- Health Foundation Meeting;
- Recreation Meeting;
- Housing Committee meeting;

Councillor Wade Shellborn reported on the following matters;

- Fire Department meeting;
- AMM Spring Convention;

Councillor Melvin Wruth reported on the following matters;

- Services to Seniors meeting;
- Veterinary Board meeting;

Councillor Tami Johnson reported on the following matters;

- Recreation Committee meeting;
- Housing Committee meeting;
- Yellowhead Employment meeting;
- Finance and Budget meetings;
- Jamboree meeting;
- Chamber of Commerce meeting;
- Rossburn Subdivision Trails Association AGM;
- Mayors, Reeves, CAOs meeting;
- AMM Convention;
- Health Foundation meeting;

Councillor Cody Cameron reported on the following matters;

- AMM Spring Convention;
- Recreation Centre Meeting;

### **11. Chief Administrative Officer Report;**

The Chief Administrative Officer advised Council of the following;

- AMM Spring Convention;
- Mayors, Reeves, and CAO's meeting;
- Update on Landfill Closure and Transfer Station;
- Vandalism at Public Works shed;
- Main Street Sidewalks;
- Culvert Inventory – accommodation for AWWD staff;
- Sewer Blockage;
- Summer Staffing;
- Airport Ribbon Cutting;

The Public Works Supervisor provided the following Report:

- New snow dump area;
- No roads washed out in rural areas;
- Started tree scrubbing on April 16;
- Two collapsed culverts in the rural area need replacing;
- Graveling can be done earlier this year than last year;
- Street paving update in Erickson;
- Culvert inventory for Watershed District;
- Road repair on 262 at Scandinavia corner, plans for future work on 262;
- Traffic sign inventory;

### **12. Development Officer Report;**

The Development Officer advised Council of the following;

- Building Permits issued to date;
- Updates on Beatty Cottage Road and South Ditch Lake Recreational Co-op subdivisions;

### **13. Correspondence;**

- a) Highways Branch, Manitoba Infrastructure;

### **14. In Camera;**

- a) Personnel;
- b) Legal;

**Resolution No.82/24**  
WRUTH – CAMERON

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

**Resolution No.83/24**  
WRUTH – CAMERON

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

**Resolution No.84/24**  
JOHNSON – SHELLBORN

Be It Resolved That Council declines Offer #1 and approves Offer #2 to purchase the former medical clinic building at 50 Third Street SE, whose legal address is Lot 1, Plan 660, as presented by the realtor representing the Municipality;

CARRIED

**15. Adjournment;**

**Resolution No.85/24**  
MOVED - SECONDED

Be It Resolved that the Regular Council Meeting does now adjourn at 4:05 p.m.

***Next meeting scheduled for Wednesday, May 8<sup>th</sup>, 2024 at 1:00 pm.***

CARRIED

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer