

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 18TH, 2020**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of Clanwilliam-Erickson on Wednesday, November 18th, 2020 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Gordon Kuharski;
Councillor Ian Gibbons;
Councillor Cody Cameron – *participated in the meeting virtually at 1:28 p.m. and arrived in person shortly afterwards;*
Councillor Kristy Contreras;
CAO Quinn Greavett;

1. Call to Order;
Reeve Baraniuk called the meeting to order at 1:00 pm.

2. Adoption of the Agenda;

Resolution No.177/20
GIBBONS - KUHARSKI

Be It Resolved That the agenda be adopted as presented.

CARRIED

3. Adoption of Minutes;

Resolution No.178/20
KUHARSKI – CONTRERAS

Be It Resolved That Council adopt the minutes of the Regular Meeting of October 14th, 2020 as circulated.

CARRIED

4. Public Hearings;

Resolution No.183/20
KUHARSKI - CONTRERAS

Be It Resolved That Council recess the Regular Meeting at 1:15 to sit in public hearing to hear representations on two variation orders and a conditional use order.

CARRIED

Resolution No.184/20
KUHARSKI - CAMERON

Be It Resolved That Council adjourn the public hearing at 2:25 and resume the Regular Meeting.

CARRIED

Resolution No.186/20
GIBBONS - CONTRERAS

Whereas Neil Fleming is the applicant of a Variation Order for

Lot 3/4, Plan 671

And Whereas the property is located in the urban area of the Municipality of Clanwilliam-Erickson and the Applicant has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Town of Erickson Zoning By-law No. 358-86 as it applies to this property as follows:

To reduce the minimum distance from a sewage lagoon property to a new dwelling from 1500 feet to 1100 feet;

Therefore after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 18th day of November, 2020 approves the aforementioned Variation Order for

Lot 3/4, Plan 671

CARRIED

Resolution No.185/20
KUHARSKI - CONTRERAS

Whereas David Easter is the applicant of a Variation Order for

Lot 82, Block 1, Plan 48448

And Whereas the property is located in the rural area of the Municipality of Clanwilliam-Erickson and the Applicant has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Rural Municipality of Clanwilliam Zoning By-law No. 1313-86 as it applies to this property as follows:

To reduce the minimum Front Yard from 30 feet to 16 feet; and

To reduce the minimum Side Yard from 16 to 8 feet on each side, with the Development Officer having the discretion to require the design to specify non-combustible construction on each of the side-facing walls prior to issuing a building permit;

Therefore after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 18th day of November, 2020 approves the aforementioned Variation Order for

Lot 82, Block 1, Plan 48448

CARRIED

Resolution No.187/20
KUHARSKI – CONTRERAS

Whereas Heritage Co-op 1997 Ltd. is the applicant of a Conditional Use Order for

Parcel "D", Plan 4839

And Whereas the property is located in the urban area of the Municipality of Clanwilliam-Erickson and the Applicant has applied to the Council for the

Municipality of Clanwilliam-Erickson in accordance with the Town of Erickson Zoning By-law No. 358-86 as it applies to this property as follows:

To allow a lumberyard in the "CC" Central Commercial Zone;

Therefore after careful consideration of the application and any representations made for or against the Conditional Use Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 18th day of November, 2020 approves the aforementioned Conditional Use Order for

Parcel "D", Plan 4839

CARRIED

5. Delegations;

- a) Lynne Gustafson - Erickson & District Recreation Association – 3:30 pm;

Resolution No.188/20

CONTRERAS – KUHARSKI

WHEREAS, the Erickson and District Recreation Association wishes to secure a loan with Compass Credit Union to fund phase I of the kitchen renovations;

AND WHEREAS, the recreation centre building is owned by the municipality and not the Erickson and District Recreation Association, therefore the recreation association does not have any securities for the loan;

AND WHEREAS, Compass Credit Union will provide the loan if the municipality will provide a Corporate Guarantee on the loan;

THEREFORE, BE IT RESOLVED THAT Council agree to provide a Corporate Guarantee on a loan with the Erickson and District Recreation Association in an amount not to exceed \$55,000.

CARRIED

6. Finance;

- a) **List of Accounts for Approval;**

Resolution No.179/20

KUHARSKI - GIBBONS

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to November 17th, 2020 as recommended by the Finance Committee and as represented by:

Cheque No.'s 2699 to 2734 totalling \$592,129.07, and Direct Deposit of payroll, source deductions and service fees for the pay dates of October 23rd and November 6th, 2020 totalling \$29,492.25 and all online bill payments totaling \$17,369.11 , and

Utility Account as represented by Cheque No.'s 321 to 331 inclusive and totalling \$9,841.34, and all online bill payments totaling \$1,841.00 from the Utility Account.

CARRIED

b) Approval of Council Indemnities;

Resolution No.189/20

CAMERON - CONTRERAS

Be It Resolved That Council approve the indemnities and expenses for council members for October 2020 as follows:

Reeve Victor Baraniuk	\$583.00;
Councillor Gordon Kuharski	\$500.00;
Councillor Kristy Contreras	\$500.00;
Councillor Ian Gibbons	\$500.00;
Councillor Cody Cameron	\$500.00;

CARRIED

c) Unaudited Financial Statements;

Resolution No.190/20

GIBBONS – KUHARSKI

Be It Resolved That Council approve the Unaudited Financial Statements for the month of October 2020.

CARRIED

7. By-Laws;

a) Reduced Speed Limit By-law No.71-20;

Resolution No.180/20

CONTRERAS - GIBBONS

Be It Resolved That Council give first reading to By-law No. 71-20 being a by-law of the municipality to provide for reduced speed limits on municipal roads within the Otter Lake cottage area.

CARRIED

b) Curbside Waste Collection By-law No.70-20;

Resolution No.199/20

CAMERON - GIBBONS

Be It Resolved That Council give first reading to By-law No. 70-20 being a by-law to establish a rate for curbside waste collection and operation of the waste disposal grounds in the urban centre as a special service as detailed in the Special Service Plan No.70-20, and authorize the imposition of taxes.

CARRIED

8. Unfinished Business - NIL;

9. New Business;

a) Draft Solid Waste Service Agreement;

b) Line of Credit Renewal;

Resolution No.181/20

CONTRERAS - GIBBONS

WHEREAS the Council deems it necessary to enter into arrangements with the Compass Credit Union Limited (the "Credit Union") to borrow money for operating expenses for the fiscal year ending on December 31st, 2021;

AND WHEREAS the amount collected by the Municipality in taxes and grants in lieu of taxes in the fiscal year ending December 31st, 2020 was greater than \$600,000;

AND WHEREAS it is anticipated that the Municipality may need to borrow up to \$600,000 from the Credit Union;

NOW THEREFORE BE IT RESOLVED THAT the Municipality do borrow from the Credit Union, by way of line of credit agreement, promissory note or notes or otherwise, the sum of \$600,000, together with the interest at the rate of one quarter of one % per cent per annum below the Prime Rate of the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality do mortgage and pledge to the amount borrowed from the Credit Union;

AND BE IT FURTHER RESOLVED THAT the Municipality undertake to deposit all taxes to be collected by it with the Credit Union as security for repayment, but the Credit Union will not be restricted to the taxes for repayment, will not be required to wait for collection of the taxes before it is repaid nor will it be required to see that the taxes are deposited or applied;

AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer and the Reeve are authorized to execute, on behalf of the Municipality, all documents necessary to give effect to the foregoing;

AND BE IT FURTHER RESOLVED THAT all amounts so borrowed and interest will be repaid to the Credit Union within the current year.

CARRIED

c) 2020/21 MIT Snow Removal Agreement;

Resolution No.191/20

CONTRERAS - GIBBONS

Be It Resolved That Council authorize the CAO and/or Reeve to sign the proposed Snow Removal Agreement with the Department of Manitoba Highways for the 2020/21 season for Erickson, dated October 14th, 2020.

CARRIED

d) Assiniboine West Watershed District Sub district Appointment;

Resolution No.182/20

CONTRERAS - GIBBONS

Be It Resolved That Council appoint Don Huisman and Kristy Contreras as committee representatives for the annual term commencing January 1, 2021.

CARRIED

e) 2021 Committee Appointments

Resolution No.192/20

CONTRERAS - CAMERON

Be It Resolved That Council approve the following 2021 Committee Appointments:

STANDING COMMITTEES	REPRESENTATIVES
Board of Revision	Council as a whole
Economic Development	Council as a whole
Environmental Health	Council as a whole
Legislative & Finance	Gord Kuharski, Ian Gibbons
Personnel & Policy	Victor Baraniuk, Kristy Contreras
Public Works	Cody Cameron, Ian Gibbons
Water & Sewer Utility	Gord Kuharski
OTHER COMMITTEES	
Airport Commission	Victor Baraniuk, Ian Gibbons
Vet Services Board	Ian Gibbons
Emergency Measures Organization	Council as a whole
Endowment Fund	Tami Johnson & Jackie Greavett
Erickson & District Campground	Gord Kuharski, Cody Cameron
Erickson & District Fire Department	Ian Gibbons
Erickson & District Health Foundation	Kristy Contreras & Victor Baraniuk
Erickson & District Recreation Association	Gord Kuharski
Erickson & District Recreation Commission	Kristy Contreras & the CAO Penny Nysten, Dean McCulloch, Jack Coulson, Tami Johnson
Erickson & District Skating Arena	Cody Cameron
Erickson CDC	Council as a whole & the Development Officer
Childcare Initiative	Cody Cameron, Kristy Contreras
Jamboree (Parks Board)	Ian Gibbons
Chamber of Commerce	Kristy Contreras
Service for Seniors Board	Ian Gibbons, Sharon Whitaker
Little Sask. River Conservation District	Kristy Contreras, Don Huisman
Riding Mountain Biosphere Reserve	Victor Baraniuk
Rosburn Subdivision Trails Association	Kristy Contreras, Dave Walker
South Mtn Waste Mgmt Group	Victor Baraniuk
Parkland Library	Cody Cameron

CARRIED

f) Business Incubator;

g) Drainage concern between SE 33 and NE 28 of 18-18WPM;

Ditching work to be considered in the 2021 budget.

h) Add Outstanding Accounts to Taxes;

Resolution No.193/20

CONTRERAS - CAMERON

WHEREAS, the following accounts are greater than 90 days past due and the service is unable to be disconnected;

BE IT RESOLVED THAT Council authorize the outstanding amount be added to property taxes as follows:

Invoice	Amount	Property Tax Roll#	Days Past Due
Utility Acct.#218600	\$56.74	R218600	Over 90
Utility Acct.#212900	\$1.54	R212900	Over 90
Utility Acct. #209000	\$226.38	R209000	Over 90
Utility Acct.#227100	\$3.75	R227100	Over 90
Utility Acct.#218000	\$91.68	R218000	Over 90
Utility Acct.#226700	\$78.38	R226700	Over 90
Utility Acct.#206800	\$63.29	R206800	Over 90
Utility Acct.#232200	\$70.09	R232200	Over 90
Utility Acct.#216300	\$133.88	R216300	Over 90
Utility Acct.#207600	\$62.97	R207600	Over 90
Utility Acct.#225400	\$81.25	R225400	Over 90
Utility Acct.#205800	\$155.43	R205800	Over 90
Utility Acct.#217000	\$56.30	R217000	Over 90
WDG Tipping Fees	\$205.00	R102200	Over 120

CARRIED

10. Committee Reports;

a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- Health Foundation Meeting;

Councillor Gordon Kuharski reported on the following matters;

- Erickson & District Rec Association Meeting;
- Campground is closed for the season;

Councillor Kristy Contreras reported on the following matters;

- No committee meetings to report on;

Councillor Ian Gibbons reported on the following matters;

- Vet board approved addition to the Minnedosa Vet Clinic;
- Services to Seniors office is closed due to Covid. Mary is working from home;

Councillor Cody Cameron reported on the following matters;

- Skating Rink meeting was cancelled due to code red;
- Library meeting to discuss curbside pickup;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- North end drainage RFP – deadline extended until December 8th;
- Stantec DFA consultant viewed DFA sites the first week of November;
- New approach onto NW ¼ of 34-18-18W off of PR#262 was approved by MIT;
- October 23rd Stantec and MWSB meeting re: lagoon outlet pipe;
- Main Street sidewalks;

12. Development Officer Report;

The Development Officer/Emergency Measures Officer advised Council of the following;

- 38 building permits to date;
- EMO strong opinion that in person council meetings and other council related meetings should not continue. Online or phone meetings should be the only platform to use for meetings.

13. Correspondence;

- a) Heritage Co-op Letter re: sidewalk;
- b) Ratepayer Letter re: road maintenance;
- c) Rolling River School Division Board of Trustees Letter re: input regarding the programs and budget for 2021-2022;

14. In Camera;

- a) Personnel;

Resolution No.194/20

GIBBONS - KUHARSKI

Be It Resolved That Council recess the Regular Meeting to sit "In Camera" as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.195/20

KUHARSKI - GIBBONS

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

Resolution No.196/20

KUHARSKI - CAMERON

Be It Resolved That Council approve the 2 year Employment Agreement for Iain Edye, dated November 18, 2020 as presented.

CARRIED

Council will recess the regular meeting at 5:36 p.m., and will resume with the regular agenda at 6:00 p.m. for the public hearing

Resolution No.197/20
KUHARSKI - CAMERON

Be It Resolved That Council recess the Regular Meeting at 6:00 to sit in public hearing to hear representations on special service plan No.70-20 for curbside waste collection.

CARRIED

Resolution No.198/20
CONTRERAS - GIBBONS

Be It Resolved That Council adjourn the public hearing at 6:23 p.m. and resume the Regular Meeting.

CARRIED

15. Adjournment;

Resolution No.200/20
CAMERON - KUHARSKI

Be It Resolved that the Regular Council Meeting does now adjourn at 6:28 p.m.
Next meeting scheduled for Wednesday, December 9th, 2020 at 1:00 pm.

CARRIED

Reeve

Chief Administrative Officer