**MUNICIPALITY OF CLANWILLIAM-ERICKSON**

**REGULAR MEETING MINUTES**

**WEDNESDAY, MAY 8TH, 2019**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting duly assembled in the Council Chambers of the Municipality of

Clanwilliam-Erickson on Wednesday, May 8th, 2019 at 1:00 p.m.

**Members Present:** Reeve Victor Baraniuk;

Councillor Gordon Kuharski;

Councillor Ian Gibbons;

Councillor Cody Cameron;

Councillor Kristy Contreras;

CAO Quinn Greavett;

1. **Call to Order;**

Reeve Baraniuk called the meeting to order at 1:00 pm.

1. **Adoption of the Agenda;**

**Resolution No.90/19**

KUHARSKI - GIBBONS

Be It Resolved That the agenda be adopted as presented.

CARRIED

1. **Adoption of Minutes;**

**Resolution No.91/19**

CAMERON – GIBBONS

Be It Resolved That Council adopt the minutes of the Regular Meeting of April 10th and Special Meeting of April 17th, 2019 as circulated.

CARRIED

1. **Public Hearings;**
   1. Blair and Sharlynn Jacobson – Variation Application – 1:45 p.m.;

**Resolution No.92/19**

CAMERON - CONTRERAS

Be It Resolved That Council recess the Regular Meeting at 1:45 p.m. to sit in public hearing and hear representation on the variation application.

CARRIED

**Resolution No.93/19**

CONTRERAS - KUHARSKI

Be It Resolved That Council adjourn the public hearing at 1:51 p.m. and resume with the regular meeting.

CARRIED

**Resolution No.94/19**

CAMERON - GIBBONS

Whereas Blair and Sharlynn Jacobson are the applicants of the Variation Order for

Lot 9-10, Block 5, Plan 482

And Whereas the property is located in the urban area of the Municipality of Clanwilliam-Erickson and the Owner has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Town of Erickson Zoning By-law No. 358-86 as it applies to this property as follows:

* To increase the maximum height of a fence in the Front Yard from 42 inches to 68 inches, in the “R” Residential Zone;

Therefore after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 8th, day of May, 2019 approves the aforementioned Variation Order for

Lot 9-10, Block 5, Plan 482

CARRIED

1. **Delegations;**
   1. Chrystal Erickson – Rolling River School Division Board Trustee – re: Local Voices, Local Choices – 1:00 p.m.;

*Chrystal Erickson, Board Trustee for the Rolling River School Division spoke to council regarding the K-12 Education Review, as well as the possibility of amalgamating Manitoba School Boards. She asked that the municipality forward their response to the K-12 Education Review prior to the end of May 2019, to ensure that “local voices” are represented for this provincial review.*

* 1. Cathy Mansell – Assessment Services – re: Tax Impact – 2:00 p.m.:

*Cathy Mansell presented to council the impact of 2020 reassessment for the municipality. She answered a variety of questions regarding property tax assessments, property values, and procedures.*

1. **Finance;**
   1. **List of Accounts for Approval;**

**Resolution No.95/19**

CONTRERAS - GIBBONS

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to May 8th, 2019 as recommended by the Finance Committee and as represented by:

Cheque No.’s 2126 to 2154 totalling $84,092.91, and

Direct Deposit of payroll, source deductions and service fees for the pay dates of April 12th and April 26th, 2019 totalling $28,002.41,

and all online bill payments totaling $9,837.08 , and

Utility Account as represented by Cheque No.’s 181 to 189 inclusive and totalling $5,364.50, and

all online bill payments totaling $4,190.87 from the Utility Account.

CARRIED

* 1. Approval of Council Indemnities;

**Resolution No.96/19**

KUHARSKI - CONTRERAS

Be It Resolved That Council approve the indemnities and expenses for council members for April 2019 as follows:

Reeve Victor Baraniuk $583.00;

Councillor Gordon Kuharski $500.00;

Councillor Kristy Contreras $500.00;

Councillor Ian Gibbons $538.48;

Councillor Cody Cameron $560.00;

CARRIED

* 1. Unaudited Financial Statements;

**Resolution No.97/19**

CONTRERAS - KUHARSKI

Be It Resolved that Council approve the Unaudited Financial Statements for the month of April 2019.

CARRIED

1. **By-Laws;**
   1. By-law No.63/19 - 2019 Tax Levy;

**Resolution No.98/19**

CONTRERAS - KUHARSKI

Be It Resolved That Council give third and final reading to By-law No.63/19, being a by-law of the Municipality of Clanwilliam-Erickson to impose and levy real property taxes for 2019 and that it be signed by the Reeve and Chief Administrative Officer and have the corporate seal attached.

CARRIED

1. **Unfinished Business;**
   1. Vet Service District Agreement;

**Resolution No.99/19**

GIBBONS - CONTRERAS

Be It Resolved That Council authorize the Reeve and CAO to sign the Veterinary Services District Agreement dated January 1st, 2019.

CARRIED

* 1. Wastewater Treatment Lagoon usage Agreement;
  2. Crown Reserve Closure By-law No.62-19 - ***TABLED;***

*Tabled pending response from Community Planning Branch.*

1. **New Business;**
   1. Noxious Weed Inspector;

**Resolution No.100/19**

CONTRERAS - KUHARSKI

Be It Resolved That Council that council designate Public Works Supervisor Blake Hallett as the municipality’s noxious weed inspector.

CARRIED

* 1. 2019 Gravel Maps;

**Resolution No.101/19**

GIBBONS - CONTRERAS

Be It Resolved That Council approve the apportioned 12,040 yards of gravel for 2019’s road graveling as presented.

CARRIED

* 1. Dust Control;

**Resolution No.102/19**

KUHARSKI - GIBBONS

Be It Resolved That Council approve the following portion of roads receive municipal application of dust control:

1. Boat Launch Road……………….870ft
2. Campground Road………………1295ft
3. McLennan’s Road………………..1000ft
4. Otter Lake Road………………….2640ft
5. Co-op Back lane (to 1st Ave N)…450ft
6. Beatty Cottage Road…………….2492ft
7. Gronbach Drive………………….3270ft
8. Sunset Drive……………………..5745ft
9. Ditch Lake Road (off #10 Hwy)..2500ft
10. Road 99N…………………………7920 ft
11. Road 107N………………………..2705 ft
12. WDG area………………………...75 ft
13. Lake View Road………………….6,225 ft
14. Road 107.5W…………………….5280 ft
15. Intersection of #262 & 105W ….600 ft

CARRIED

* 1. Spring 2019 Endowment Fund Disbursement;

**Resolution No.103/19**

CONTRERAS - CAMERON

Whereas the Endowment Fund committee representatives discussed the grant requests and made the following recommendations:

* + Curling Rink, $175 for a biter measure
  + Little Hands Early Learning Centre, $600 for a vacuum
  + Kiddie Kollege, $600 general expenses

Be It Resolved That Council approves the Clanwilliam-Erickson Endowment Fund donations as recommended.

CARRIED

* 1. Debit Machine;

**Resolution No.104/19**

CAMERON - CONTRERAS

Be It Resolved That Council authorize the CAO to arrange for a debit and/or machine in the municipal office.

CARRIED

* 1. Request to gravel road allowance;

**Resolution No.105/19**

CONTRERAS - GIBBONS

Be It Resolved That Council authorize 40 yards of gravel for the road allowance on Rd100W between sections 32 & 33 of 18-17W.

CARRIED

* 1. Rural Approach Request;

**Resolution No.106/19**

CAMERON - KUHARSKI

WHEREAS, council received a request to develop a second approach from SW ¼ 5-17-18W;

BE IT RESOLVED That Council only provide 40ft of 18” culvert.

CARRIED

* 1. Outstanding Utility Account;

**Resolution No.107/19**

GIBBONS - CONTRERAS

WHEREAS, the following accounts are greater than 120 days past due and the service is unable to be disconnected;

BE IT RESOLVED THAT Council authorize the outstanding amount be added to property taxes as follows:

|  |  |  |
| --- | --- | --- |
| **Invoice** | **Amount** | **Property Tax Roll#** |
| Utility Acct. 202408 | $143.97 | Roll # 213400 |
| Utility Acct. 209000 0040 | $222.80 | Roll # 209000 |
| Utility Acct. 212900 0010 | $95.23 | Roll # 212900 |
| Utility Acct, 234013 0050 | $175.02 | Roll # 213400 |
| **TOTAL** | **$637.02** |  |

CARRIED

* 1. Land Lease for part of SW ¼ 32-17-18W;
  2. Partial Closure of Roads 106N & 107W;

**Resolution No.108/19**

CONTRERAS – GIBBONS

Whereas the South Ditch Lake Recreational Co-op has requested that portions of roads 107W and 106N which have encroachments by buildings, be closed and transferred to the Co-op;

Therefore Be It Resolved That Council agrees in principle to close portions of those roads, as indicated by drawings provided by Steven Richmond on May 7, 2019, subject to change pending a public hearing and any additional information provided by Manitoba Community and Regional Planning.

CARRIED

1. **Committee Reports;**
   1. **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

* Did not have any committee appointments;

Councillor Gordon Kuharski reported on the following matters;

* Campground Committee Meeting;

Councillor Kristy Contreras reported on the following matters;

* Did not have any committee appointments;
* Summarized Don Huisman’s Little Saskatchewan River CD report;

Councillor Ian Gibbons reported on the following matters;

* Fire Department Meeting;
* Fire Department Fire Practice on an abandoned home;
* Services to Seniors Meeting;

Councillor Cody Cameron reported on the following matters;

* Little Hands Early Learning Centre is officially open & have ongoing fundraisers;
* Parkland Regional Library Meeting;
* Campground Committee Meeting;

1. **Chief Administrative Officer Report;**

The Chief Administrative Officer advised Council of the following;

* Summer student funding application was accepted;
* Miscellaneous curb stop repairs;
* Monday, June 24th is ECI Graduation – a council member needs to present the bursary;
* New Animal Control Contract;
* Land Lease;
* Authorize street sweeping in town;
* MMAA conference report;
* Town wide compost project to start soon, just waiting on bags;
* Public washroom needs hydro to be hooked up;
* Erickson Chamber of Commerce Brown Bag Lunch meeting June 4th at 12pm;
* Public Works Supervisor report;

1. **Development Officer Report;**

The Development Officer advised Council of the following;

* Building permits, conditional use and variation permits to date;

1. **Correspondence;**
   1. Royal Canadian Legion BR#143 public meeting;
   2. Royal Canadian Legion Honour Medal Ceremony;
   3. Evergreen Environmental Technologies Corporation;
   4. Southquill Health Area Food bank Inc. Donation Request;
   5. Ratepayer letter re: Otter Lake Beach Development – ***TABLED;***
2. **In Camera - NIL;**
3. **Adjournment;**

**Resolution No.109/19**

KUHARSKI - CAMERON

Be It Resolved that the Regular Council Meeting does now adjourn at 6:00 p.m.

***Next meeting scheduled for Wednesday, June 12th, 2019 at 1:00 pm.***

CARRIED

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Reeve Chief Administrative Officer