

THE MUNICIPALITY OF CLANWILLIAM-ERICKSON
BY-LAW NO.24/15

BEING A BY-LAW OF THE MUNICIPALITY OF CLANWILLIAM-ERICKSON TO
CREATE THE POSITION OF DESIGNATED OFFICER FOR AN ASSISTANT CHIEF
ADMINISTRATIVE OFFICER

WHEREAS section 130 of the *Municipal Act* states as follows:

Establishment of Designated Officer Positions

130 A Council may by By-law establish one or more positions to carry out the powers, duties and functions of a Designated Officer under a By-law of this or any other Act, and may give each such positions any title the Council considers appropriate.

AND WHEREAS Section 133 of *The Municipal Act* provides as follows:

133 Minutes must be made of each council meeting and signed by the person presiding at the meeting and a designated officer.

AND WHEREAS Section 134(1) of *The Municipal Act* provides as follows:

134(1) Agreements and cheques and other negotiable instruments and agreements must be signed or authorized by

- (a) the head of council or any other person authorized by the council; and
- (b) a designated officer.

NOW THEREFORE BE IT RESOLVED THAT the council for the Municipality of Clanwilliam-Erickson enacts as follows:

1. That the position of designated officer be created for the Municipality of Clanwilliam-Erickson.
2. That the Position of designated officer be given the title of “Assistant Chief Administrative Officer”.
3. That the person appointed to the position of “Assistant Chief Administrative Officer” be delegated the following duties:
 - (a) Authority to sign minutes of council meeting
 - (b) Authority to sign agreements and cheques and other negotiable instruments and agreements on behalf of the municipality

DONE AND PASSED in Council assembled at the Municipality of Clanwilliam-Erickson in Erickson, in the Province of Manitoba, this day of A.D. 2015.

Mayor

Chief Administrative Officer

Read a first time this	<u>14</u>	day of	<u>October</u>	A.D.	<u>2015</u>
Read a second time this	<u>14</u>	day of	<u>October</u>	A.D.	<u>2015</u>
Read a third time this	<u>28</u>	day of	<u>October</u>	A.D.	<u>2015</u>